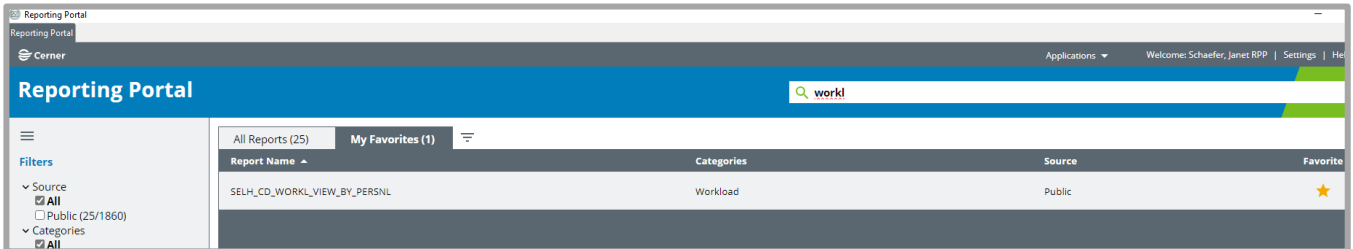## PRESCRIBERS

From within the Reporting Portal

Use the search option to enter part of the name of the report that you are looking for:

Select as a **Favorite** by highlighting the start on the far right-hand side. This will place this report in the 'My favorites' tab, allowing you to quickly shortlist it each time you launch the reporting portal.

Select the report then select Run:
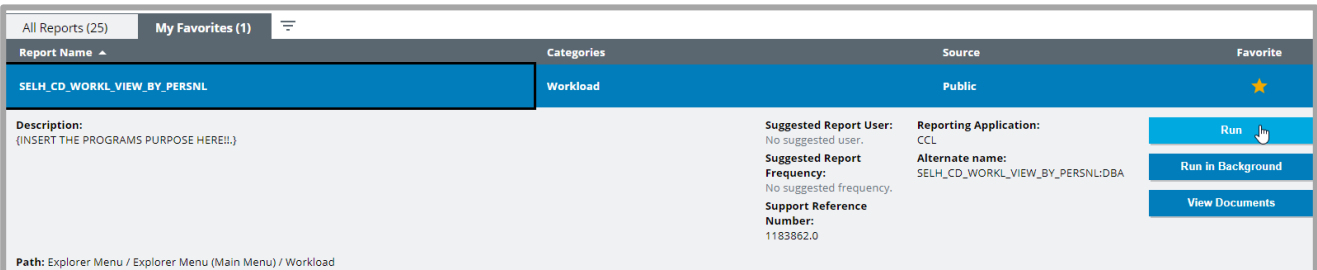
Enter the date range

- Enter the user name
  - Select the search icon (binoculars) to the right of the personal selection box
  - Enter <lastname, 'space', <firstname>
  - Select search {Note: this may take up to 10 seconds as the personal table is quite large!)
- Select SR, NSR option or both

Legend:

Notes: quantity = minutes

Column = WKL_BOOK indicates if the entry is SR or NSR

Column = WL_CODE_DESC – the prefix indicates the allied service (Eg: OT, PT, SLP, etc)
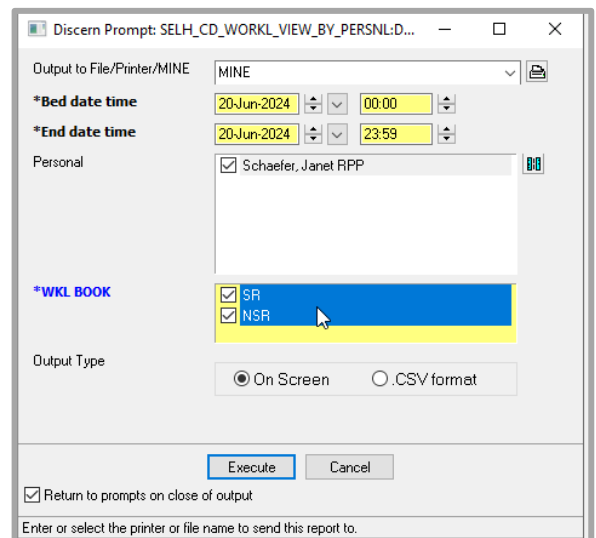
Output of report →

	PATIENT_NAME	MRN	HCN	ACCESSION_NUM	PERSON_ID	ENCNTR_ID	WORKL_ID	PRSNL_NAME	PRSNL_ID	PAT_LOC_CD	CHANGE_EVENT_ID
1					0.00	0.00	3869855.00	Schaefer, Janet RPP	13040379.00		0.00
2					0.00	0.00	3869856.00	Schaefer, Janet RPP	13040379.00		0.00
3					0.00	0.00	3869857.00	Schaefer, Janet RPP	13040379.00		0.00
4					0.00	0.00	3869858.00	Schaefer, Janet RPP	13040379.00		0.00
5	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870569.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974982.00
6	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870570.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974984.00
7	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870571.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974986.00
8	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870572.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974988.00
9	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870573.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974990.00
10	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870574.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974992.00
11	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870575.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974994.00
12	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870576.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974996.00
13	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870577.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470974998.00
14	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870578.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975000.00
15	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870579.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975002.00
16	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870580.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975004.00
17	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870581.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975006.00
18	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870582.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975008.00
19	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870583.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975010.00
20	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870584.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975010.00
21	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870585.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975013.00
22	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870586.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975015.00
23	ZZZITTHREE, TWO	200001977	6598454153		13245737.00	98877522.00	3870587.00	Schaefer, Janet RPP	13040379.00	MED Q6 BEL	470975017.00
24					0.00	0.00	0.00		0.00		0.00

	WL_CODE	WL_CODE_DESC	UNITS	MULTIPLIER	ENTENDED_UNITS	_DATA_LIST_PAT_LOC_CD	SERVICE_DT_TM
1	9010	Functional Centre Management	1.00	1.00	20.00		20-JUN-2024 10:53:35.00
2	9040	Maintenance	1.00	1.00	25.00		20-JUN-2024 10:53:35.00
3	9080	Travel	1.00	1.00	15.00		20-JUN-2024 10:53:35.00
4	9140	Program Management	1.00	1.00	45.00		20-JUN-2024 10:53:35.00
5	SW Caseload Stats: Face to Fac	SW Caseload Stats: Face to Face[483]	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
6	SW New referral [489]	SW New referral [489]	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
7	SW Assessment [116]	SW Assessment [116]	1.00	1.00	15.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
8	SW Therapeutic Intervention [1	SW Therapeutic Intervention [116]	1.00	1.00	20.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
9	SW Consultation [116]	SW Consultation [116]	1.00	1.00	25.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
10	SW Therapeutic Intervention: P	SW Therapeutic Intervention: Prep / Document	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
11	SW Consultation: Family Meetin	SW Consultation: Family Meeting	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
12	SW CCRS Individual	SW CCRS Individual	1.00	1.00	30.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
13	PT Caseload Stats: Attend Grou	PT Caseload Stats: Attend Group [483]	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
14	PT Active Carryover [490]	PT Active Carryover [490]	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
15	PT Assessment [116]	PT Assessment [116]	1.00	1.00	16.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
16	PT Therapeutic Intervention [1	PT Therapeutic Intervention [116]	1.00	1.00	18.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
17	PT Consultation [116]	PT Consultation [116]	1.00	1.00	22.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
18	PT Assessment: Prep	PT Assessment: Prep	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
19	PT Therapeutic Interv: Cogniti	PT Therapeutic Interv: Cognitive Stimulation	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
20	PT Therapeutic Interv: Falls P	PT Therapeutic Interv: Falls Prevention	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
21	PT Consultation: Case Conferen	PT Consultation: Case Conference	1.00	1.00	1.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
22	PTA NRS Rehab Intensity-Assist	PTA NRS Rehab Intensity-Assistant	1.00	1.00	27.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
23	PT CCRS Therapy-Group	PT CCRS Therapy-Group	1.00	1.00	28.00	MED Q6 BEL	20-JUN-2024 10:43:00.00
24			0.00	0.00	0.00		

	ACCRUED_DT_TM	ORD_PHY_ID	DEF_BILL_ITEM_ID	BEG_EFFECTIVE_DT_TM	WORKL_TYPE_CD	UPDT_DT_TM	ENCNTR_TYPR_CD	INSTITUTION_CD	QUANTITY	RAW_COUNT	WKL_BOOK
1	20-JUN-2024 10:53:35.00	0.00	0.00	20-JUN-2024 10:57:46.00	Accrued	20-JUN-2024 10:57:46.00		Quinte BEL	20	0	Non-Service Recipient Activi
2	20-JUN-2024 10:53:35.00	0.00	0.00	20-JUN-2024 10:57:46.00	Accrued	20-JUN-2024 10:57:46.00		Quinte BEL	25	0	Non-Service Recipient Activi
3	20-JUN-2024 10:53:35.00	0.00	0.00	20-JUN-2024 10:57:46.00	Accrued	20-JUN-2024 10:57:46.00		Quinte BEL	15	0	Non-Service Recipient Activi
4	20-JUN-2024 10:53:35.00	0.00	0.00	20-JUN-2024 10:57:46.00	Accrued	20-JUN-2024 10:57:46.00		Quinte BEL	45	0	Non-Service Recipient Activi
5	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
6	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
7	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		15	0	Service Recipient Activities
8	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		20	0	Service Recipient Activities
9	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		25	0	Service Recipient Activities
10	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
11	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
12	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		30	0	Service Recipient Activities
13	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
14	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
15	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		16	0	Service Recipient Activities
16	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		18	0	Service Recipient Activities
17	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		22	0	Service Recipient Activities
18	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
19	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
20	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
21	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		1	0	Service Recipient Activities
22	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		27	0	Service Recipient Activities
23	20-JUN-2024 10:47:50.00	0.00	0.00	20-JUN-2024 10:47:50.00	Accrued	20-JUN-2024 10:47:50.00	Inpatient		28	0	Service Recipient Activities
24		0.00	0.00					Total Quantity	316		