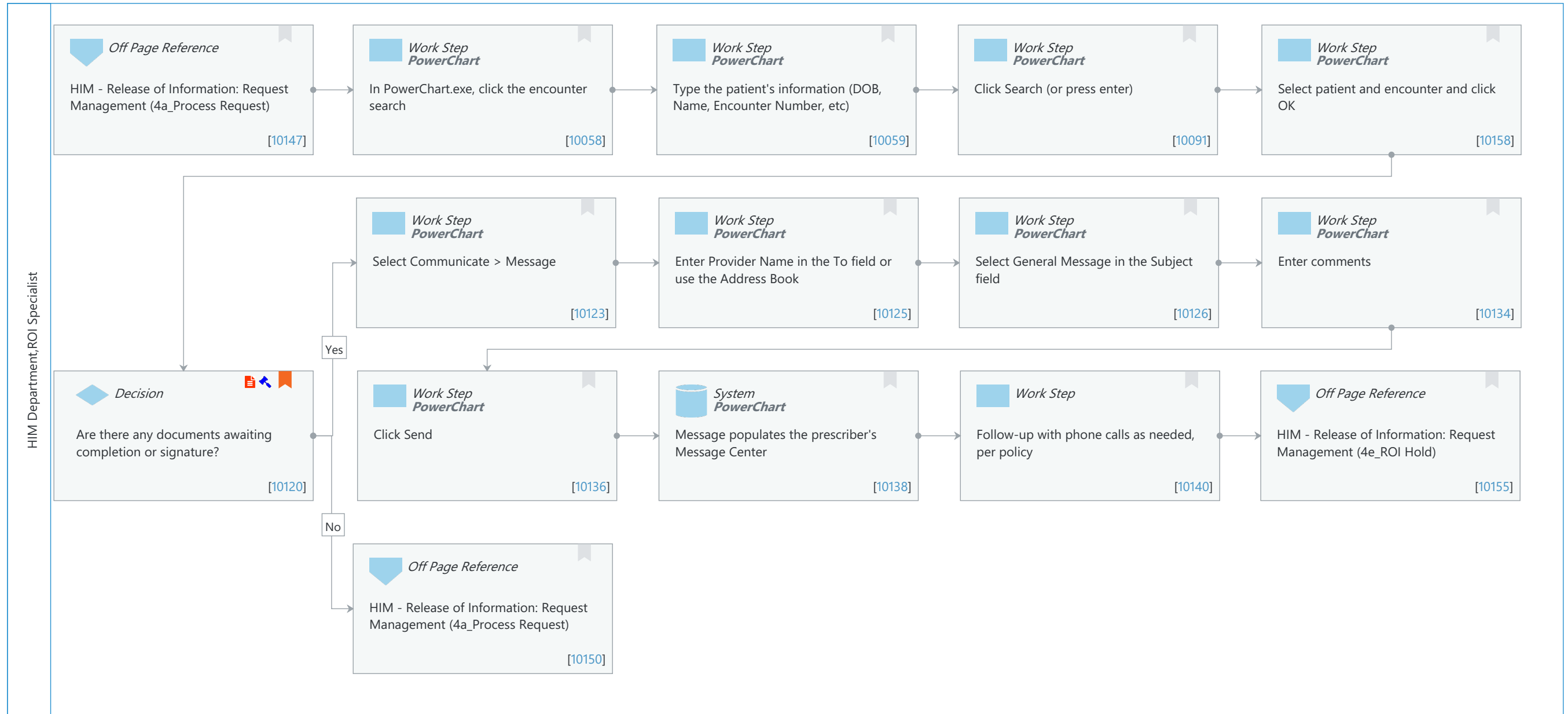


Future State: HIM - Release of Information: Request Management (4b_Review Chart)

Cerner Workflow ID: 10396 (v. 13.0)

Client Workflow ID: 516

Last updated by Mayank Malik, Feb 15, 2024 3:23pm (UTC -4 hours)



Future State: HIM - Release of Information: Request Management (4b_Review Chart)

Cerner Workflow ID: 10396 (v. 13.0) Client Workflow ID: 516

Last updated by Mayank Malik, Feb 15, 2024 3:23pm (UTC -4 hours)

Workflow Details:

Workflow Name: HIM - Release of Information: Request Management (4b_Review Chart)

Workflow State: Future State

Workstream: Post-Discharge/Post-Visit

Venue: Acute Care

Emergency Medicine

Perioperative

Client Owner:

Cerner Owner:

Standard: Yes

Related Workflow(s):

Tags:

Workflow Summary:

Service Line:

Related Solution(s): Health Information Management

Project Name: Niagara Health System:OPT-0297674:NIAG_CD Niagara HIS RFP

TestBuilder Script(s):

Cerner Workflow ID: 10396 (v. 13.0)

Client Workflow ID: 516

Workflow Notes: For the steps to configure and follow the workflow, see [Understand Request Management Workflows](#).

This workflow provides steps to review the chart prior to processing the release of information request to ensure all necessary documentation is complete. If documents required for the request are not complete, the ROI specialist communicates and follow-ups with the responsible physician.

Introduced By: WS 4

Validated By: WS 6

Swim Lane:

Role(s): HIM Department

ROI Specialist [Custom]

Department(s): Health Information Management

Security Position(s): HIM - ROI

Off Page Reference [10147]

Workflow Link: HIM - Release of Information: Request Management (4a_Process Request)

Future State: HIM - Release of Information: Request Management (4b_Review Chart)

Cerner Workflow ID: 10396 (v. 13.0) Client Workflow ID: 516

Last updated by Mayank Malik, Feb 15, 2024 3:23pm (UTC -4 hours)

Work Step [10058]

Description: In PowerChart.exe, click the encounter search

Method: PowerChart

Work Step [10059]

Description: Type the patient's information (DOB, Name, Encounter Number, etc)

Method: PowerChart

Work Step [10091]

Description: Click Search (or press enter)

Method: PowerChart

Work Step [10158]

Description: Select patient and encounter and click OK

Method: PowerChart

Work Step [10123]

Description: Select Communicate > Message

Method: PowerChart

Work Step [10125]

Description: Enter Provider Name in the To field or use the Address Book

Method: PowerChart

Work Step [10126]

Description: Select General Message in the Subject field

Method: PowerChart

Work Step [10134]

Description: Enter comments

Method: PowerChart

Decision [10120]

Description: Are there any documents awaiting completion or signature?

Step Impact: Policy/Procedure
Regulatory

Future State: HIM - Release of Information: Request Management (4b_Review Chart)

Cerner Workflow ID: 10396 (v. 13.0) Client Workflow ID: 516

Last updated by Mayank Malik, Feb 15, 2024 3:23pm (UTC -4 hours)

Regulatory Details: Health Insurance Portability and Accountability Act (HIPAA)
Information Blocking

Work Step [10136]

Description: Click Send

Method: PowerChart

System [10138]

Description: Message populates the prescriber's Message Center

Method: PowerChart

Work Step [10140]

Description: Follow-up with phone calls as needed, per policy

Off Page Reference [10155]

Workflow Link: HIM - Release of Information: Request Management (4e_ROI Hold)

Off Page Reference [10150]

Workflow Link: HIM - Release of Information: Request Management (4a_Process Request)