

TIP SHEET HOSPITAL INFORMATION SYSTEM (HIS)

How to Perform a Site to Site Routing Transfer Between NH Labs

1. Click on pending inquiry on App Bar.



- 2. Ensuring the in-lab radial button is marked.
- 3. Select your test site/service resource for the specimens you wish to re-route to another lab.

Select Pending Procedures		×		
Test site: scs adm	Q	Status		
Procedure:	٩	Received only In-lab only Scheduled only		
	ОК	Cancel		

4. Click OK.

In this example we will re-route Coagulation Specimens from SCS lab to WS lab for testing.

Highlight the specimens from the available procedure that you wish to re-route from SCS to WS.
Note: the current test site for these specimens is SCS ADM SS.

🤓 PathNet General Lab: Pending Inquiry						
Task View Result Help						
Available Procedures Test site: SCS ADM SS Procedure: All						
Name	essesion	Procedure	Statue	Priority	Received In-Lab	
SEVENDOTTWO, SEPTICSHOCKPATIENT 10	00-24-078-00002	APTT	In-Lab	Urgent	18/Mar/2024 11:15	
SEVENDOTTWO, SEPTICSHOCKPATIENT 10	00-24-078-00002	INR	In-Lab	Urgent	18/Mar/2024 11:15	
SEVENDOTTWO, SEPSISPATIENT 10	00-24-078-00012	INR	In-Lab	Urgent	18/Mar/2024 12:23	

6. Click Task \rightarrow Transfer \rightarrow Selected Orders \rightarrow All Details

Transfer		All Orders					
Specimen Login	ogin	Selected Orders All Details					
Cancel Order		Select Details			Procedure: All		
ouncer order		Accession	Procedure	Status	Priority	Received In-Lab	
Select Procedures		100-24-078-00002	APTT	In-Lab	Urgent	18/Mar/2024 11:15	
Description of the second		100-24-078-00002	INR	In-Lab	Urgent	18/Mar/2024 11:15	
Prevent Autoverification for Accession		100-24-078-00012	INR	In-Lab	Urgent	18/Mar/2024 12:23	
Turn on Autoverificati	on	100-24-078-00041	FIB	In-Lab	RT - Routine	18/Mar/2024 21:19	
Turn off Autowarification	on	100-24-078-00042	DD	In-Lab	RT - Routine	18/Mar/2024 21:22	
Turri on Autorenneur	011	100-24-107-00052	INR	In-Lab	ST - Stat	16/Apr/2024 15:52	
Print	Ctrl+P	100-24-114-00059	APTT	In-Lab	RT - Routine	23/Apr/2024 15:21	
Print Cornon	rint Screen	100-24-123-00038	INR	In-Lab	ST - Stat	02/May/2024 18:13	
Finicocreen		100-24-135-00027	INR	In-Lab	ST - Stat	14/May/2024 09:56	
Print Labels	Ctrl+B	100-24-142-00046	INR	In-Lab	RT - Routine	21/May/2024 10:06	
0	10	100-24-142-00047	APTT	In-Lab	RT - Routine	21/May/2024 10:06	
Suspend		100-24-144-00072	APTT	In-Lab	RT - Routine	23/May/2024 13:22	
Exit		100-24-156-00032	INR	In-Lab	ST - Stat	04/Jun/2024 08:26	
TTEOT, GENTWOOD	0	100-24-158-00078	APTT	In-Lab	ST - Stat	06/Jun/2024 14:17	
NITTEST, GLMTWOSC	S	100-24-158-00078	INR	In-Lab	ST - Stat	06/Jun/2024 14:17	
VITTEST GLMTWOSC	S	100-24-159-00061	MIX	In-Lab	ST - Stat	07/Jun/2024 13:20	





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7. Enter in the test site you wish to sent to or use the hour glass look up function to see available options.



8. Select our location that you want to re-route specimens to and click OK.

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🔍 Test Site Lookup		-		\times
Find:				
* Service resource:				
MFS ADM SS				
SCS ADM SS				
SCS CS2500				
SADM SS				
		_		
	OK	_	Cance	-1

9. Click OK.



10. The specimens highlight in step 2 are re-routed for testing at WS and now appear on the WS pending inquiry list and are now ready to be put on a transfer list, packaged and shipped to WS for testing. Note the Test site is now WS ADM SS

Pathwet General Lab. Pending inquiry								
1	Task View Result Help							
	Available Procedures Test site: WS ADM SS Procedure: All							
	Name	Accession	Procedure	Status	Priority	Received In-Lab		
- [SEVENDOTTWO, SEPTICSHOCKPATIENT	100-24-078-00002	APTT	In-Lab	Urgent	18/Mar/2024 11:15		
	SEVENDOTTWO, SEPTICSHOCKPATIENT	100-24-078-00002	INR	In-Lab	Urgent	18/Mar/2024 11:15		
1	SEVENDOTTWO, SEPSISPATIENT	100-24-078-00012	INR	In-Lab	Urgent	18/Mar/2024 12:23		



