Cerner Workflow ID   Client Workflow ID: **1098**   Last updated by **Hannah Hemauer, Apr 04, 2024 12:12pm (UTC -4 hours)**

Intake Coordinator

- *Start/Stop* — Referral received via fax (referral management tool) [5]
- *Work Step* — Referral reviewed. referral agent and or client contacted for additional information if needed [6]
- *Work Step* — Referral information added into catalyst ; patient put on waitlist [7]
- *Work Step* — Interview completed at clinicians discretion. (Ambulatory phone call greater than 5min)? [9]
- *Work Step* — Client provided welcome package with admission date [10]
- *Work Step* — Coordinate paper documents being sent to centralized scanning [32]

Registration Patient Scheduler

- *Work Step* — Create an encounter for client [36]
- *Work Step* — Arm band printed and provided to patient [54]
- *Work Step* — Client registered & scheduled to clinic with recurring encounter (attached to a bed) [39]
- *Work Step* — Discharge patient using PM Conversation [85]

Patient

- *Work Step* — Client Arrives for Admission [11]

Addictions Counsellor/Program Worker

- *Work Step* — Consents completed on paper with client [12]
- *Work Step* — Complete NPC intake powerform & Valuables and Belongings Powerform [15]
- *Work Step* — Unpack belongings with client [14]
- *Work Step* — One to one sessions documented on Addiction Counsellor powerform [62]
- *Work Step* — Complete catalyst required reporting [63]
- *Document* — Document MHA Personal Wellness & Relapse Prevention Plan prior to d/c and print copy for client [81]
- *Work Step* — Client participates in group sessions- document within 'group note ' [28]
- *Work Step* — Night staff completes required catalyst data for groups by reviewing group note in Millennium [44]
- *Work Step* — Medication admin : scan client wristband , click on order, select patient self administered [50]
- *Work Step* — Safety and Attendance Completed on night shift as often as policy indicates [34]
- *Work Step* — Complete MHA NPC Post Treatment Follow up contact powerform if client agreeable to f/u support [73]
- *Decision* — Is patient transitioned before completion of program ? [77]
  - NO
  - YES
- *Document* — MHA NPC Early Transition powerform completed & use communicate tab to notify supervisor with attached document [79]
- *Work Step* — Discharge patient using PM conversation [83]

mha nurse

- *Work Step* — Obtain Urine analysis sample & enter results into POCRE [13]
- *Work Step* — Medication review with client [22]
- *Work Step* — Medication admin : scan client wristband , click on order, select patient self administered [48]

Future State: MHA - Newport Centre

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Workflow Details:

Workflow Name: MHA - Newport Centre
Workflow State: Future State
Workstream: Ongoing Assessment and Treatment
Venue: Hospital Based Behavioral Health
Client Owner: Hemauer, Hannah
Cerner Owner:
Standard: Yes
Related Workflow(s):
Tags:

Workflow Summary:

Service Line:
Related Solution(s): Millennium Behavioral Health
Project Name: Niagara Health System:OPT-0297674:NIAG_CD Niagara HIS RFP
TestBuilder Script(s):
Cerner Workflow ID:
Client Workflow ID: 1098
Workflow Notes:
Introduced By: WS 7
Validated By: WS 8

Swim Lane:

Role(s): Intake Coordinator
Department(s):
Security Position(s):

Start/Stop [5]

Description: Referral received via fax (referral management tool)

Work Step [6]

Description: Referral reviewed. referral agent and or client contacted for additional information if needed

Work Step [7]

Description: Referral information added into catalyst ; patient put on waitlist

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Work Step [10]

Description: Client provided welcome package with admission date

Work Step [32]

Description: Coordinate paper documents being sent to centralized scanning

Swim Lane:

Role(s):   Registration [Custom]

Patient Scheduler [Custom]

Department(s):

Security Position(s):

Work Step [36]

Description: Create an encounter for client

Work Step [54]

Description: Arm band printed and provided to patient

Work Step [39]

Description: Client registered & scheduled to clinic with recurring encounter (attached to a bed)

Work Step [85]

Description: Discharge patient using PM Conversation

Swim Lane:

Role(s): Patient

Department(s):

Security Position(s):

Work Step [11]

Description: Client Arrives for Admission

Swim Lane:

Role(s):   Addictions Counsellor [Custom]

Program Worker [Custom]

Department(s):

Security Position(s):

Future State: MHA - Newport Centre

Work Step [12]

    Description: Consents completed on paper with client

Work Step [15]

    Description: Complete NPC intake powerform & Valuables and Belongings Powerform

Work Step [14]

    Description: Unpack belongings with client

Work Step [62]

    Description: One to one sessions documented on Addiction Counsellor powerform

Work Step [63]

    Description: Complete catalyst required reporting

Document [81]

    Description: Document MHA Personal Wellness & Relapse Prevention Plan prior to d/c and print copy for client

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Work Step [50]

    Description: Medication admin : scan client wristband , click on order, select patient self administered

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Future State: MHA - Newport Centre

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Decision [77]
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Document [79]
>   Description: MHA NPC Early Transition powerform completed & use communicate tab to notify supervisor with attached document

Work Step [83]
>   Description: Discharge patient using PM conversation

Swim Lane:
>   Role(s): mha nurse [Custom]
> Department(s):
> Security Position(s):

Work Step [13]
>   Description: Obtain Urine analysis sample & enter results into POCRE

Work Step [22]
>   Description: Medication review with client

Work Step [48]
>   Description: Medication admin : scan client wristband , click on order, select patient self administered

Facilities:
>   Facility Name: Port Colborne
>   Status: Not Applicable
> Facility Cerner Owner:
> Facility Client Owner:
>   Authorize Date:
> Facility Comments: