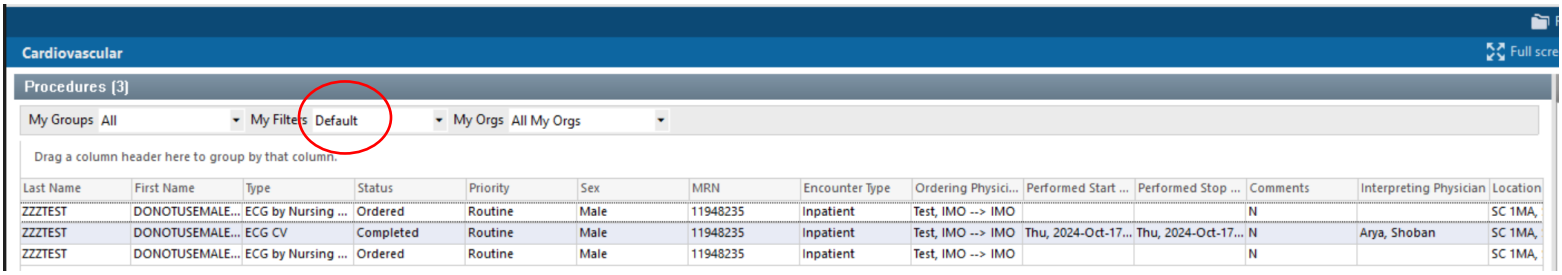
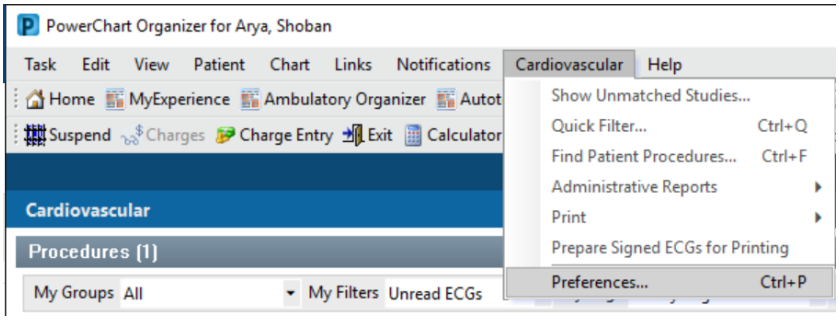
# CREATING FILTERS IN CARDIOVASCULAR WORKLIST



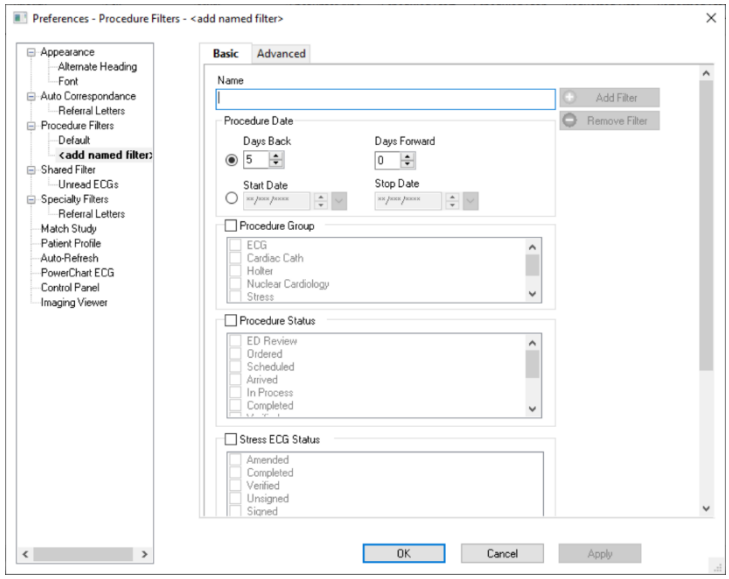

The drop-down menu next to **My Filters** in Cardiovascular allows ECG techs, nurses, and physicians to change the number of studies displayed in the worklist. There are two filters available by default:

- **Default** – list of all ECG, Holter monitor, and stress test orders across Niagara Health.
- **Unread ECGs** – list of all ECGs, Holter monitor, and stress test orders with **Completed** listed under the **Status** column. This is for physicians to view all studies pending interpretation.

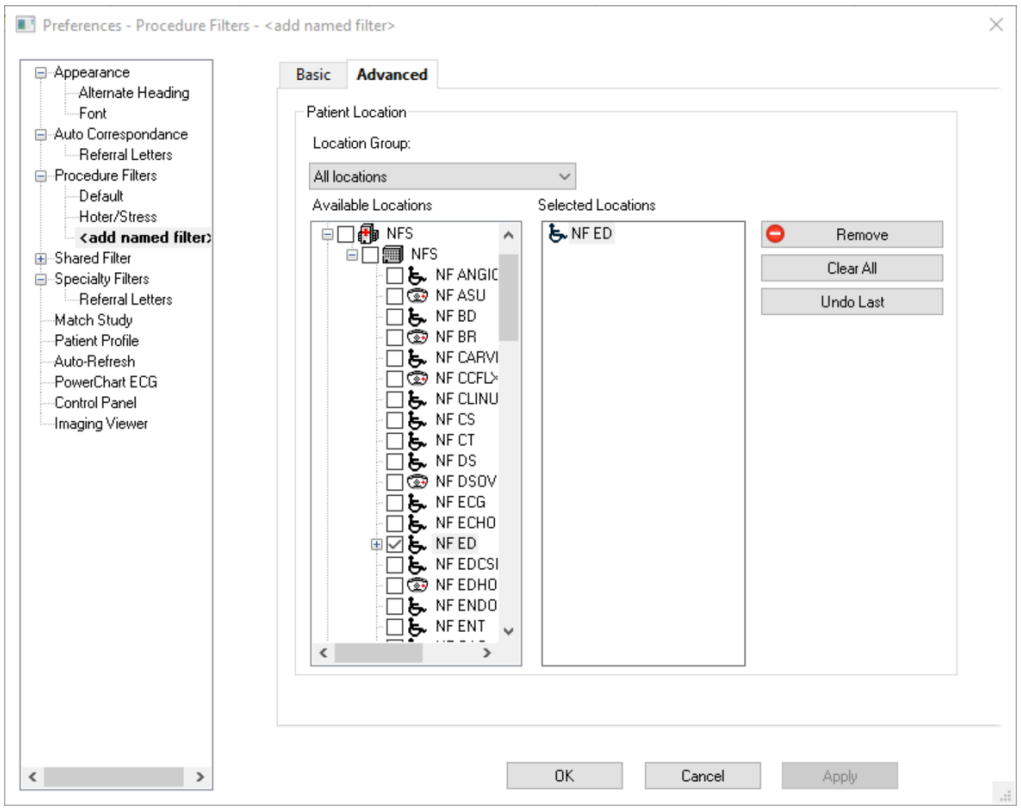



Depending on your role, site, or location, you can create your own filter for a simpler list of orders:

1. In Cardiovascular, click the **Cardiovascular** menu at the top.
2. Click **Preferences.**
3. In the Preferences windows, click **<add named filter>** on the left.
4. Name your filter.
5. Under Procedure Date, choose the number of days back and days forward you would like to view orders.
6. Click the check box next to Procedure Group and select which study types you would like to view in your list. The Cardiovascular worklist at Niagara Health will only display ECG, Holter and Stress orders.



7. Click the check box next to Procedure Status and select which status of orders you would like displayed in your worklist. Some notable options are:
    - ED Review – the ECG has a wet read available from an ED physician
    - Ordered – the ECG is pending completion by a tech or nurse
    - Scheduled – patients with a future order for Holter monitor or stress test
    - Arrived – patients checked in for Holter monitor or stress test by a registration clerk
    - Completed – an ECG, Holter monitor, or stress test that has been completed by a tech or nurse and is available to be viewed by an interpreting physician in Millennium
    - Unsigned – an ECG, Holter monitor, or stress test that was previously interpreted/signed by a physician but has been reverted to unsigned and needs to be signed again
    - Signed – an ECG, Holter monitor, or stress test that has been interpreted and signed
8. If you are a physician who only interprets pediatric patient studies, click the check box next to Age Filtering On.
9. If you only need to view orders from specific Niagara Health sites or floors, click the **Advanced** tab and use the **+** and **-** icons next to each location under Available Locations to expand. Click the check box next to the location you want to view Cardiovascular orders from. To remove a location from your selection, select it from Selected Locations and click Remove.
10. Click **OK** to save. Your new filter can be selected in the drop-down menu next to My Filters.



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