

1. When a prescription is deemed medically necessary and the patient is ready to be discharged to home. Navigate to the Home Medication component in the Discharge or Outpatient Workflow MPage.

	Inpatient Workflow	× INPT Quick Orders	× Discharge	×	Outpatient Workflow	\times +	
		Home Medications	(2)				
	New Order	^					
	Chief Complaint	Medication					
	Documents (1)	HYDROmorphone (HY 2 mg = 2 tab, PO, g4	DROmorphone 1 mg oral tabl h, PRN: pain, 30 tablet(s), 0 R	et) efill(s)			
	Quick Visit	🕫 naproxen (naproxen 5	500 mg oral tablet)	(-)			
	Vital Signs	500 mg = 1 tab, PO, B	BID, 60 tablet(s), 0 Refill(s)				
	Histories						
	Home Medications (2)	Laba					
	Labs						
•	Discharge to Users						
2. Click 🙂	Discharge to Home	Order Reconciliati	on: Discharge t	o Home	e dialogue box	opens.	
Home I	Medications (2))					
All Visits							
					Status: 🗸 Mee	ds History	Discharge to Home
If there is a	record of the J	patient receiving	g this prescrip	tion b	efore		
3. Select th	ne option to Rene	ew the prescriptio	n order under	Д• sy	vmbol.		
		1					
			\circ \circ				
		😣					
4. Click on	the prescription	with 👻 symbol t	o edit details				
		🛄 🏵 🛛 metopro	olol (metoprolol	tartrate	e 25 mg Pres	scribe	
		25 mg =	T tab, PO, BID,	- Notes	for Patient		t
							▶
			$\overline{}$	LIA	alDian		1 🚽
niaaar	ahealt	h			erDieu		-
nagar	ancuit		1	\ 5t	laver		
			🦉 🐧 не/	LTH AND REP	ABILITATION CENTRE		



PRESCRIPTION ORDER ENTRY HOSPITAL INFORMATION SYSTEM (HIS)

- 5. Is the prescription going to be printed and given to the patient?
 - If Yes: Click the "Send To" dropdown and select the appropriate printer to send the prescription to (if not already defaulted)
 Click Sign
 Printed prescription is retrieved and signed by the prescriber.

n	e 1 mg oral tablet) 🔻	Send To	Select	Routing 🚽						
	Find pharmacy									
	KP3DB013 on SCS-PS01.res.lhiniv.net (from FC1AH099) in session 116									
	Microsoft Print to PDF									
If No: Selec prescription	t the applicable Do Not Send routing option In a sprinted.	CI	ick Sign	No						
	Do Not Send: called to pharmacy (Rx)									
	Do Not Send: samples given to patient (Rx)									
	Do Not Send: handwritten controlled substance (Rx	d)								
	More "Do Not Send" Reasons			>						

If there is no record of the patient receiving this prescription before

1. Steps 1 and 2 in page 1 are repeated.

Se	lec	t	Add t	o add a	a new prescript	ion.							
	ZZTEST, JASPER MRN:11000525 A Admin Sex:Female DOB:01/Jan/2001 A *Code Status:Full Code - R1 Isolation: <no <="" availa="" data="" th=""><th>Allergies Age:23 y Alerts:No</th><th>: Pean ears o Aleri</th><th>iut ts Do</th><th>cumen.</th><th>Attending:Tam, BenjaminLoc:S Dose Wt:77.000 kg (24-Oc HCN: Inpatient FIN: 22-004954 [Admit [</th><th colspan="3">Tam, BenjaminLoc:SC ADMTU; SCTU01; A 7.000 kg (24-Oc HCN:ON 5555-555-511 FIN: 22-004954 [Admit Dt: 2024-Oct-04 15:43:</th></no>		Allergies Age:23 y Alerts:No	: Pean ears o Aleri	iut ts Do	cumen.	Attending:Tam, BenjaminLoc:S Dose Wt:77.000 kg (24-Oc HCN: Inpatient FIN: 22-004954 [Admit [Tam, BenjaminLoc:SC ADMTU; SCTU01; A 7.000 kg (24-Oc HCN:ON 5555-555-511 FIN: 22-004954 [Admit Dt: 2024-Oct-04 15:43:					
	+ A	da	/								Reconciliation Status ✓ Meds History	Admission 🕒 Disch	arge
- T	М	1		Order	Prior to Reconciliation						Orders After Reconciliation		
	ſ		🔍 🗸 Order N	ame/Details		Status		۵.		38	Order Name/Details	Status	^
		⊿∣	Home Medicati	ons									
							0	0	۲	D •	HYDROmorphone (HYDROmorphone 2 mg = 2 tab, PO, q4h, PRN: pain, 30 ta.	PRN Discontinue	
							•	۲	•	□• ⊗	HYDROmorphone (HYDROmorphone 2 mg = 2 tab, PO, q4h Notes for Pati	Prescribe	
							۲	0	0	۵.	naproxen (naproxen 500 mg oral table 500 mg = 1 tab, PO, BID, 6 Notes for	et) Prescribed	
		4	V Solutions/Inf	usions			1						

 Add Order dialogue box opens. Search the order in the search box and click the desired prescription.

Search:	toprolol 25 mg po bid	۹,	Advanced Options	\sim	Type:	۳.	Prescriptions	~
	metoprolol tartrate 25 r							
	metoprolol tartrate 25 r)	~					
βΩAm	metoprolol tartrate 25 r	ng oral t	b)					
	"Enter" to Search							

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PRESCRIPTION ORDER ENTRY HOSPITAL INFORMATION SYSTEM (HIS)

4. Click on the prescription with \bigotimes symbol to edit details.

OPERATION



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 Click Sign
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'n	e 1 mg oral tablet) ▼	Send To:	Select Routi	ng 🚽						
	Find pharmacy									
	KP3DB013 on SCS-PS01.res.lhiniv.net (from FC1AH099) in session 116									
	Microsoft Print to PDF									
No: Seleo rescriptio	ct the applicable Do Not Send routing option In is printed.	Clic	k Sign 🗖	No						
cooriptio	Do Not Send: called to pharmacy (Rx)									
	Do Not Send: samples given to patient (Rx)									
	Do Not Send: handwritten controlled substance (Ro	x)								
	More "Do Not Send" Reasons			>						

Notes and Considerations

• For inpatient settings, the most suitable place to create new prescriptions is within the Discharge Medication Reconciliation window. In outpatient settings, prescriptions can be written **at any point** during the patient visit. While you can order prescriptions outside of the Meds Rec windows via the New Order Entry components, ensure that the "**Prescriptions**" tab is selected instead of "Inpatient" or "Outpatient."

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Search:		۹,	Advanced Options	\sim	Туре:	۵.	Prescriptions	\sim

• Currently, acute physicians gather patients' pharmacy information by asking for their preferred pharmacy and looking it up online. In contrast, the Oncology HIS (Mosaic) and Dialysis systems allow for the documentation of preferred pharmacies in advance.

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Hotel Dieu



PRESCRIPTION ORDER ENTRY HOSPITAL INFORMATION SYSTEM (HIS)

Notes and Considerations Continued

- Patient preferred pharmacy information is recorded in a form titled "Community Pharmacy Information."
- **Note**: that a physical signature is required on all printed prescriptions as per pharmacy regulations.
- At the unit or clinic level, it is essential to assess who will retrieve the prescription requisition from the printer. The person responsible must bring the printed prescription back to the prescriber for a physical signature.
- You can quickly identify a medication as a prescription by the prescription symbol \square



