

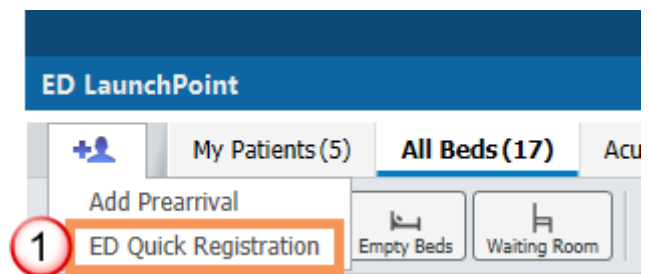


# QUICK REGISTRATION USING FIRSTNET HOSPITAL INFORMATION SYSTEM (HIS)

## ED REGISTRATION

The ED Quick Reg conversation provides a quick and efficient way of getting a patient onto the FirstNet Tracking Board. This conversation is used once a patient arrives in the Emergency Department. A full registration must still be completed for each patient with the ED Modify conversation.

1. Click on **ED Quick Registration** to begin. The Patient Search will open.



Deceased?	Patient Name	Privacy	Health Card Number	VC	MRN	Sex	Birth Date (DD-MM)
	TEST LAST. SCHED		1111-111-111		HD8800-0031	Female	11/Nov/1980

MRN	Facility	Encounter	Patient Type	Reg Date (DD-MMM-YYYY)	Expected Date of Arrival	Medical Ser
088000031	HDS	31-000057	PreRecurring		18-Oct-2023 16:42	Rehab

2. Enter the patient's name
3. Click **Search** to check if the patient already has a medical record number (MRN).
4. If the patient is not displayed in the Person Search results, click **Add Person** to create a new MRN. If the patient is displayed, select the patient and click **Add Encounter** to attach the new encounter to the patient's existing MRN.



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5. Fill out the highlighted fields and click **OK**.

The screenshot shows the 'ED Quick Registration' window. The following fields are highlighted in yellow:

- \*Last Name
- \*First Name: SCHED
- \*Birth Date (DD-MM-YYYY)
- \*Health Card Available: ON
- \*Health Card Number
- \*Reason For Visit
- \*Arrival Mode
- \*Transfer from external facility
- Pending Arrival: 5

The pop-up window contains the following text:

The following Niagara Falls Site aliases have been assigned for NEWTEST, SCHED:

Community Medical Record Number: 100001070  
 MRN: NH1100-1701  
 Encounter Number: 22-001930  
 Visit Id: 22-002956

OK

A pop up will appear to confirm that the encounter has been created. Click **OK**

The patient has now been added to the **FirstNet Tracking Board**.

ED LaunchPoint													
My Patients (5)		All Beds (5)		Acute (13)		Resus (1)	Hallway (3)	Sub Acute (0)	S&T (1)	Triage (9)	OFLD Tech (0)	Triage Needed (6)	WR
My Patients Current: 5 Last Hour: 0 Today: 0													
Room	Patient Information	S	MD	NRS	NP/PA	RES	Tech	Patient Details					
WR	BARTEST, EMERGENCY 42y M							TEST					
WR	NEWTST, SCHED 24y F							Rash					
WR	ROADSHOWDRY, EME... 45y M					RC		Dx: Chest pain; Migraine ROADSHOW PT, DO NOT TOUCH					
2,A	SYSTEMTEST, PHYSTR... 39y M							Right Flank Pain PHYS TRACK SYSTEMTEST PT, DO NOT TOUCH					