Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Workflow Details:

Workflow Name: Perioperative - Schedule Emergency Appointment - Main OR

Workflow State: Future State

Workstream: Pre-Admission/Pre-Visit

Venue: Perioperative

Client Owner: Boichuk (Doan), Kristen Rachel

Cerner Owner: Chariton, Caitlin M

Standard: Yes

Related Workflow(s):

Tags:

Workflow Summary:

Service Line:

Related Solution(s): Surgical Management

Project Name: Niagara Health System:OPT-0297674:NIAG_CD Niagara HIS RFP

TestBuilder Script(s):

Cerner Workflow ID: 495 (v. 9.0)

Client Workflow ID: 1076

Workflow Notes: This workflow outlines the steps involved in requesting and

scheduling a surgical or endoscopic procedure, utilizing Orders to

Scheduling for elective cases.

Introduced By: WS 1 Validated By: WS 2

Swim Lane:

Role(s): Surgeon

Department(s): Security Position(s):

Work Step [42495]

Description: Call the OR to schedule case into the "Add On Room" for the site of surgery

Work Step [42533]

Description: Call Anesthesia to let them know they are required for the case if urgent

Decision [42643]

Description: Is this patient coming from another site for Surgery?

Work Step [42792]

Description: Place PAO -Admit to Inpatient



Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Comments: This will need to be done once you accept a patient coming in as an

A Case. If you cant put in the PAO; communicate with the ED Prescriber to enter it for you over the phone when you accept the

patient*

Work Step [42842]

Description: If time allows: Enter a SURG Phased PowerPlan in a planned state

Decision [42800]

Description: Do medications need to be held or discontinued before the procedure?

Off Page Reference [42645]

Workflow Link: Phys Track - Perioperative - Surgeon/ Proceduralist: Day of Procedure

Start/Stop [16650]

Description: Decision to treat patient with Surgical Procedure. Procedure and Blood Consent

obtained as applicable.

Decision [42412]

Description: Is this an elective procedure?

Decision [42490]

Description: Is this an 'Emergency A Case' or an urgent 'Emergency B Case' that requires STAT

or URGENT attention?

Comments: An "Emergency A Case" or "Emergency B Case" requires the Surgeon to

contact Switchboard to call in the On Call Staff.

A more stable "Emergency B, C

or D Case" that is deemed safe to wait for regular OR hours does

not need switchboard to call in the On-Call staff.

Decision [42623]

Description: Is it after hours in the OR?

Work Step [42625]

Description: Call Switchboard to notify on-call staff. Discuss required equipment with On-Call

Staff if applicable.

Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Decision [42789]

Description: Is it anticipated that this patient will be suitable for discharge from the Recovery

Room?

Work Step [42647]

Description: Place all new orders/PowerPlans on the new encounter if applicable

Method: PowerChart

Comments: Future State Two Encounter Scenarios: the patient is coming from ECU,

MH, CCC, Direct Admit as an Outpatient, Direct Admit from another Organization (outside Niagara Health) or patients coming for Same

Day Surgery from an Inpatient Status.

Work Step [42794]

Description: Place PAO- Admit to Day Surgery

Off Page Reference [42799]

Workflow Link: Phys Track- Medication Process - Medication Hold

Off Page Reference [42618]

Workflow Link: Perioperative - Schedule Elective Appointment (Novari)

Decision [42815]

Description: Is it after hours in the OR?

Work Step [42813]

Description: Paper process: Document case details at the OR Desk for entry in the AM

Work Step [42824]

Description: Call the OR Desk

Swim Lane:

Role(s): Bed Monitor [Custom]

ED Registration Clerk

Department(s): Security Position(s):

Off Page Reference [42850]

Workflow Link: Registration - ERM - Pre-Admit Process



Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Work Step [42861]

Description: Manually Flip encounter to Day Surgery (Bed Monitor during daytime hours and

ED Reg Clerk afterhours)

Comments: ED Nurse to notify Bed Monitor/ ED Reg to do this when they notice

this order go into the system.

Swim Lane:

Role(s): OR Nurse [Custom]

Department(s): Security Position(s):

Decision [42844]

Description: Is this patient coming from outside of Niagara Health directly to the OR for

Surgery?

Work Step [42846]

Description: Call Bed Monitor during the day or ED Registration afterhours to have the Pre

Registration completed

Decision [42818]

Description: Are there new Emergency Cases to be added to the Add-On List?

Work Step [42676]

Description: Schedule the case into the "Add On Room" for the site of surgery

Work Step [42583]

Description: Schedule appointment using a "Surgery Rapid Appointment" in the Scheduling

Appointment Book

Method: Scheduling Appointment Book

Work Step [42504]

Description: Non-Defaulted Accept Format questions will be minimal; complete appropriately

Method: Scheduling Appointment Book

Comments: Note: PAT required field will default to "No" and the Add-On field

will default to "Yes".

Required Fields: Appointment Location, Patient Name, Surgeon, Patient Type,

Decision to Treat, Case Priority, Procedure, responsibility for



Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

payment, anticipated anesthesia type, procedure duration.

Additional required fields if coming from another site to create new encounter: Inpatient/Ambulatory Unit, Service, Reason for

Visit, Admit Source, Visit information to PCP, attending provider.

Work Step [42719]

Description: Select Move to place appointment in the "Work in Progress" list

Method: Scheduling Appointment Book

Work Step [42506]

Description: Select procedure and complete Order Entry Format appropriately

Method: Scheduling Appointment Book

Work Step [42508]

Description: Book appointment by dragging and dropping the Surgical Area from the 'Work in

Progress' to the "Add-On" room

Method: Scheduling Appointment Book

Decision [42713]

Description: Is this patient coming from another site for Surgery?

Work Step [16758]

Description: On the Encounter Selection Window: confirm appointment and link case to existing

encounter

Method: Scheduling Appointment Book

System [42754]

Description: Case populates to the "Emergency Add On" tracker view

Method: PowerChart

Decision [42832]

Description: Is the patient coming from MH, ECU, CCC, as a Direct Admit from Outpatient or

coming for Day Surgery from IP status?

Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Work Step [42716]

Description: On the Encounter Selection Window: select "Add Enc" to add a new encounter and

confirm appointment

Method: Scheduling Appointment Book

System [42725]

Description: Details will populate from most recent registration

Method: Scheduling Appointment Book

Work Step [42724]

Description: Navigate to the "Encounter Information Tab" & complete necessary fields

Method: Scheduling Appointment Book

Swim Lane:

Role(s): OR Charge Nurse [Custom]

Department(s): Security Position(s):

Work Step [42758]

Description: Make modifications to Emergency Add On List as necessary

Method: PowerChart

Work Step [42759]

Description: If changes in Case Priorities occur, update the Perioperative Tracker Case Priority

Swim Lane:

Role(s): Registration Clerk

Department(s): Security Position(s):

Off Page Reference [42683]

Workflow Link: Registration - ERM - Outpatient Registration Process

Decision [42679]

Description: Is the patient coming in as an outpatient for their procedure?

Off Page Reference [42710]

Workflow Link: Registration - ERM - Inpatient Registration Process

Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Swim Lane:

Role(s): Day Surgery Nurse [Custom]

Recovery Nurse

Department(s): Security Position(s):

Off Page Reference [42691]

Workflow Link: Perioperative - Pre Procedure

Swim Lane:

Role(s): MDR [Custom]

Department(s): Security Position(s):

System [42665]

Description: Ops Job prints the Pick List associated with the booking in MDR for picking (if staff

available)

Comments: Fololw Up: to finalize the Printed Pick List Report

Work Step [42667]

Description: MDR picks the case

Swim Lane:

Role(s): OR Nurse [Custom]

Department(s): Security Position(s):

Off Page Reference [42656]

Workflow Link: Perioperative - Intraop/Intraprocedure

Work Step [42663]

Description: Communicate any discrepencies in the Pick List needs to MDR by phone/ person

System [42785]

Description: The patients location now updates to the OR

Method: Capacity Management

Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Work Step [42650]

Description: Review Procedure Pick List and identify changes to item(s) required

Method: Perioperative Document

Decision [42653]

Description: Is MDR staff available to pick the case?

Work Step [42654]

Description: Pick the case/ setup the OR

Work Step [42686]

Description: Call sending unit for patient/ report and gather transport information

Comments: If the patient is coming from an ED at another site. The sending

unit is tasked to call the OR Nursing Staff at the site of Surgery to confirm readiness to accept the patient. If you are not sure you

will be ready to accept the patient or if on-call staff are

travelling and unavailable- the sending ED will send to the ED of the site of Surgery and OR staff will call down for the patient as

soon as they are ready.

Decision [42837]

Description: Will you need a porter/ Capacity Management to send for the patient?

Work Step [42769]

Description: From Bed Board Gadget, select the 'Bed Pill' for the patient and identify if patient

to return to current bed assignment

Method: Capacity Management

Work Step [42773]

Description: If porter needed, select "Dispatch Transport" and enter the number of porters and

mode of transport.

Method: Capacity Management

Work Step [42776]

Description: From the Transfer List, click on the 'Hamburger Menu" > Select Transfer>

Complete Transfer

Method: Capacity Management

Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Off Page Reference [42699]

Workflow Link: INA - Inpatient Nursing - Communication and Handoff Process

System [42778]

Description: This action will hold the patients bed assignment or free it up and initiate a 'clean'

Method: Capacity Management

System [42780]

Description: If a porter is requested a "Transport Icon" will appear in the top right corner of the

"Bed Pill"

Method: Capacity Management

System [42783]

Description: A green dot next to the Porter Icon indicates the transport has started

Method: Capacity Management

Swim Lane:

Role(s): Porter [Custom]

Department(s): Security Position(s):

System [42693]

Description: Receive Job Notification on Mobile Device

Method: Capacity Management Mobile

Work Step [42694]

Description: Accept the Job on the Mobile Device and proceed to transport the patient

Method: Capacity Management Mobile

Facilities:

Facility Name: Niagara Falls Site

Status: Approved

Facility Cerner Owner: Kearns, Caitlin M

Facility Client Owner: Boichuk (Doan), Kristen Rachel

Authorize Date: Feb 16, 2024

Facility Comments:

Facility Name: St. Catharines



Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Jul 11, 2024 1:00pm (UTC -4 hours)

Status: Approved

Facility Cerner Owner: Kearns, Caitlin M

Facility Client Owner: Boichuk (Doan), Kristen Rachel

Authorize Date: Feb 16, 2024

Facility Comments:

Facility Name: Welland

Status: Approved

Facility Cerner Owner: Kearns, Caitlin M

Facility Client Owner: Boichuk (Doan), Kristen Rachel

Authorize Date: Feb 16, 2024

Facility Comments:

