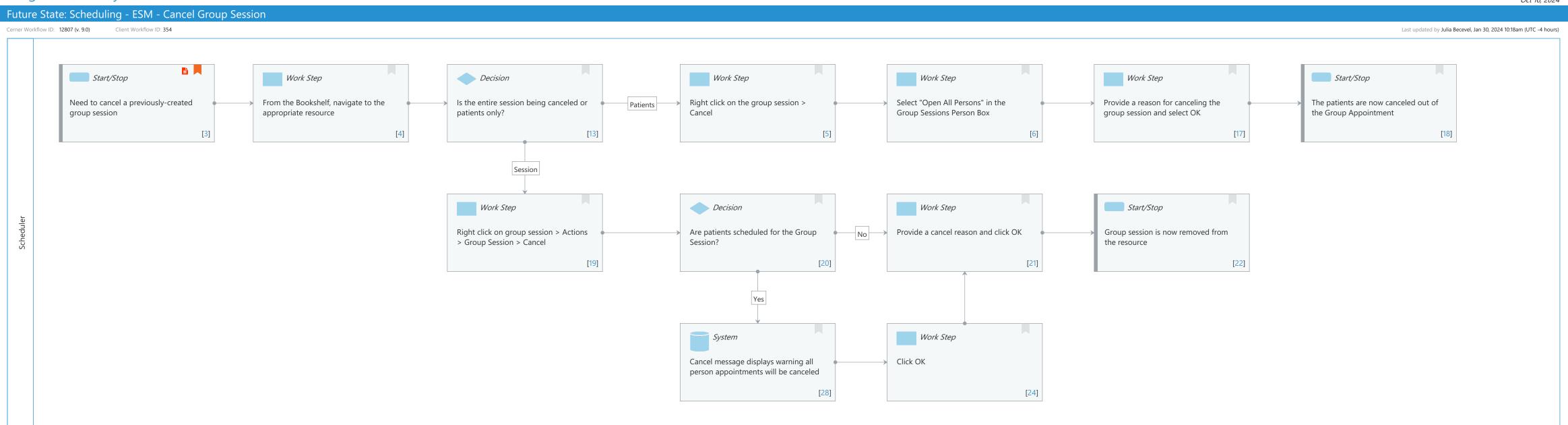
# Niagara Health System





Cerner Workflow ID: 12807 (v. 9.0) Client Workflow ID: 354

Oct 16, 2024

# **Workflow Details:**

Workflow Name: Scheduling - ESM - Cancel Group Session Workflow State: Future State Workstream: Admission/Intake Venue: Acute Care Client Owner: Cerner Owner: Standard: Yes Related Workflow(s): Tags:

# **Workflow Summary:**

Service Line: Related Solution(s): Scheduling Management Project Name: Niagara Health System:OPT-0297674:NIAG\_CD Niagara HIS RFP TestBuilder Script(s): Cerner Workflow ID: 12807 (v. 9.0) Client Workflow ID: 354 Workflow Notes: Introduced By: WS 1 Validated By: WS 6

#### Swim Lane:

Role(s):	Scheduler
Department(s):	Patient Access
Security Position(s):	Scheduling - Clerk
	Scheduling - Clerk Advanced

# Start/Stop [3]

Description: Need to cancel a previously-created group session Step Impact: Policy/Procedure

# Work Step [4]

Description: From the Bookshelf, navigate to the appropriate resource

# Decision [13]

Description: Is the entire session being canceled or patients only?

# Work Step [5]

Description: Right click on the group session > Cancel



## Future State: Scheduling - ESM - Cancel Group Session

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Last updated by Julia Becevel, Jan 30, 2024 10:18am (UTC -4 hours)

## Work Step [6]

Description: Select "Open All Persons" in the Group Sessions Person Box

## Work Step [17]

Description: Provide a reason for canceling the group session and select OK

## Start/Stop [18]

Description: The patients are now canceled out of the Group Appointment

#### Work Step [19]

Description: Right click on group session > Actions > Group Session > Cancel

#### Decision [20]

Description: Are patients scheduled for the Group Session?

#### Work Step [21]

Description: Provide a cancel reason and click OK

#### Start/Stop [22]

Description: Group session is now removed from the resource

#### System [28]

Description: Cancel message displays warning all person appointments will be canceled

#### Work Step [24]

Description: Click OK

