

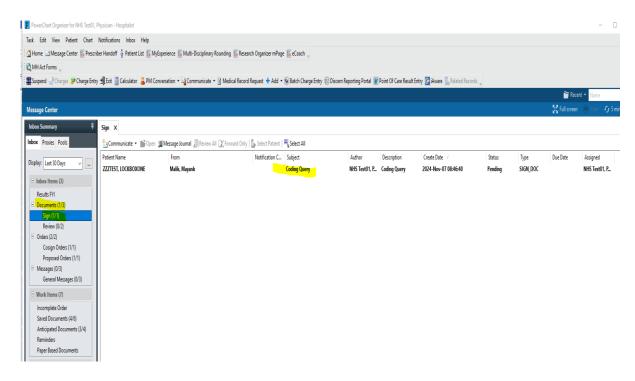
TIP SHEET

HOSPITAL INFORMATION SYSTEM (HIS)

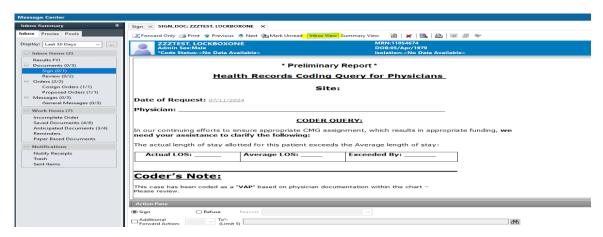
RESPONDING TO CODING QUERY, BY PHYSICIANS

FOLLOW THE STEPS TO RESPOND TO CODING QUERY

1. Coding query is received in physicians' powerchart/message center under inbox items → Document → Sign



2. Click open on the message to review coding query to respond to HIM's request





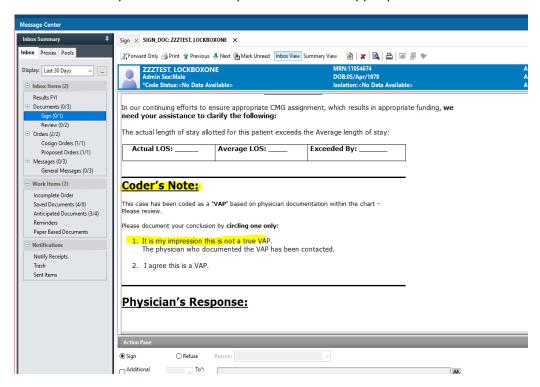




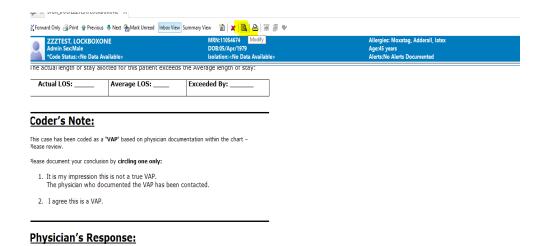
TIP SHEET

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3. Scroll to the question and the response area on the upper pane



4. Click on "modify' on the top toolbar







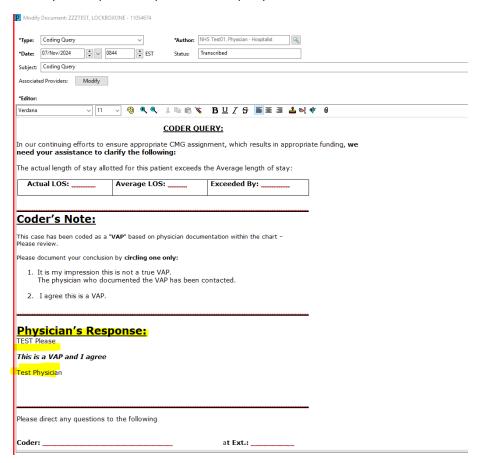




TIP SHEET

HOSPITAL INFORMATION SYSTEM (HIS)

5. Enter your required response to the query



6. Sign at the bottom right button, this will submit the query response on the chart

