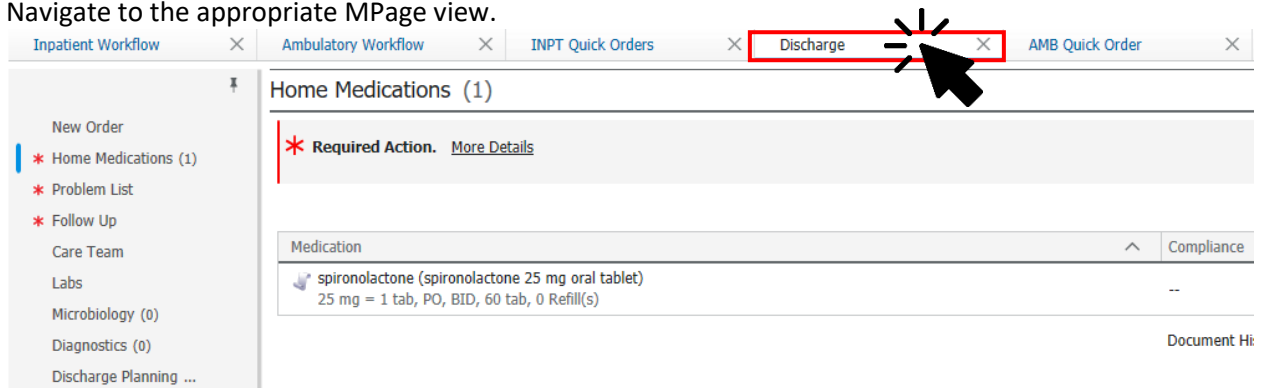


PRESCRIBERS

Completing Cross Encounter Medication Reconciliation

Sending Prescriber

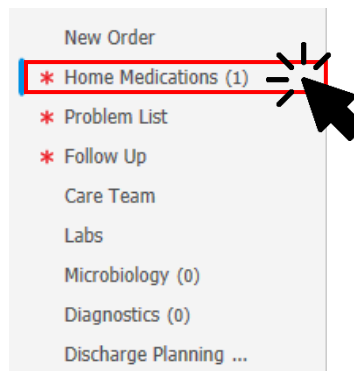
1. When a patient is identified for transfer to **Hotel Dieu Shaver**, open the patient's chart.
2. Navigate to the appropriate MPage view.



The screenshot shows the HIS interface with the 'Discharge' tab highlighted in the top navigation bar. The main content area displays 'Home Medications (1)' with a 'Required Action' and a list of medications including spironolactone.

Medication	Compliance
spironolactone (spironolactone 25 mg oral tablet) 25 mg = 1 tab, PO, BID, 60 tab, 0 Refill(s)	--

3. Click **Home Medications** on Component List.



The screenshot shows the component list menu with 'Home Medications (1)' highlighted.

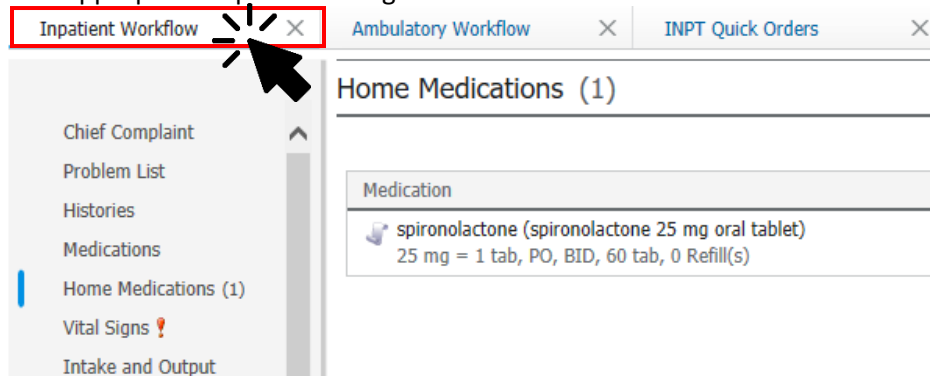
- New Order
- * Home Medications (1)
- * Problem List
- * Follow Up
- Care Team
- Labs
- Microbiology (0)
- Diagnostics (0)
- Discharge Planning ...

4. Click **Cross Encounter Transfer** to start cross encounter transfer reconciliation.
5. The **Order Reconciliation: Cross Encounter Transfer** dialogue box opens, complete details and click **Transfer** to place the reconciliation in an completed/initiated state.

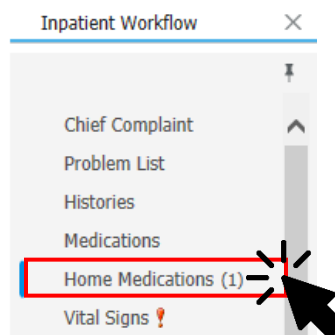
Patient has been discharged from encounter from transferring facility and then admitted to a new encounter at the accepting facility.

Receiving Prescriber

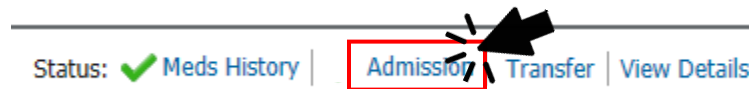
1. Navigate to the appropriate Inpatient MPage view



2. Click **Home Medications** on Component List.




3. Click **Admission**



- **Note:** If a cross encounter transfer reconciliation has been completed by the sending prescriber, you'll notice an **icon next to Admission with a green check mark and a recycle sign on top of it**. This indicates the admission reconciliation has been partially completed by the sending prescriber for the receiving prescriber's review.

4. Review the orders proposed by the sending prescriber, and select which to continue, stop, and add using **+ Add** icon on the top left-hand corner, where applicable.

5. Click  to reconcile now.

Please refer to the next page for notes and considerations.



CROSS ENCOUNTER (ORG TO ORG) TRANSFER RECONCILIATION HOSPITAL INFORMATION SYSTEM (HIS)

Notes and Considerations

- Prescribers transferring patients to HDS **must** use the Cross Encounter Transfer button and **not discharge** to ensure meds flow over to HDS. This workflow is primarily used for patients being transferred from an NH facility to HDS.
- If patient is being transferred to another facility other than HDS, complete the discharge workflow.
- Cross encounter transfer reconciliation is used for Medications only. Non-medication orders will either be covered on admission order set on the new encounter. Labs and diagnostics can be placed as a future order on the original NH encounter so they are available for future Outpatient Lab/Diagnostic visits for that patient.
- Only use the plan functionality Reconcile and Plan if your work gets interrupted and you need to come back to this window. **Otherwise, always hit the Transfer button.**