



EHUB IMPORT WORKFLOW HOSPITAL INFORMATION SYSTEM (HIS)

ONTARIO eHUB IMPORT FUNCTION WORKFLOW

What is “Import” of external clinical information and why use this?

Importing provides a chance to pull in outside documentation from providers who are outside of the hospital. For instance, if there is any history of medications, immunizations, problems, or allergies, these items can be imported which will update the information into the patient’s hospital chart. This information would then be stored in the local hospital record.

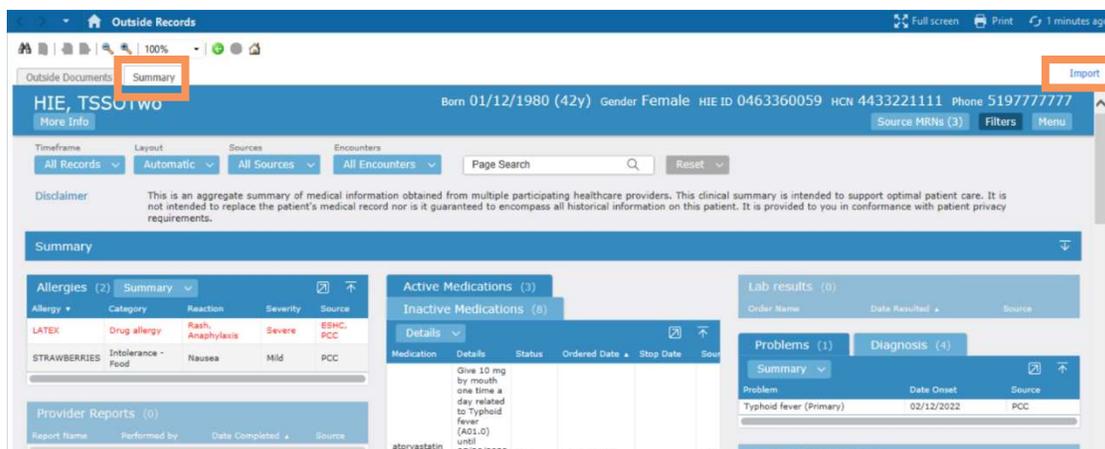
Where does this begin in the workflow for clinicians?

In an emergency department setting – this would typically be captured by staff after triage

In an inpatient setting – this would typically be captured upon admission by a clinical staff (if not captured in ED)

In an outpatient setting – this would typically be captured by a clinical staff after being checked-in (upon first assessment by nurse)

1. Within the Outside Records section of a patient chart, navigate to the “Summary” tab.
2. In the top right of the Summary window, select the blue “Import” link.





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Available Clinical Information Sections for Import:

- Allergies
- Immunizations
- Problems and Diagnoses
- Medication History

This purple diamond appears when items have not yet been imported within these sections.

Example of importing information within a section:

The screenshot shows a list of medical records under the 'Problems' section. A purple diamond icon is visible next to the 'Benign hypertension (Primary)' record, indicating it has not been imported. A callout box highlights the 'Add' button for this record.

Matches Identified	Classification	Originating Source	Last Update	Actions
Unverified Data from Outside Sources (4)				
Benign hypertension (Primary)	New chronic problem found	carer_10	10 NOV 2022	Add Discard
Depression episode, unspecified (Primary)	New chronic problem found	carer_10	10 NOV 2022	Add Discard
Lobar pneumonia, unspecified	New chronic problem found	carer_10	10 NOV 2022	Add Discard
Type 2 diabetes mellitus with poor control, as described	New chronic problem found	carer_10	10 NOV 2022	Add Discard
Verified Local Record Data (3)				
Acute gastroenteritis with bloody stools and abdominal pain	Medical	Local Record	16 NOV 2022	
Coronavirus infection	Medical	Local Record	16 NOV 2022	
Diabetes mellitus	Medical	Local Record	16 NOV 2022	
Flu: Malignant hyperpyrexia	Medical	Local Record	16 NOV 2022	
Left lower zone pneumonia	Medical	Local Record	16 NOV 2022	

1. Find desired data element with a purple diamond indicating it has not been imported yet.
2. Select **Add**.
3. If required, match the data element with the appropriate response in our system.
4. Select "Add with changes" if something within the data element needs to be modified prior to importing (ie. a route of administration).

Viewing information that cannot be imported:

For items that cannot be imported, but are viewable within the summary section, select a document listed within a section to open a view of the completed document provided. These summary sections will contain links to the original document.

The screenshot shows a document view with the following details:

- Report Name: Op Note
- Performed by: 2.16.840.1.113883.3.4848.5
- Date Completed: 09/29/2020
- Status: Testing
- Source: Leesburg Regional Medical Center