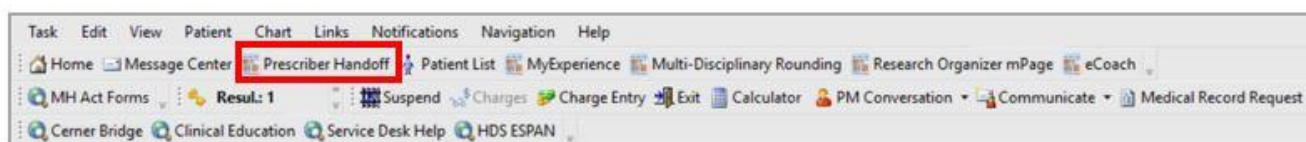


PRESCRIBERS

The Care Team Lists' functionality will automatically populate with the medical services and teams the provider is assigned in the **Care Team Build Tool**. As a physician, you can add additional care team lists to view so you can display the patients associated with a list in **Prescriber Handoff**.



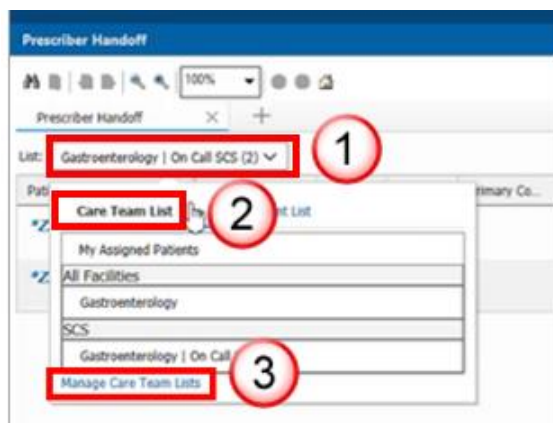
Add a Care Team List to Patient Overview

From the List drop-down, you can view and work with one or more Care Team lists and/or Patient Lists.

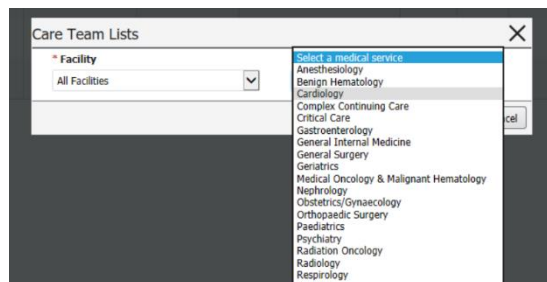
To add one or more Care Team lists to your drop-down:

1. Click drop-down next to **List**.
2. Click **Care Team List**.
3. If no Care Teams display, click **Manage Care Team Lists** to add.

NOTE: You will automatically be assigned to your medical service list, however, you will need to find your more specific medical service/Care Team List by following the steps above. **DO NOT USE** the medical service list only.



4. Select your Facility from the **Facility** drop-down.
5. Select the Care Team you want to view from the **Care Team List** drop-down.
6. Click **Save**





CARE TEAMS OVERVIEW HOSPITAL INFORMATION SYSTEM (HIS)

The selected Care Team list displays with all of the patients assigned to the Care Team (if someone on your Care Team already added patients to your list.) If you are the first user to access the Care Teams List it will be blank.

Patient	Location	Illness Seve...	Actions	Isolation	Labs	MI	P...	D...	Discharge	D...	A...	Pr...	C...
*ZZTEST, H 46 yrs F	HW1-A SC ED												
*ZZTEST, SURGTOI... 36... F	SC 2AB	Unstable	2							1 - C... 2 - S...		Cardiol...	1
*ZZTEST, MEG 44 yrs F	SC1B21-A SC 1BB									1 - C...		Cerner...	
ZZPETTY, BARTHEL... 25... M	Z21-03 2C_BHC	Stable								1 - C... 2 - S...		Cerner...	


NOTE: You can also assign a Care Team to a patient from the Care Team component in the Inpatient Workflow.

For the complete details on adding, modifying, list, please see the **Care Teams Complete Overview Tip Sheet**

Add a Patient to the Care Team from Prescriber Handoff

1. Open the **Care Team** list.
2. Click the **Add Patient** button.
3. Search for and select the patient/encounter.

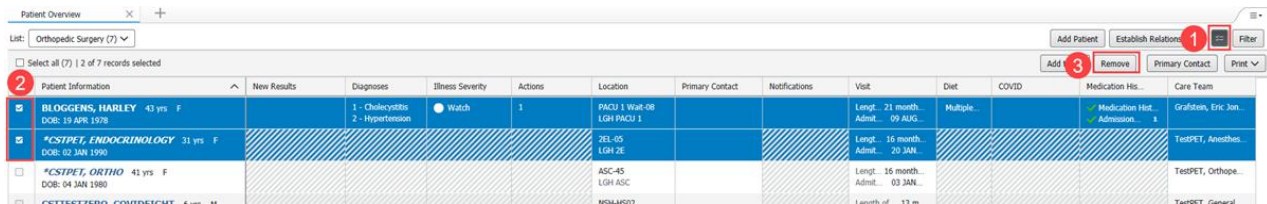
Add Multiple Patients from a Care Team List to Another Care Team List - Using Row Selection

1. Click the **Row Selection**  button
2. Select the patients to be added to the **Care Team**.
3. Click the **Add to list** button.
4. Select the **Care Team** to which you wish to add patients.


Patient Information	New Results	Diagnoses	Illness Severity	Actions	Location	Primary Cont...	Notifications	Visit	Diet	COVID	Add to list	Care Team
*MSURG, MSIBREASTCLERKT... 7... DOB: 24 OCT 1950					MSJ Breast						custom	
*AMBSURG, MSIBREASTCLERKT... 7... DOB: 24 OCT 1950					MSJ Breast						*SPH - No Care Team (SPH St Pauls)	Dingee, Carol Kat...
*AMBSURG, MSIBREASTNURSE... 7... DOB: 24 OCT 1950					MSJ Breast						Anesthesiology Anesthesiology Perioperative (SPH St Pauls)	
*AMBTESTI, AMBTESTI AMBTES... 8... DOB: 29 JUL 2012					MSJ Breast						Anesthesiology (SPH St Pauls)	istUser, Surgeo...
*AMBTESTI, AMBTESTI AMBTES... 8... DOB: 29 JUL 2012					MSJ Breast						General Surgery (SPH St Pauls)	
											Orthopedic Surgery (LGH Lions Gate)	

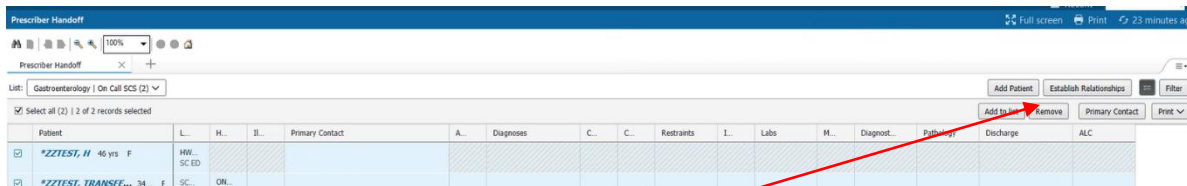
Remove Multiple Patients from a Care Team list - Using the Row Selection button.

1. Click the **Row Selection** button.
2. Select the patients to be removed from the **Care Team**.
3. Click the **Remove** button.

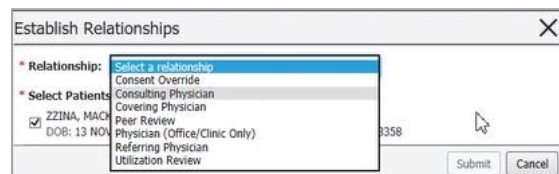
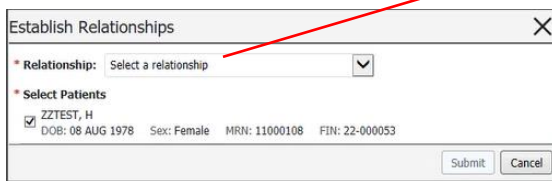


Establishing a relationship

1. Click the **Row Selection**  button
2. Check the boxes next to the patient name to establish relationships.



3. Click on the **Establish Relationship** button




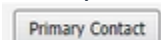
4. Select **Relationship Type**
5. Click **Submit**

NOTE: For acute physicians, the most common relationships from this drop-down will be **Consulting Physician** and **Covering Physician**.

For clinic physicians, select **Physician (Office/Clinic Only)**.

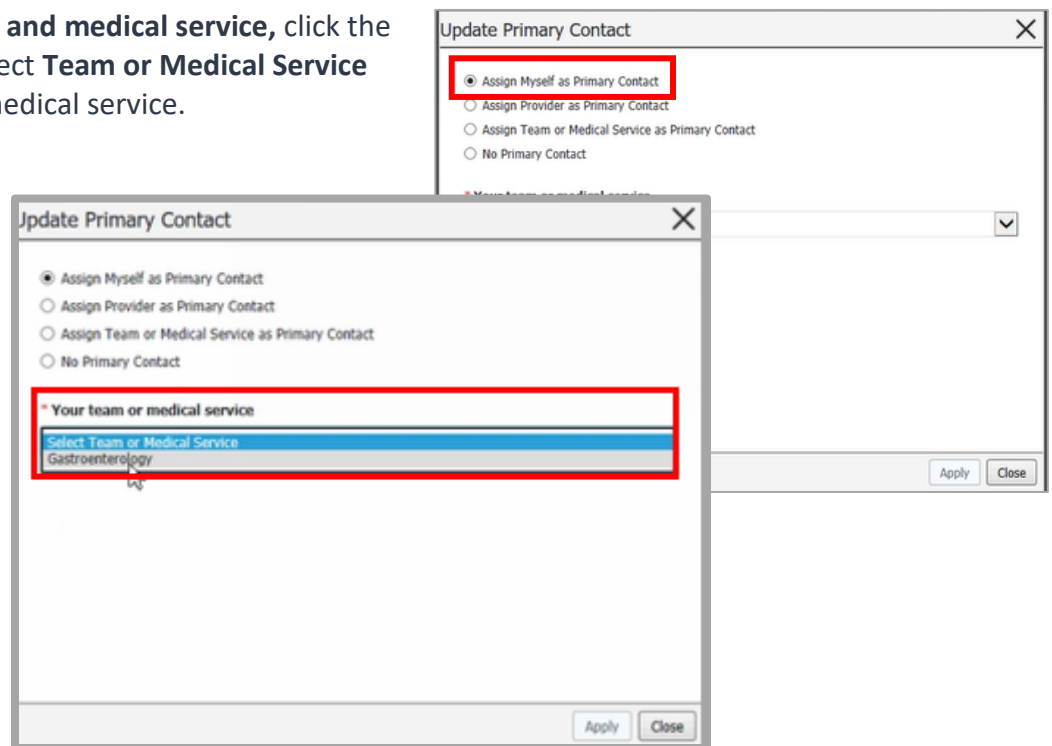
Assigning Yourself as a Primary Contact for Patients on Care Team Lists

NOTE: Assigning yourself as a primary contact for patient's on Care Team lists ensures that the team knows the covering physician for the patient and provides information of who should be contacted if needed.

1. Click the **Row Selection**  button
2. "Select all the patients for whom you want to assign yourself as the Primary Contact. After you have made selection, click on the **Primary Contact** button 



3. If you're assigning yourself, leave the default as **Assign Myself**.
4. Under **Your team and medical service**, click the drop-down to select **Team or Medical Service** and select your medical service.
5. Click **Apply**.




Assigning a Provider to one or multiple patients




1. Click the **Row Selection**  button

Add a Patient to a Care Team from the Care Team Component

1. Click the **drop-down arrow** next to the **plus sign**.
2. Click **Assign Provider Team**.





Role/Relationship	Contact	Phone	Service	
▼ This Visit				<div style="border: 1px solid #ccc; padding: 2px;"> + <ul style="list-style-type: none"> Assign Myself > <li style="border: 2px solid red;">Assign Provider Team... Assign Provider... Assign Non-Provider... </div>
--	SMITH, KAREN LOUISE MD (Primary)	2024763732	Hospitalist	
--	AT2 - Purple	--	Hospitalist	
Hospitalist	MANICONE, PAUL E. MD	2024763732	Hospitalist	
▼ Cross-Visits				
Primary Care Physician	BEERS, NATHANIEL BRITTINGHAM MD	--	--	

3. Choose team (teams have the **person**  icon next to them).

Assign Provider Team	✕
Cardiac Critical Care	>
Hospitalist	>
Neonatology	>
Neurology	>
 Pediatric Cardiology	
Pediatric Critical Care	>
 Pediatric Emergency Medicine	
 Pediatric Surgery	
Pulmonary & Adolescent	>
<input type="button" value="Cancel"/>	

NOTES:

- If you click on any of the patient's Care Teams, you have the option of making the Care Team the Primary Contact using the **Make Primary** button.
- If you click on any of the patient's Care Teams, you have the option of removing the Care Team using the **Remove** button.

Role/Relationship	Contact	Phone	Service	Team	
▼ This Visit					<div style="border: 1px solid #ccc; padding: 2px;"> + <ul style="list-style-type: none"> <li style="border: 2px solid red;">Make Primary <li style="border: 2px solid red;">Remove </div>
--	 Dermatology (Primary)	--	Dermatology	--	Endocrinology
--	 Endocrinology	--	Endocrinology	--	Phone Numbers
--	 Internal Medicine	--	Internal Medicine	--	--
--	 Otolaryngology (ENT)	--	Otolaryngology (ENT)	--	Medical Service
					Endocrinology



CARE TEAMS OVERVIEW

HOSPITAL INFORMATION SYSTEM (HIS)

Remove a Patient from a Care Team List

1. Select the patient name under **Patient Information** in the **Patient Overview** tab.
2. Once selected, click **Care Team**.
3. Click **Remove**.

The screenshot displays the 'Patient Overview' window. On the left, a table lists patients with columns for Patient Information, New Results, Diagnoses, Illness Severity, and Action. The first row, 'BLOGGENS, HARLEY', is highlighted with a red circle 1. On the right, the patient's profile is shown, including allergies (clindamycin), length of stay (661 days), and a care team list. The 'Care Team' tab is selected and highlighted with a red circle 2. In the care team list, the 'Remove' button is highlighted with a red circle 3.

Patient Information	New Results	Diagnoses	Illness Severity	Action
BLOGGENS, HARLEY 43 yrs F DOB: 19 APR 1978	1	1 - Cholecystitis 2 - Hypertension	Watch	1
*CSTPFI, ENDOCRINOLOGY 31 yrs F DOB: 02 JAN 1990				
*CSTPFI, ORTHO 41 yrs F DOB: 04 JAN 1980				
CSTIESTZERO, COVIDEIGHT 6 yrs M DOB: 02 APR 2015				
EDTEST, ORANGE 27 yrs F DOB: 17 JUL 1993				
HIMTEST, MMDAL FFT Q 9 yrs U DOB: 21 JAN 2012				
TESTSEPSIS, BUMBLE 20 yrs F DOB: 02 SEP 2000				

BLOGGENS, HARLEY
43 yrs Female DOB: 19 APR 1978 MDN: 740003420 FIN: 7400000014912

Allergies: clindamycin Length of Stay: 661 days Code Status: No results found

1-PASS Clinical Data **Care Team**

Care Team + -

Role/Relation...	Contact	Phone	Service	Team
▼ This Visit				
Orthopedic Surge			Orthopedic Surgery	

Orthopedic Surgery

Phone Numbers

Medical Service
Orthopedic Surgery

Medical Service Members
Grafstein, Eric Jonathan, MD (604)806-8982
TestED, Emergency-Physician3, MPh (604)001-0107