



## Future State: HIM - Clinical Document Correction/ Enterprise Document Management

Cerner Workflow ID: 15223 (v. 6.0) Client Workflow ID: 309

Last updated by Mayank Malik, Apr 08, 2024 5:09pm (UTC -4 hours)

**Workflow Details:**

Workflow Name: HIM - Clinical Document Correction/ Enterprise Document Management

Workflow State: Future State

Workstream: Intradepartmental

Venue: Acute Care  
Ambulatory

Client Owner:

Cerner Owner:

Standard: Yes

Related Workflow(s):

Tags:

**Workflow Summary:**

Service Line:

Related Solution(s): Cerner Document Imaging  
Health Information Management

Project Name: Niagara Health System:OPT-0297674:NIAG\_CD Niagara HIS RFP

TestBuilder Script(s):

Cerner Workflow ID: 15223 (v. 6.0)

Client Workflow ID: 309

Workflow Notes:

Introduced By: WS 2

Validated By: WS 4

**Swim Lane:**

Role(s): HIM Department

Department(s): Health Information Management

Security Position(s): HIM - IT  
DBA**Start/Stop [38]**

Description: Under the Documentation tab, select image to be corrected

**Decision [62]**

Description: Was the document posted to the correct patient chart?

**Work Step [65]**

Description: Select "Modify" and choose document type from drop down

**Work Step [4]**

Description: Select pages to copy and click the Copy Page button below thumbnail images

**Work Step [67]**

Description: Update the Subject (if needed)

**Work Step [77]**

Description: Mark original document in-Error by clicking red X icon at the top of the document pane

**Work Step [6]**

Description: Open appropriate Patient's chart if different. Click on Patient then View Images

**Work Step [8]**

Description: Select the Scan/Import button

**Work Step [10]**

Description: Select an image type, update default date/time and author

**Work Step [18]**

Description: Select Paste Files button

**Work Step [20]**

Description: Select the desired image(s) click arrow to move image(s) from Available to Selected

**Work Step [24]**

Description: Click Upload button

**Start/Stop [75]**

Description: Click Sign