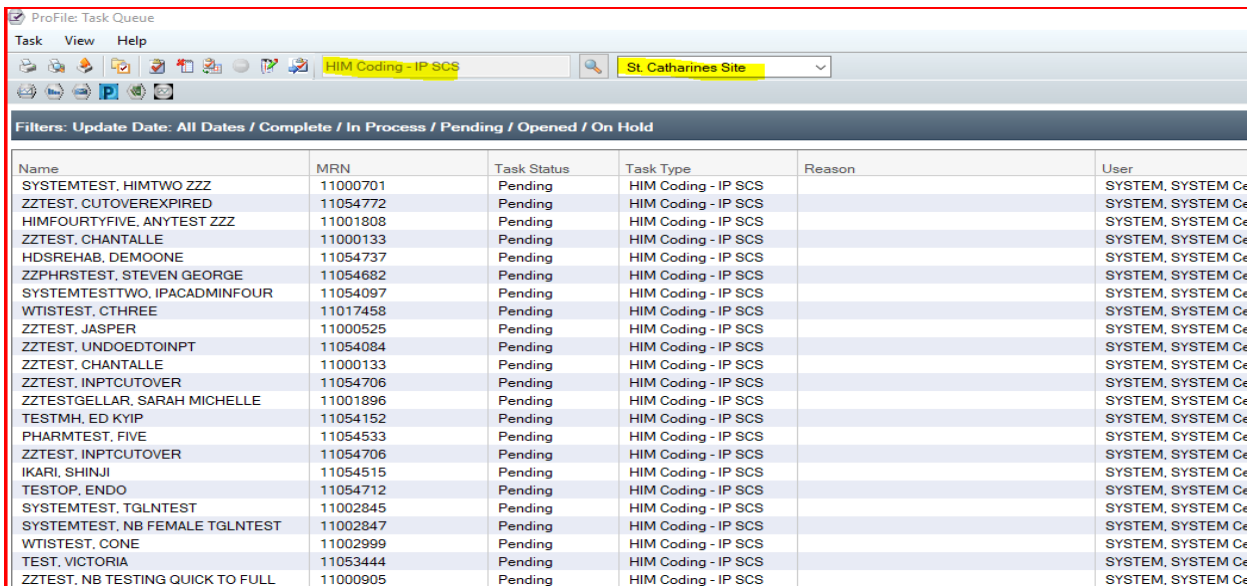


REVIEWING CODING QUERY RECEIVED BY PHYSICIANS

FOLLOW THE STEPS TO REVIEW A CODING QUERY RECEIVED

1. Open the Task queue application → Select your queue → Select Location



ProFile: Task Queue

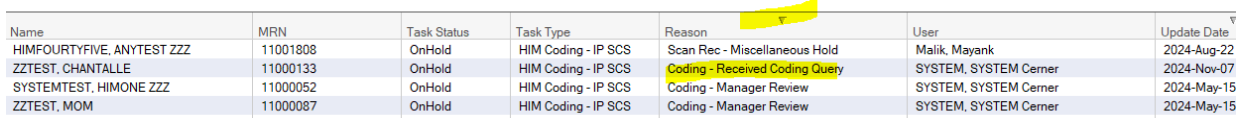
Task View Help

HIM Coding - IP SCS St. Catharines Site

Filters: Update Date: All Dates / Complete / In Process / Pending / Opened / On Hold

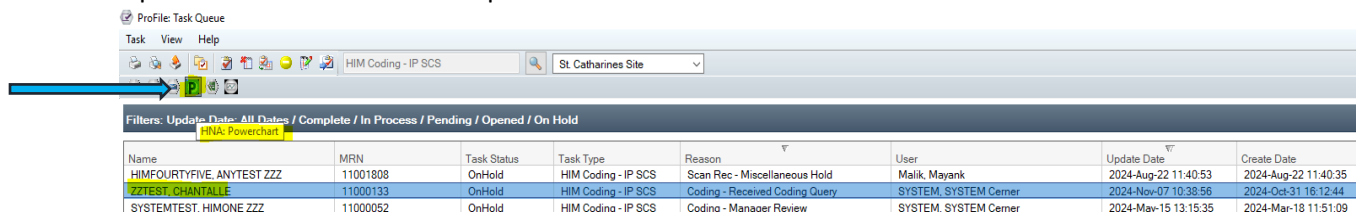
Name	MRN	Task Status	Task Type	Reason	User
SYSTEMTEST, HIMTWO ZZZ	11000701	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, CUTOVEREXPIRED	11054772	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
HIMFOURTYFIVE, ANYTEST ZZZ	11001808	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, CHANTALLE	11000133	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
HDSREHAB, DEMOONE	11054737	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZPHRSTEST, STEVEN GEORGE	11054682	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
SYSTEMTESTTWO, IPACADMINFOUR	11054097	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
WTSTEST, CTHREE	11017458	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, JASPER	11000525	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, UNDOEDTOINPT	11054084	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, CHANTALLE	11000133	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, INPTCUTOVER	11054706	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTESTGELLAR, SARAH MICHELLE	11001896	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
TESTMH, ED KYIP	11054152	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
PHARMTEST, FIVE	11054533	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, INPTCUTOVER	11054706	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
IKARI, SHINJI	11054515	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
TESTOP, ENDO	11054712	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
SYSTEMTEST, TGLNTEST	11002845	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
SYSTEMTEST, NB FEMALE TGLNTEST	11002847	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
WTSTEST, CONE	11002999	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
TEST, VICTORIA	11053444	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce
ZZTEST, NB TESTING QUICK TO FULL	11000905	Pending	HIM Coding - IP SCS		SYSTEM, SYSTEM Ce

2. Sort the task based on reasons for bringing Received Coding Query Task on top



Name	MRN	Task Status	Task Type	Reason	User	Update Date
HIMFOURTYFIVE, ANYTEST ZZZ	11001808	OnHold	HIM Coding - IP SCS	Scan Rec - Miscellaneous Hold	Malik, Mayank	2024-Aug-22
ZZTEST, CHANTALLE	11000133	OnHold	HIM Coding - IP SCS	Coding - Received Coding Query	SYSTEM, SYSTEM Cerner	2024-Nov-07
SYSTEMTEST, HIMONE ZZZ	11000052	OnHold	HIM Coding - IP SCS	Coding - Manager Review	SYSTEM, SYSTEM Cerner	2024-May-15
ZZTEST, MOM	11000087	OnHold	HIM Coding - IP SCS	Coding - Manager Review	SYSTEM, SYSTEM Cerner	2024-May-15

3. Open the task and click on the powerchart Icon



ProFile: Task Queue

Task View Help

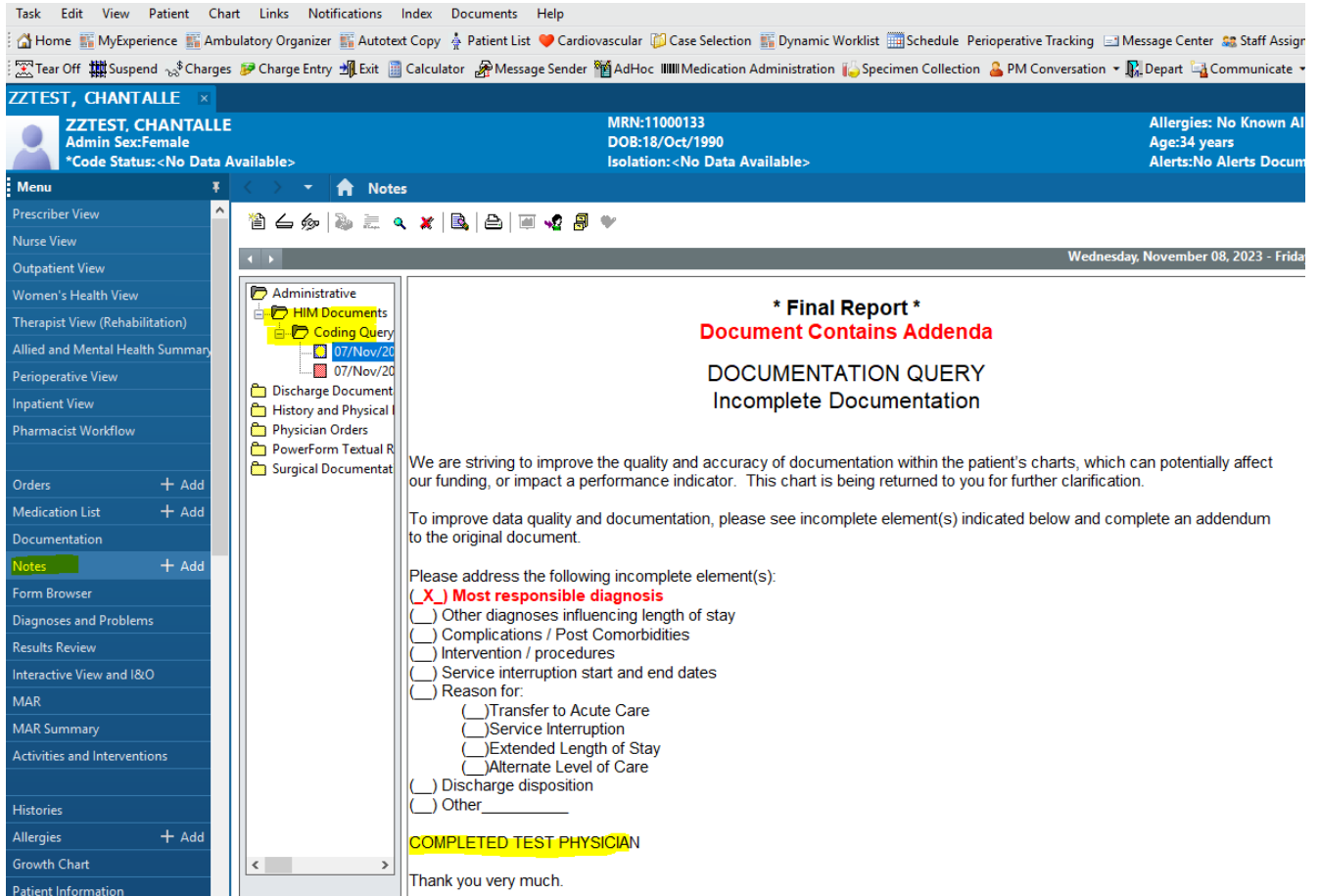
HIM Coding - IP SCS St. Catharines Site

Filters: Update Date: All Dates / Complete / In Process / Pending / Opened / On Hold

HNA: Powerchart

Name	MRN	Task Status	Task Type	Reason	User	Update Date	Create Date
HIMFOURTYFIVE, ANYTEST ZZZ	11001808	OnHold	HIM Coding - IP SCS	Scan Rec - Miscellaneous Hold	Malik, Mayank	2024-Aug-22 11:40:53	2024-Aug-22 11:40:35
ZZTEST, CHANTALLE	11000133	OnHold	HIM Coding - IP SCS	Coding - Received Coding Query	SYSTEM, SYSTEM Cerner	2024-Nov-07 10:38:56	2024-Oct-31 16:12:44
SYSTEMTEST, HIMONE ZZZ	11000052	OnHold	HIM Coding - IP SCS	Coding - Manager Review	SYSTEM, SYSTEM Cerner	2024-May-15 13:15:35	2024-Mar-18 11:51:09

- Navigate to Notes Tab → Select Coding Query under HIM Documents under folder Admin



Task Edit View Patient Chart Links Notifications Index Documents Help

Home MyExperience Ambulatory Organizer Autotext Copy Patient List Cardiovascular Case Selection Dynamic Worklist Schedule Perioperative Tracking Message Center Staff Assign

Tear Off Suspend Charges Charge Entry Exit Calculator Message Sender AdHoc Medication Administration Specimen Collection PM Conversation Depart Communicate

ZZTEST, CHANTALLE

ZZTEST, CHANTALLE
Admin Sex:Female
*Code Status:<No Data Available>

MRN:11000133
DOB:18/Oct/1990
Isolation:<No Data Available>

Allergies: No Known Allergies
Age:34 years
Alerts:No Alerts Documented

Menu

- Prescriber View
- Nurse View
- Outpatient View
- Women's Health View
- Therapist View (Rehabilitation)
- Allied and Mental Health Summary
- Perioperative View
- Inpatient View
- Pharmacist Workflow
- Orders + Add
- Medication List + Add
- Documentation
- Notes + Add**
- Form Browser
- Diagnoses and Problems
- Results Review
- Interactive View and I&O
- MAR
- MAR Summary
- Activities and Interventions
- Histories
- Allergies + Add
- Growth Chart
- Patient Information

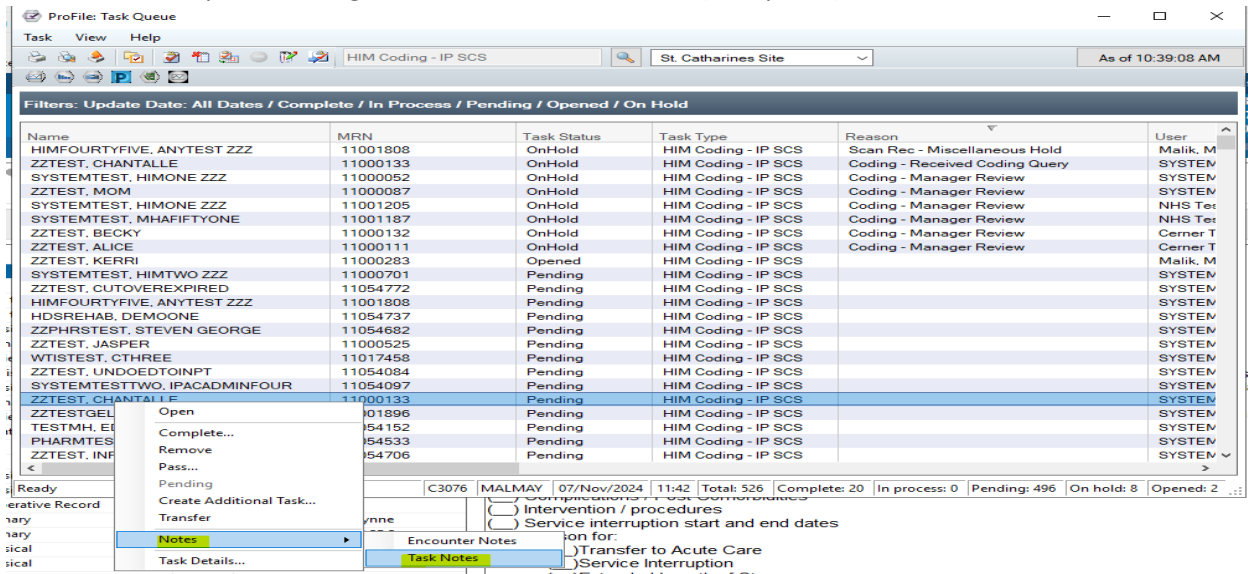
Notes

Administrative

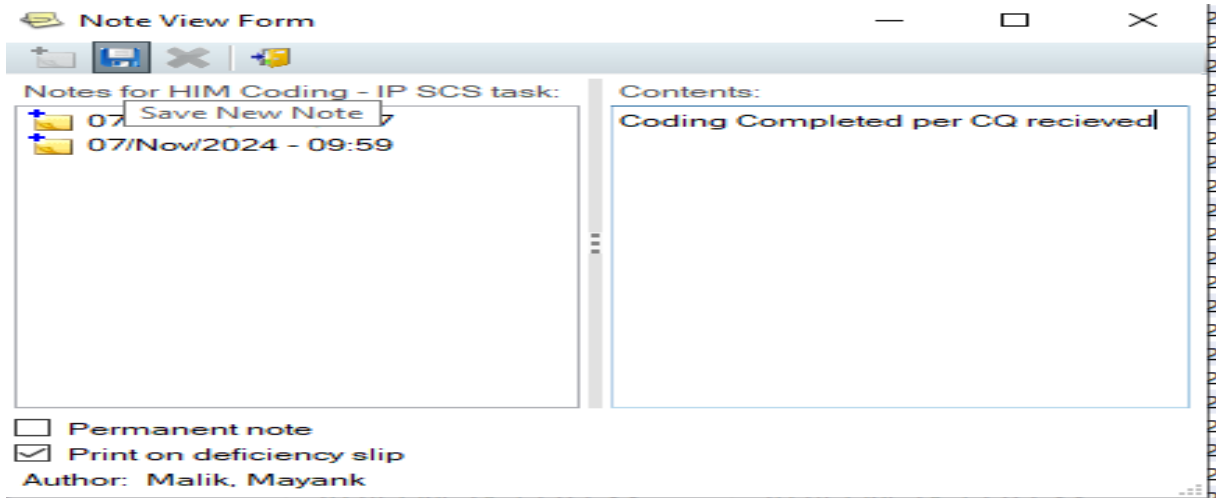
- HIM Documents
 - Coding Query
 - 07/Nov/2023
 - 07/Nov/2023
- Discharge Document
- History and Physical
- Physician Orders
- PowerForm Textual R
- Surgical Documentat

- Review the Documents and update coding if necessary in WinRecs

6. Go back to task queues → Right click on task → Add Note (if required)



7. Write the required note and save it from Save icon on the toolbar



8. Next step is to right click and → Complete task →

ZZTEST, CHANTALL		Pending	HIM Coding - IP SCS
ZZTESTGELLAR, SA		Pending	HIM Coding - IP SCS
TESTMH, ED KYIP		Pending	HIM Coding - IP SCS
ZZTEST, INPTCUTOV		Pending	HIM Coding - IP SCS
ZZTEST, INPTCUTOV		Pending	HIM Coding - IP SCS
ZZTEST, JASPER		Pending	HIM Coding - IP SCS
WTISTEST, CTHREE		Pending	HIM Coding - IP SCS
PHARMTEST, FIVE		Pending	HIM Coding - IP SCS
IKARI, SHINJI		Pending	HIM Coding - IP SCS
TESTOP, ENDO		Pending	HIM Coding - IP SCS
SYSTEMTEST, TGLN		Pending	HIM Coding - IP SCS
SYSTEMTEST, NB F		Pending	HIM Coding - IP SCS
WTISTEST, CONE		Pending	HIM Coding - IP SCS
ZZTEST, NB TESTING	11002999	Pending	HIM Coding - IP SCS
ZZTEST, NB TESTING	11000005	Pending	HIM Coding - IP SCS

9. Time and date stamp → Click OK

Complete Task [X]

* Completed date and time:

07/Nov/2024 [▼] 1206 [▼]

[OK] [Cancel]

10. Task Mark Completed

ITTHREE, LYMPHOMA	11053337	Complete	HIM Coding - IP SCS
ZZTEST, CHANTALLE	11000133	Complete	HIM Coding - IP SCS