

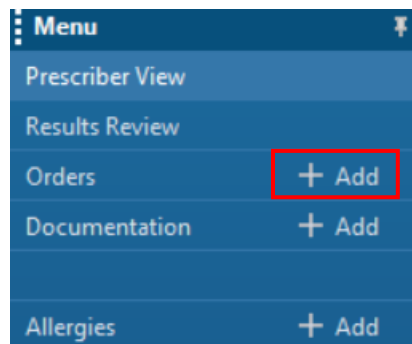
PRESCRIBERS

IMPORTANT: The Prescriber requesting the consult should contact the prescriber/service to request a consult and communicate patient information. Then, complete the steps below. In cases where the name of the Consulting Prescriber isn't known, the Consulting Physician field can be left blank. The Unit Clerk will receive a task to work with the Consult.

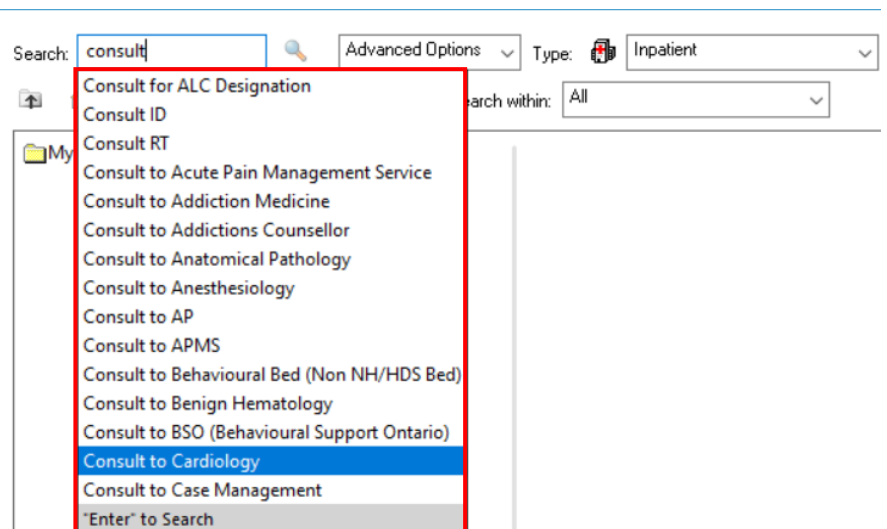
Note: "Consult" verbiage is used for **Inpatient Encounters**, and "Referral" is used for **Outpatient Encounters**. This is necessary not to lose when patients leave NH and go to HDS. Please review the "Referrals" tip sheet for referral orders.

Placing Consult Order

1. Navigate to Table of Contents (Blue Menu) and select  next to orders.



2. The Add Order widow opens. In the search bar type in "Consult". Press **Enter** on your keyboard to view all available options.





PRESCRIBER CONSULTS

HOSPITAL INFORMATION SYSTEM (HIS)

3. Select the appropriate Consult order, then to close the Add Order window.

Search: Advanced Options Type:

Folder: Search within:

Consult for ALC Designation	Consult to ICC (Integrated Comprehensive Care)
Consult ID	Consult to Indigenous Health Services and Reconciliatio...
Consult RT	Consult to Infection Prevention and Control
Consult to Acute Pain Management Service	Consult to Infectious Diseases
Consult to Addiction Medicine	Consult to Inpatient Rehab (Complex Continuing Care)
Consult to Addictions Counsellor	Consult to Inpatient Rehab High (HDS)
Consult to Anatomical Pathology	Consult to Intensivist
Consult to Anesthesiology	Consult to Interventional Radiology
Consult to AP	Consult to IPAC
Consult to APMS	Consult to IVR
Consult to Behavioural Bed (Non NH/HDS Bed)	Consult to KCP/Dialysis Pharmacist
Consult to Benign Hematology	Consult to Lactation Consultant
Consult to BSO (Behavioural Support Ontario)	Consult to Malignant Hematology
Consult to Cardiology	Consult to Med Onc
Consult to Case Management	Consult to Medical Oncology
Consult to Case Management for ALC Designation	Consult to Medically Complex Bed (Non-Rehab Related)
Consult to CCRT (Critical Care Response Team)	Consult to Mental Health
Consult to Child & Adolescent Psychiatry	Consult to Mental Health Intensive Transitional Support
Consult to Child Life Specialist	Consult to MITS
Consult to CL Psychiatry	Consult to Neonatal Intensive Care

- Note: When you select an order, it will turn **blue**. You can select multiple orders and can identify selected orders by the **highlighted blue text**.

Filling out Order Details

Orders for Signature

Order Name	Status	Start	Details
SC ADMTU; SCTU01; A Fin:22-004954 Admit: 2024-Sep-18 12:34			
Interprofessional Consults			
Consult to Cardiology Order		2024-Nov-16 10:08	Routine

Details for Consult to Cardiology

Details | Order Comments | Diagnoses

*Requested Start Date/Time: 16/Nov/2024 1008 EST **A**

Priority: Routine **B**

Consult Reason: **C**


Consulting Physician: **D**

Special Instructions: **E**

0 Missing Required Details | Dx Table | Orders For Cosignature **F** Sign

1. Complete the following details on the Consult order:


- A. **Requested Date/time.**
(Tip: Use Keyboard shortcuts "t" for today's date, "n" for now/the current time.)
- B. **Priority** – e.g. Routine, Urgent, Stat
- C. **Consult Reason** – Indicate the reason for consult.
- D. **Consulting Physician** – Fill out this field If you know the name of the consulting Prescriber.

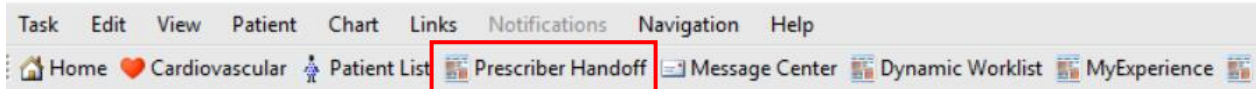
- **Note:** Use  to look for the individual if the name does not populate after writing prescriber's name.

E. Enter any applicable special instructions.

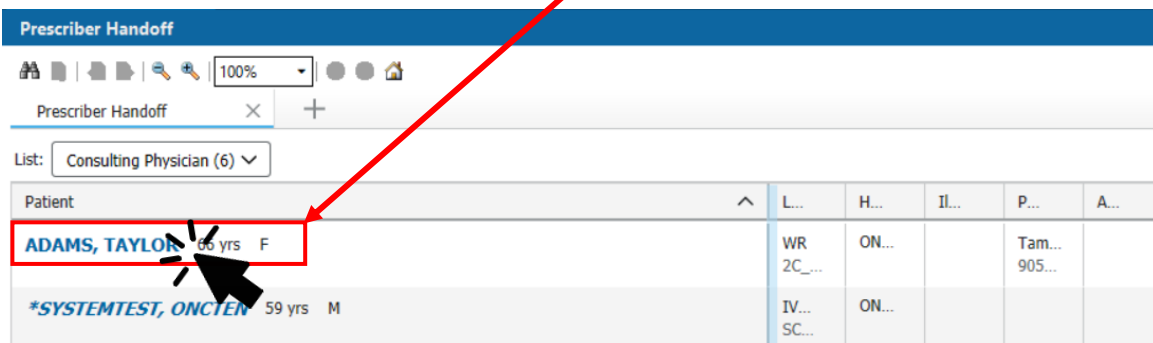
F. the order.


Consulting Prescriber

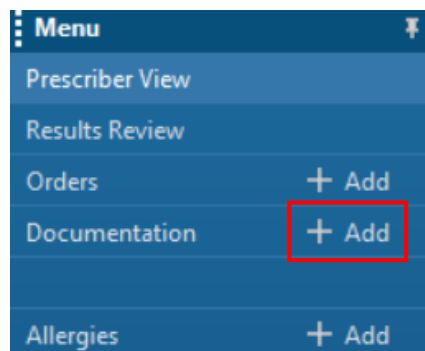
1. Select  **Prescriber Handoff** from the Links toolbar.




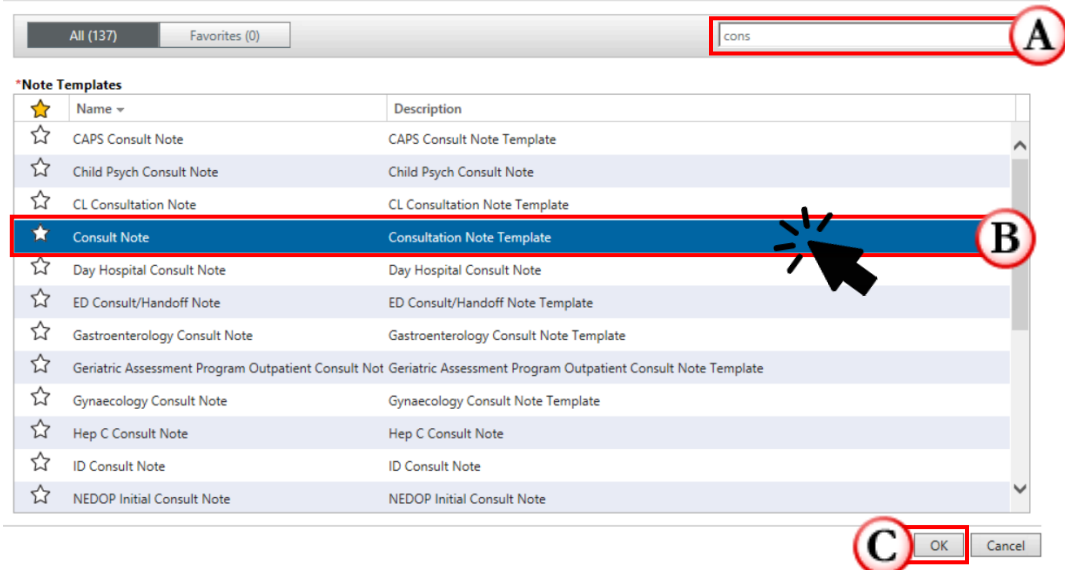
2. Select your Consult list from the dropdown menu.
(Note: Please refer to the **Patient List tip sheet** for instruction on how to create a Consulting Physician patient list.)
3. Double-click on the patient's name to open their chart.



4. Review the chart and place orders if applicable.
5. Navigate to the Menu (Blue Menu) and select  **Add** next to documentation.

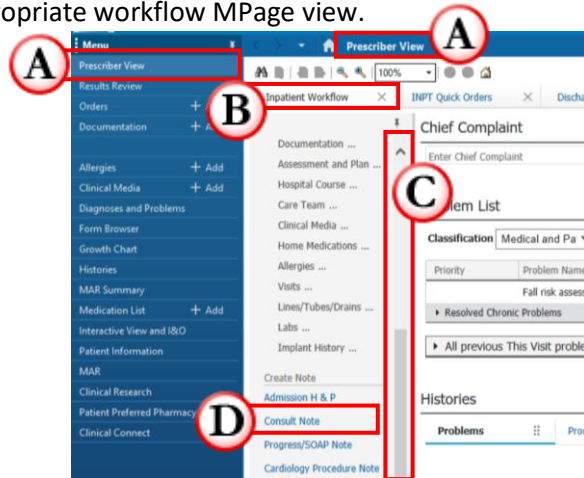


6. To create your Consult Note:
 - A. (If applicable) Type “consult” in the search bar.
 - B. Select the appropriate “Consult Note”.
 - C. Click .

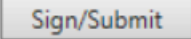


Name	Description
★ CAPS Consult Note	CAPS Consult Note Template
☆ Child Psych Consult Note	Child Psych Consult Note
☆ CL Consultation Note	CL Consultation Note Template
★ Consult Note	Consultation Note Template
☆ Day Hospital Consult Note	Day Hospital Consult Note
☆ ED Consult/Handoff Note	ED Consult/Handoff Note Template
☆ Gastroenterology Consult Note	Gastroenterology Consult Note Template
☆ Geriatric Assessment Program Outpatient Consult Note	Geriatric Assessment Program Outpatient Consult Note Template
☆ Gynaecology Consult Note	Gynaecology Consult Note Template
☆ Hep C Consult Note	Hep C Consult Note
☆ ID Consult Note	ID Consult Note
☆ NEDOP Initial Consult Note	NEDOP Initial Consult Note

- **Note:** You can also access Consult Note through the Component List or “Grey Menu” on the appropriate workflow MPage view.



- A. Ensure you are in the **Prescriber View**.
- B. Click on the appropriate workflow MPage.
- C. Scroll down to the **Create Note** section on the Component List.
- D. Click on the **Consult Note** hyperlink.

7. Complete the consult note and click  to sign.