



MESSAGE CENTRE – INCOMPLETE CHARTS HOSPITAL INFORMATION SYSTEM (HIS)

FOR PRESCRIBERS

INBOX

The screenshot displays the PowerChart Organizer interface for a Hospitalist. The 'Message Center' window is open, showing an 'Inbox Summary' on the left and an 'Anticipated Documents' table on the right.

Inbox Summary Categories:

- Inbox Items (3)
- Results FYI
- Documents (1/4)
 - Sign (0/1)
 - Review (1/3)
- Orders (2/2)
 - Cosign Orders (2/2)
- Messages
- Work Items (4)
 - Incomplete Order
 - Saved Documents (1/1)
 - Anticipated Documents (3/4)**
 - Reminders
 - Paper Based Documents
- Notifications
 - Notify Receipts
 - Trash
 - Sent Items

Anticipated Documents Table:

Create Da...	Due Date	Location	Patient Information	Patient Name	Status	Subject	Update Date
2024-Oct-31 ...		HD 2W	Admit Date: 31/Oct/2...	HDSREHAB, DEMOONE	Pending	History and Physical	2024-Oct-31 1...
2024-Oct-26 ...		SC DS	Admit Date: 03/Oct/2...	ZZZTESTHIM, DEFTHREE	Pending	Progress Note	2024-Oct-26 1...
2024-Oct-26 ...		SC 2AB	Admit Date: 15/Mar/...	SYSTEMTESTING, HIMTWO	Pending	History and Physical	2024-Oct-26 1...
2024-Oct-10 1...		NF MG	Admit Date: 23/Sep/20...	UT DEBBIE, ZZZZZ	Opened	Discharge Summary	2024-Nov-02 1...

- 1. Inbox Summary Categories:** Navigate to Work Items in Inbox Summary – # of work items are listed
- 2. Summary Pane/Workspace:** Anticipated Documents tab – click on document you wish to work on



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The screenshot displays the Message Center interface for a patient named HDSREHAB, DEMOONE. The patient's information includes MRN: 81006844, DOB: 30/Oct/2000, and Age: 24 years. The report is titled '* Preliminary Report *' and is identified as an anticipated document. The report content includes:

- Result type: History and Physical
- Result date: 31-Oct-2024 15:37 EDT
- Result status: Anticipated
- Result title: History and Physical
- Performed by: NHS Test01, Physician - Hospitalist on 31-Oct-2024 15:37 EDT
- Encounter info: 81-000830, HDS, Inpatient, 31/Oct/2024

The interface also shows an 'Action Pane' with a 'Refuse' button and a 'Reason' dropdown menu. Below this, there is an 'Additional Forward Action' section with a 'Review' button and a 'To' field set to 'HDS, REFUSAL INBOX'. The interface includes a navigation bar at the top with options like 'Forward Only', 'Print', 'Previous', 'Next', 'Mark Unread', 'Inbox View', and 'Summary View'. A sidebar on the left contains various filters and categories such as 'Inbox Summary', 'Inbox', 'Proces', 'Pools', 'Display: Last 30 Days', 'Inbox Items (3)', 'Results FYI', 'Documents (1/4)', 'Orders (2/2)', 'Assign Orders (2/2)', 'Messages', 'Work Items (3)', 'Incomplete Order', 'Saved Documents (1/1)', 'Anticipated Documents (2/4)', 'Reminders', 'Paper Based Documents', 'Notifications', 'Notify Receipts', 'Trash', and 'Sent Items'. The bottom of the interface has 'Next', 'OK & Close', and 'OK & Next' buttons.

3. Document opens, complete and sign
4. Message will be routed back to HIM for review and deficiency completion