



## MH&A RESOURCES

### SourceNet Tip Sheets

[Click here to view all NH Tip Sheets](#)

### Sandbox

The sandbox is your opportunity to explore the HIS functionalities. Many role-specific guides are available to direct your learning.

[Sandbox SourceNet Page](#)

Use the following training materials to guide your exploration in the Sandbox:

[MHA Clinic Nurses](#)

[MHA Acute Nurses \(IP/OP in a bed\)](#)

[MHA Therapies](#)

### Digital Dive-Ins

Monarch Digital Dive-Ins are short virtual information sessions that focus on a variety of HIS topics. Please take a moment to review any recorded pertinent Digital Dive Ins for your area

[All Digital Dive-ins](#)

### Newport Centre & Hep C Clinic Flowcharts

[Hep C Care Clinic Intake Progress](#)

[Newport Centre](#)

### Clinical Education categories

<a href="#">All Areas</a>
<a href="#">Nursing</a>
<a href="#">Interprofessional/Rehab</a>

### Mental Health Specific Tip Sheets

[Violence Assessment Tool \(VAT\)](#)

[Chemical Restraint](#)

[MH Referral Management](#)

[MH Addictions Quick Registration](#)

[MH POCRE](#)

[RAI Assessment](#)

[Careview Attributes - Mental Health](#)

### Referral Management

How to navigate referral management, the HIS's tool for creating, sending, receiving and managing referrals.

[Outbound Referrals Video](#)

[Inbound Referrals Video](#)

[Creating a Referral Workflow](#)

[Referral: Sending an External Referral](#)

[Referral: Receiving an External Referral](#)

[Referral: Sending an Internal Referral](#)

[Referral: Accepting an Internal Referral](#)



## HOSPITAL INFORMATION SYSTEM (HIS)

### Scheduling Tip Sheets

[Ad Hoc Resource - Schedule Change \(Add/Remove Slots\)](#)

[Cancel Appointment](#)

[Cancel Group Session](#)

[Check-In Appointment](#)

[Check-Out Appointment](#)

[Create Appointment Request](#)

[Downtime](#)

[Inbound Faxed Schedule to Orders](#)

[Linking Appointments](#)

[Managing Request Lists \(Move/Cancel/Book/Reschedule\)](#)

[Schedule Multiple Appointments for a Single Patient](#)

[Schedule Group Appointments with Group Sessions](#)

  

[Capacity Management Tip Sheets](#)

[Capacity Management Guide](#)

[Using the Discharge Gadget](#)

[Care Aware Perspectives](#)

[Discharging Unit Role for all Discharges](#)

[Admission & Receiving Orders](#)

[Ordering Non Urgent Patient Transport](#)

[MTP Blood Products Request](#)

[Lab Specimens Request](#)

[Discharging a Patient](#)

[An Overview of Capacity Management \(Common Workflows and Processes\)](#)

[Transport Request Process](#)

[Oracle Health Capacity Management Overview](#)

[Viewing Patient Downgrades](#)

[How to Filter Patient Attributes](#)

[How to View Census per Unit](#)

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### Downtime Tip Sheets

[724 Downtime Computer User Guide](#)

[HIS Downtime Policy and Procedure](#)

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### Organizational Tip Sheets

[Icons in Care Compass](#)

[Documentation Tips](#)

[Clinical Reporting XR](#)

[Access EFR - Post Go Live](#)

[Organization Cap Man Command Centre](#)

[Widgets](#)

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