

DISCHARGE TIP SHEET HOSPITAL INFORMATION SYSTEM (HIS)

Discharge Tip Sheet – Prescribers OB/GYNE/Family Med/MW

- 1) Patient is ready for discharge. Locate your patient on the tracking board or search them in the top right search box if they are not on the tracking board to open their chart.
- Once the patient's chart is opened, select Women's Health View and access the Discharge Workflow MPage. There are red asterisks in the grey menu for required discharge components to be completed.

ZZBORNTEST,	MOMTWINS			
Admin Se	NTEST, MOM ex:Female atus: <no <="" data="" th=""><th></th><th>MRN:11054557 DOB:01/Oct/1995 Isolation:<no available="" data=""></no></th><th>Allergies: Allergies Not Recorded Age:29 years Alerts:No Alerts Documented</th></no>		MRN:11054557 DOB:01/Oct/1995 Isolation: <no available="" data=""></no>	Allergies: Allergies Not Recorded Age:29 years Alerts:No Alerts Documented
Menu	Itus. (110 Dutu I	Komen's He		All the factor bocantened
Women's Health Vie	ew	A		
Results Review				
Orders	+ Add	Triage/Ante/Labour ×	Inpatient Workflow X Discharge	× OB Quick Orders ×
Documentation	+ Add	Ŧ	New Order	
Interactive View and	180	New Order		
Outside Records		* Home Medications (0)	Inpatient Prescriptions Search New Order Res	sults
		* Problem List		
Diagnoses and Prob	lems	* Follow Up	* Home Medications (0)	
Allergies	+ Add	Care Team		
Medication List	+ Add	Labs	No known home medications exist for this patie	nt.
Pregnancy Summar	ry Report	Microbiology	Documented By: NHS Test03, Physician - Women's He	
Histories		Diagnostics		
Form Browser		Discharge Planning		
Clinical Media	+ Add	Outstanding Orders	Problem List	
MAR Summary		* Order Profile (10)	Problem List	
Patient Information		Documents	* Required Action. More Details	
Clinical Research		Assessment and Plan	The second second second	
Appointments		Hospital Course		
MAR		Patient Instructions	Classification Medical and Patient Sta V	
Visit Summary		Changes To My Routine	Priority Problem Name	Co
Patient Preferred Ph	harmacy	How I Might Feel and What	Multiple pregnancy	
Clinical Connect		To Do	Pregnant	
		Create Note	Resolved Chronic Problems	
		Discharge Summary		
		Death Summary	All previous This Visit problems	
		Select Other Note		

- 3) Place a **Discharge order**, if not already entered, in the **New Order** component.
 - If there is a discharge order already, there will be a green check mark beside the **Order Profile** component in the grey menu.
- 4) Navigate to the **Problem List** component in the grey menu to search and document a discharge diagnosis in the problem search field.

Problem List						Status: Cross Encounter Transfer 😈 Discharge to Ho	me view Details
Follow Up	No known home medications exist for this patient. Documented By: NHS Test03, Physician - Women's Health Documented: 28 OCT 20	174 13:29					
Care Team				Dam	much History, Consulated by N	HS Test03, Physician - Women's Health on 28 OCT 2024 at 1	2.20
Labs				Docu	intent history: Completed by N	ns restus, Physician - Women's nearth on 26 OCT 2024 at 1	Sign
Microbiology (0)							
Diagnostics (0)	* Problem List						4
Discharge Planning					G. 11		0
Outstanding Orders	Classification Medical and Patient Sta V		Add as This Visit	~	Add problem		Q
Order Profile (10)	Priority Problem Name		Code	Onset	Classification	Actions	
Documents	Multiple pregnancy	-		20 OCT 2024	Medical	This Visit Chronic Resolve	
Assessment and Plan	Pregnant		-	17 JAN 2024	Medical	This Visit Visit	
Hospital Course	Resolved Chronic Problems						
Patient Instructions							

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5) Select Home Medications from the grey menu and select **Discharge to Home** to complete **discharge medication reconciliation. (All components of Med Reconciliation must be completed to action Discharge)**

* Home Medications (0)	All Visit
	Status: Cross Encounter Transfer
No known home medications exist for this patient. Documented By: NHS Test03, Physician - Women's Health Documented: 28 OCT 2024 13:29	
	Document History: Completed by NHS Test03, Physician - Women's Health on 28 OCT 2024 at 13:29

6) Select **Follow Up** in the grey menu. To add a follow up from the quick picks list, select one of the quick picks.

or the quici	k picks.											
Triage/Ante/Labour ×	C Inpatient Workflow X Discharge	imes OB Quick Orders $ imes$ +	. 0	0 📾 0 端 No Severity 🖣								
¥	Follow Up			+								
New Order Home Medications (0)	* Required Action. More Details											
Problem List Follow Up			Provider O Location Search all providers									
Care Team	▼ Add Follow Up	▼ Add Follow Up										
Labs Microbiology (0)	Quick Picks	Cerner Test, Physician - Women's Health Cerner	Follow up with Obstetrician									
Diagnostics (0)	Saved Templates	NHS Test03, Physician - Women's Health	Follow up with Pediatrician									
Discharge Planning		Follow up with Family Doctor										
Outstanding Orders		Follow Up with Infant Child and Developm										
* Order Profile (10)		Follow up with Midwife										
Documents												
Assessment and Plan	Added Follow Ups											
Hospital Course	No Depute Found											

- Once follow up quick pick is selected, it will display in the Added Follow Ups box.
- To update the follow up, select **Modify** and a window will open on the right side displaying fields to update the details.
- Once completed, select **Save** at the top of the modify window.

Follow Up							+ Selected Visit	^	Save Cancel Save	as Template	×
Provider O Location Search all providers Q									Follow up with Family Doctor		
▼ Add Follow Up								1	Time Frame		
Quick Picks PCP - Dalton, Elise Marie, MSc, FRCSC			Follow up with Obstetrician				Within 🖌 1 mo	nth 🗸			
Saved Templates NHS Test03, Physician		tian - Women's Health	Follow up with Pedia	atrician				Only if needed			
Follow up with		Follow up with Fan	nily Doctor						Address		
		Follow Up with Infa	ant Child and Developm								•
		Follow up with Mid	wife						City	State	
Added Follow Ups							Postal Code				
Time Frame	Provider or Locati	on	Details About Visit		Address		Actions				
✓ Follow Up Instructions (1)								Phone			
1 month	Follow up with Fa	mily Doctor					Modify			•	
Care Team							+ × 4 =		Comments		

• If none of the quick picks are applicable, you can also select the + button to the right of the Follow Up component to add the follow up applicable.

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Fol	sllow Up	+ Selected Visit
*	* Required Action. More Details	Add Follow Up Dismiss

7) Complete **Discharge Summary note** if applicable, located at the bottom of the grey menu under the **Create Note** section



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Create Note Discharge Summary

Death Summary

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Select Other Note

Labs

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No Results Found

Primary Care Physician



