

SET UP LOCATION LIST HOSPITAL INFORMATION SYSTEM (HIS)

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Location Patient List displays a list of patients associated to a particular location or list of locations. The list of patients is based on the patient census. The **Location Patient List** set up also applies to the **Clinical Leader Organizer**, another tool that allows you to review patient information at the multipatient level.

Follow the steps below to set up a Location Patient List:

- 1. Select the Patient List Anti-Patient List button on the toolbar.
- 2. Click the List Maintenance 🧖 icon.
- 3. In the Modify Patient Lists window, click New.

Task Edit View Parient Overt Links ParientList Holp Sinfection Prevention Worklist SciCincal Leader Organizer Parient Date Advice PM Convention • () Medical Record Respect Parient Health Education Materials () 940P Guidelines and DSTs () Parient List	Lie 1 N Epot URBy ≝NHSN Location Mapping Trac Add + E Documents ∰ Scheduling Appointment Book € UpToDute	sting Shall 🎬 CST Came Help 🕌 🗎 🛱 CareConnect 💐 PHCA Discan Reporting Puttal 🛛 😰 Cnounter Location History Vi	RACS 🛱 VCH and PHC RACS 🛱 H RHW
<u>▶</u> <mark>4</mark> = 4 4 4 ● 0 0 0 ■ ■ ■ 2 0	Ausibile lists	Modify Patient Lists Active fate (in) (in) (in) (in) (in) (in) (in) (in)	2 0 Cent

4. In the Patient List Type window, select Location.

5. Click Next

Colord a colored list barra				
Select a patient list type:				
Assignment				
Assignment (Ancillary)				
CareTeam				
Custom				
Location 4				
Medical Service				
Provider Group				
Query				
Relationship				
scheduled				
L				
	•			
		Next	Finish	Cancel



In the Location Patient List window, expand the Locations folder by clicking the Plus Sign
 Image: Contract Contrac



7. Click the next **Plus Sign** of whichever Location you are interested in, to expand a list of units in that Hospital







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8. Select (checkmark) the Unit you would like to load the patients in

NFS Clinical Research
NFS Clinical Systems Investigation
NFS Complex Care Flex - Rainbow Wing
NFS Day Stay Flex Unit
NFS Day Stay Flex Unit

9. Location Patient Lists are automatically named for the location you selected. However, you can edit the name and add your Initials.

10. Click Finish

● □ ► NFS Day Surgery ● □ ► NFS Ear Nose & Throat Clinic ● □ ► NFS Echocardiogram	~
Enter a name for the list: (Limited to 50 characters) NFS Complex Care Flex - Rainbow Wing	
Back Next Finish Cancel	

Return to the **Modify Patient Lists** window. Your selected unit is now displayed in the **Available Lists** pane. You will activate this patient list.

11. Select the location List	Modify Patient Lists	×
that you have set up from	Ausilable lists: Active lists:	
the Available lists: the	NFS Complex Care Flex - Rainbow Wing St. Catharines Site - Main	-
select on the left pane	Infectious Disease Nurse Pract. Niagara Falls Site	
•	St. Catharines Site	
12. Click the "ADD" icon to	All Visit Relationships Port Colborne Site	
move the selected unit to	Add Move Up	
the Active Lists pane on	Remove Move Down	
the right side of the		
Modify Patient Lists		
, window.		
13. Click "OK"		
	New OK Cancel	

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SET UP LOCATION LIST HOSPITAL INFORMATION SYSTEM (HIS)

Patient Name	Location	MEM (incounter #	Age DO	06 Gend	er Admit Date	Reason for Visit		4.5ending	Provider	Encounter	Type Medical Service	length of St	ag Primary Care Provi
MITECHONE, BARRY	LGH 6E 612 05	768102159-0	76801010102159	81 years 09-	-Sep-1939 Male	19-Aug-2019 04:56 PD	T An 60 year old male with	fever and productive cough."	Itain, Gen	eral Medicine-Physician31,	MD inpatient	General Internal Medicin	e 556.5 Deye	Train, General Med
MITECHONE, RUSSELL	LGH 6E 612 65	768102158-0	768018102158	åri years Di-	Sep-1939 Male	19-Aug-2019 04:56 PD	TAn 00 year old male with	fever and productive cough."	Itain, Gen	eral Medicine-Physiciae31,	MD inpatient	General Internal Medicin	e 556.5 Days	Train, General Mer
MITECHONE, WARKE	LOW BE 622 DA	268102157.6	068010102157	E1 years Div	Sep-1829 Male	19-Aug-2019 04:56 PD	F An 30 year old male with	fever and productive cough.	Irain, Gen	eral Medicine Physiciae In	MD inpatient	General Internal Medicin	e 556.5 Days	Train, General Med
ICP.Pathentill, Lan	LOW BE 610 D1	760101909-0	10101010101009	68 years 05.	Sep.1932 Male	19.3ug-2019 06.55 PD	f Respiratory Distress		tan, Cen	eral Medicine Physician31,	MD inpatient	General Internal Medicin	e 356.5 Gays	Train, General Mer
CP-Patiente, Dallas	LOH 68 605 02	260101908-0	10001010101908	68 years 05-	-Sep-1952 Male	15-Aug-2019 04:55 PD	T Respiratory Distress		hain, Cen	eral Medicine-Physician\$1,	MD Inpatient	General Internal Medicin	e 356.3 Days	Tasin, General Mer
CP-Patient6, Wesley	UGH 62 605 01	760101907 0	0160010101907	68 years 05-	-Sep-1952 Male	19-Aug-2019 04:55 PD	F Respiratory Distance		Inain, Gen	eral Medicine-Physician31,	MD inpatient	General Internal Mediciny	: 556.5 Days	Tasin, General Mer
CP-PatientiA, Pearl	LGH 62 605 01	768101905.0	10001010101905	79 years 08-	Sep-1941 Pemal	k 19-Aug-2019 04:55 PD	T Abdominal pain and neu	He and vomitting	Inain, Gen	eral Medicine-Physician31,	MD inputient	General Internal Medicin	e 556.5 Deyo	Train, General Met
KP-PatientA, Miranda	LGH 62 604 04	768101904 0	0168010101904	79 years 05-	Kep-1941 Femal	k 19-Aug-2019 04:55 PD	T Abdominal pain and neu	He and vomitting	Itain, Gen	eral Medicine-Physician31,	MD inpatient	General Internal Medicin	e 556.5 Deys	Train, General Med
ICP-PatientA, Janice	LG# 6E 604 60	768101903 0	068010101983	79 years 00-	Kep-tiHt Femal	ie 19-Aug-2019 04:55 PD	T Abdominal pain and nau	eea and vomitting	Itain, Gen	eral Medicine-Physiciae31,	MD inpatient	General Internal Medicin	e 556.5 Days	Train, General Med
	NOTE	:c.												

- account until it is manually deleted.
 - To remove the Location Patient List, move a selected unit back to the Available List pane. Then right click on the selected unit and click Delete Patient List.
 - The list of patients in the Location Patient List is not modifiable in CST Cerner as it is based on patient census.
 - Discharged patient is automatically removed from the Location Patient List when the current encounter has been discharged.

You can also Customize the Columns that you would like to see on your list

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1	14. On the Top right select the local local local to customize the columns										
Patient List											
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	St. Catharines Site - Main Infectious Disease Nurse P Customize Columns te St. Catharines Site All Visit Relationships Port Color										
All Patients - NFS Complex Care Flex - Rainbow Wing											
	Nurse Unit Bed 🏾 🗂	Name	MRN	FIN	Age	DOB	Admitted	Admitting	Physician		
	NF CCFLX B	SYSTEMTESTTWO, IPACADMINTHREE	11054095	22-005221	25 years	25/Sep/1999	25/Sep/2024 22:09	Test, Docto	or One		
	NF CCFLX A	SYSTEMTEST, IPACADMINSIX	11002530	22-002697	39 years	13/Jun/1985	13/Jun/2024 15:19	TEST, PROV	/IDER INTERFAC		

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15. In the same manner as before, select from the **Available Columns** and move them to the **Existing Columns**

16. Change the order columns are displayed using the up and down arrows (when you have one of the Existing Columns Selected) and the solution is to remove selected columns from the Existing Columns arrows (when you have one of the Existing Columns Selected)



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