# Niagara Health System

Futur	re State: Scheduling - ESM - Oncology Appo	ointment No Show		
Cerner Wo	orkflow ID: 12934 (v. 9.0) Client Workflow ID: 625			
Scheduler	Start/Stop Patient does not present for their PowerPlan-associated Oncology Appointment [3]	Work Step Locate appointment via GRID or inquiry [4	Work Step   Right-click appointment > Actions >   Request > No Show	Work Step Within Request for No Show Window Review request criteria, including Request List to send appointment to and select OK





## Future State: Scheduling - ESM - Oncology Appointment No Show

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#### **Workflow Details:**

Niagara Health System

Workflow Name: Scheduling - ESM - Oncology Appointment No Show Workflow State: Future State Workstream: Other Venue: Acute Care Client Owner: Cerner Owner: Standard: Yes Related Workflow(s): Tags:

#### **Workflow Summary:**

Service Line: Oncology Related Solution(s): Scheduling Management Project Name: Niagara Health System:OPT-0297674:NIAG\_CD Niagara HIS RFP TestBuilder Script(s): Cerner Workflow ID: 12934 (v. 9.0) Client Workflow ID: 625 Workflow Notes: For steps to follow the <u>Oncology Appointment No Show Workflow in</u> <u>Scheduling Management</u> This process describes how oncology departments can track or reschedule patients who are absent for a visit without negatively affecting the associated PowerPlan orders. In Scheduling Appointment Book, the No Show action cancels any order associated with an appointment, including those orders

associated with PowerPlan, and removes plan association. To prevent this from occurring, appointments need to be placed in a queue for rescheduling purposes.

Introduced By: WS 5

Validated By: WS 6

#### Swim Lane:

Role(s): Scheduler Department(s): Patient Access Security Position(s): Scheduling - Clerk Scheduling - Clerk Advanced

#### Start/Stop [3]

Description: Patient does not present for their PowerPlan-associated Oncology Appointment Step Impact: Training



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Comments: In SchApptBook, the No Show Action will cancel Orders associated to an appointment. However, if an Order associated to a PowerPlan is canceled, there is no way to retain the PowerPlan association. Instead, these appointments need to be placed in a queue for rescheduling purposes.

### Work Step [4]

Description: Locate appointment via GRID or inquiry

## Work Step [5]

Description: Right-click appointment > Actions > Request > No Show

## Work Step [7]

Description: Within Request for No Show Window, Review request criteria, including Request List to send appointment to, and select OK

## Start/Stop [9]

- Description: Appointment can be rescheduled from associated Request List while maintaining Order association
- Comments: If wanting to track Patient No Shows, additional generic (non-order driven) appointments can be added/No Showed manually for the offending patient

