



PATIENT REGISTRATION RESOURCES

SourceNet Tip Sheets

[Click here to view all NH Tip Sheets](#)

Sandbox

The sandbox is your opportunity to explore the HIS functionalities. Many role-specific guides are available to direct your learning.

[Sandbox SourceNet Page](#)

Use the following training materials to guide your exploration in the Sandbox:

[Emergency Reg Clerk Guide](#)
[Registration Clerk Guide](#)

[Registration Demo Videos](#)

[Clerk Registration Demo](#)
[E-Signature Demo](#)

Digital Dive-Ins

Monarch Digital Dive-Ins are short virtual information sessions that focus on a variety of HIS topics. Please take a moment to review any recorded pertinent Digital Dive Ins for your area: [All Digital Dive-ins](#)

[Introduction to Patient Registration and ED Registration](#)

[Patient Flow \(Capacity Management\)](#)

[Let's talk Faxing, Scanning and Printing](#)

Clerical categories

All Areas
Registration
Scheduling

[Registration Specific Tip Sheets](#)

[Quick Reg Using FirstNet \(ED\)](#)

[Capturing Birth Sex at Registration](#)

[Registration Conversation Types](#)

[Registration Crosswalk](#)

[Registration - Tips and Tricks](#)

[Registration - Today's Expected Arrivals](#)

[Accepting an Internal Referral](#)

[Registering a Walk In Xray Patient](#)

[Ordering Specialty Surfaces](#)

[Ad Hoc Printing Labels and Wristbands](#)

[Physician Not in Database](#)

[Wrong Encounter Assigned](#)

[Discern Reporting Portal](#)



HOSPITAL INFORMATION SYSTEM (HIS)

[Lock Manager](#)

[Registering and Editing Scheduled Recurring Encounters](#)

[Pre-op Registration](#)

[Fix for accidental change to Service Interaction](#)

[ED Registration Death Process](#)

[Cancelling a Discharge](#)

[ED to Day Surgery Registration Steps](#)

[Fix for accidental change to Service Interaction](#)

[Cancelling a Discharge](#)

[Pre-Op](#)

[Downtime Tip Sheets](#)

[724 Downtime Computer User Guide](#)

[HIS Downtime Policy and Procedure](#)

[Organizational Tip Sheets](#)

[Icons in Care Compass](#)

[Documentation Tips](#)

[Clinical Reporting XR](#)

[Access EFR - Post Go Live](#)

[Organization Cap Man Command Centre Widgets](#)
