

## **PERIOP – PICK LIST APU** HOSPITAL INFORMATION SYSTEM (HIS)

### Perioperative – APU Pick List

Pick List displays all inventory items required for the specific patient procedure can be used for inventory tracking and billing purposes

#### Navigating the Pick List Tab in Perioperative Documentation

1. From the Perioperative Doc and within the Intraop Record, click on the paper icon to open the Pick List

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SC Intraop F Documenta -A -A -A -A -A -A -A -A -A	ecord - SCG4Y ton SC Intraop Segment Group - SCG4Y Case Times General Case Data Procedures Safety Checklist - Briefing Skin Assessment Skin Prep	Case Information Case Information Case Priority: Changed Case Priority: Why was this case not completed within the Case Priority Target Time?:	Booking Priority Date/Time:
	Patient Care Devices Irrigation Urinary Catheters Cultures and Specimens Counts Verification Safety Checklist - Debrief Safety Checklist - Time Out Transport	Latex Protocol  C Yes C No C N/A  ASA Clas:	MH Protocol C Yes C No C N/A

 Click on 'Go to Pick List' button from the Batch Use window



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3. Click on the box at the top to "Select All" items if necessary. The selected items will be placed in the Cart with the Quantity number, item description and item number (right to the Pick List window)

NOVARITE	ST, APUTWO									-	
SCS	APU Gyne-4th Floor Hyst	teroscopy (Othe	r)	sc	:4GY-20	24-21		SC AF	UGYN PRO	C Zefkic, Katrina Eli	se, FRCSC
Pick List					Filters: All	Quantities, All	Procedures, A	I Item Classes	▼ Filter ···	Cart	Clear
Non-Insta	ince Tracked Items									APU GYNE BI-VALVE SPECULUM	^
~	Item Description	Item Number	Class	Open	Hold	Filled	Used	Wasted	Returned	Item Number: INST2063	v
~	APU GYNE BI-VALVE SPECULUM	INST2063	Instruments	1	0	0	0	0	0	Quantity	^
•	APU GYNE D & C TRAY	INST0073	Instruments	1	0	0	0	0	0	- 1 +	
~	APU GYNE OMNISCOPE	INST0074	Instruments	1	0	0	0	0	0	APU GYNE D & C TRAY	
•	APU GYNE SPLASH BASIN	INST0075	Instruments	1	0	0	0	0	0	Item Number: INST0073	
$\checkmark$	CAP SEALING 12MM BROWN GS#12	007040	Supplies	1	0	0	0	0	0	Quantity	Х
•	DRAPE CAMERA 7X 96IN UNIVERSAL AMT-VCD	011105	Packs, Bundles a.	1	0	0	0	0	0	- 1 +	
$\checkmark$	DRAPE UNDERBUTOCKS 35IN X 47IN DYNJP600	1 033783	Packs, Bundles a.	1	0	0	0	0	0		
~	DRESSING MELOLITE 10CM X 7.5CM 4812	031370	Bandages, Dress	.1	0	0	0	0	0	Item Number: INST0074	
✓	GLOVE SURG PF TRIUMPH LT 6.0 MDS108060LT	032623	Supplies	1	0	0	0	0	0	Quantity	Х
•	GOWN SURG LG SIRUS LEVEL 4 DYNJP2201S	050350	Packs, Bundles a.	1	0	0	0	0	0	- 1 +	
~	NEEDLE 18G X 1-1/2 BLUNT BD305180	023909	Supplies	1	0	0	0	0	0		
•	NEEDLE SPINAL 20G X 3.5 IN 405182	000491	Supplies	1	0	0	0	0	0	APU GYNE SPLASH BASIN	
$\checkmark$	PAD SANITERY MAXI WINGS LONG 80367906	000510	Bandages, Dress.	.1	0	0	0	0	0	Item Number: INST0075	х
•	SET IV CYSTO IRRIGATION 195CM 06544-01	010775	Supplies	1	0	0	0	0	0	Quantity	
$\checkmark$	SPONGE PREP 0.05% CHG 4% ALCO 100.08	033575	Supplies	1	0	0	0	0	0	- 1 +	
•	SYRINGE LL 20ML 302830	010149	Supplies	1	0	0	0	0	0	CAP SEALING 12MM BROWN GS#12	
$\checkmark$	TOWEL BLUE 43.18X68.58CM STERL A28700-004	072527	Packs, Bundles a.	.1	0	0	0	0	0	Item Number: 007040	v
										Quantity	× _
										Use Wa	ste Return

NOTE: You can deselect an item by unchecking the boxes on the left or clicking the 'X' to remove an item from the Cart

4. Click 'Use' from the Cart window. Click Save in the Use Items window.

Use Iten	15							
	Description	Item Number	Available	Quantity	* Procedure	* Segment		
	PAD SANITERY MAXI WINGS LONG 80367906	000510	0	- 1 +	Hysteroscopy (Other)	No Segment	Edit	Remo
			Additional Fill	* Fill Location				
			1	GYNECOLOGY CLINK	C DAY STAY SCS ~			
	Description	Item Number	Available	Quantity	* Procedure	* Segment		
	SET IV CYSTO IRRIGATION 195CM 06544-01	010775	0	- 1 +	Hysteroscopy (Other)	No Segment	Edit	Remo
			Additional Fill	Fill Location				
			1	GYNECOLOGY CLINK	C DAY STAY SCS ~			
	Description	Item Number	Available	Quantity	* Procedure	* Segment		
	SPONGE PREP 0.05% CHG 4% ALCO 100.08	033575	0	- 1 +	Hysteroscopy (Other)	No Segment	Edit	Remo
			Additional Fill	• Fill Location				
			1	GYNECOLOGY CLINK	C DAY STAY SCS 👻			
	Description	Item Number	Available	* Quantity	* Procedure	* Segment		
	SYRINGE LL 20ML 302830	010149	0	- 1 +	Hysteroscopy (Other)	No Segment	Edit	Remo
			Additional Fill	Fill Location				
			1	GYNECOLOGY CLINK	C DAY STAY SCS 👻			
							Save	Cano

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All selected items are added to the associated segments.

- 5. Close the Pick List window. Locate back to the Periop Doc record
- 6. Click on the Dressing/Packing segment to document the item selected for dressing/packing
  - If there are missing segments, click on the yellow folder <sup>to</sup> to add a segment in the Intraop Record
- 7. Within the Dressing/Packing segment, select the procedure from the listbox and use the drop-down list in the Dressing, Packing, Cast field to populate the item used
  - Go to the second page to fill out a dressing/packing item if not found above

Ρ	rocedure	Location	Dress, Pack, Cast	Wound Closure	VAC Equipment	Туре	VAC Serial Number	Dressing Item	
88	Hysteroscopy (Other)		PAD SANITERY MAXI WI						
<									>
	Procedure: Hysteroscopy (Othe Dilation and Curetta Pressing, Packing, Cast: PAD SANITERY MAXI WING:	r) ge 6 LONG 80367 ~ « Q			Location:	~			
Ϋ́	⊻ound Closure:	× × ×							
S	AC Dressing guipment: erial Number:	]			Type: Please place ver Negative pressu Consult to wound	V bal orders when doing VAC in th e wound therapy (VAC or Abthe therapy:	ie OR: raj	1) 2)	

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8. Once the segment is completed, a green check mark ✓ will appear beside the segment name



