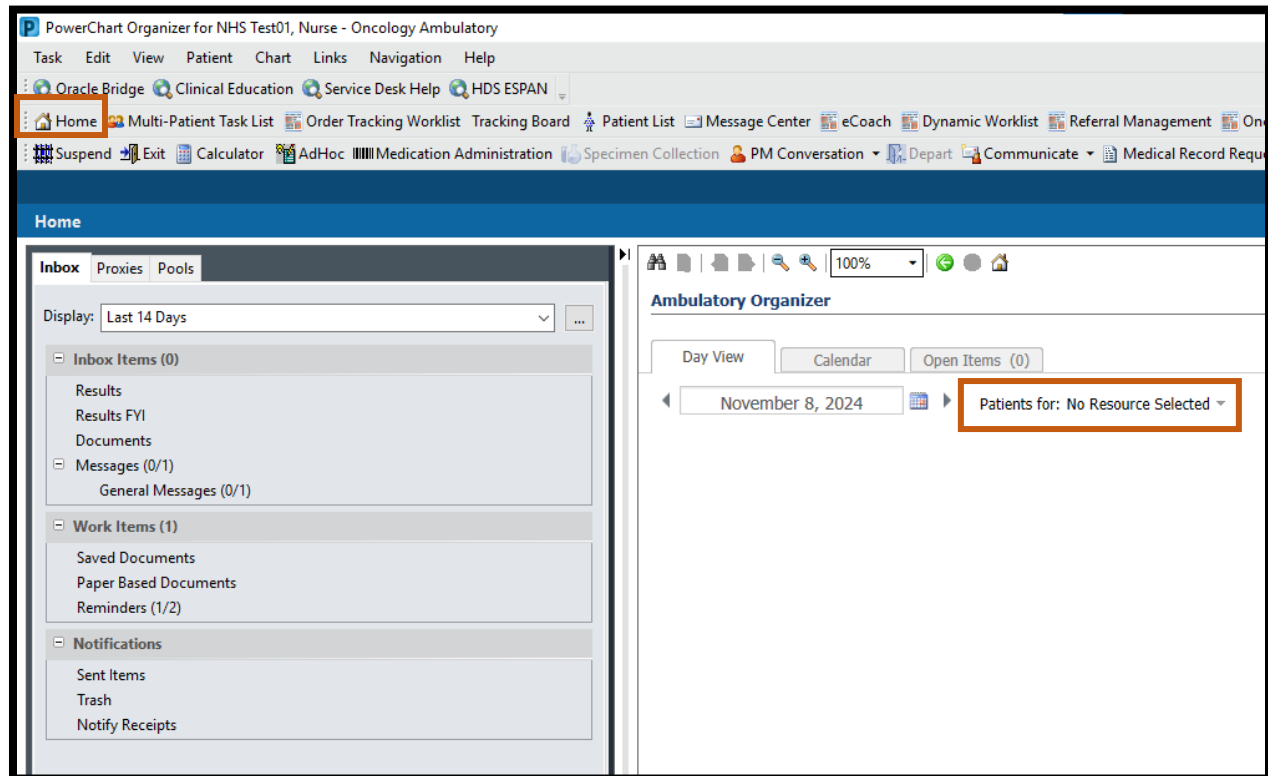


ONCOLOGY CLINIC FLOW

Logging in



- First page you see is Amb Organizer with message centre on left – Home will always bring you back here
- In Amb Organizer - Filter to your patient list by selecting under “patients for” and ensure proper date is selected (use arrow down)
 - If assigned to specific doc - “SC ONC WFCC Nursing –“
 - Can select multiple
- Select your pools for the day
 - Search WFCC Nurse –“
 - Hold “control” to select multiple pools
 - Once highlighted, “opt in” then hit apply
 - You can select multiple pools, however you are only able to view one physician at a time in messaging center. Click the arrow down beside “WFCC Nurse-“ to change to the next physician



TIP SHEET

HOSPITAL INFORMATION SYSTEM (HIS)

Ambulatory Organizer

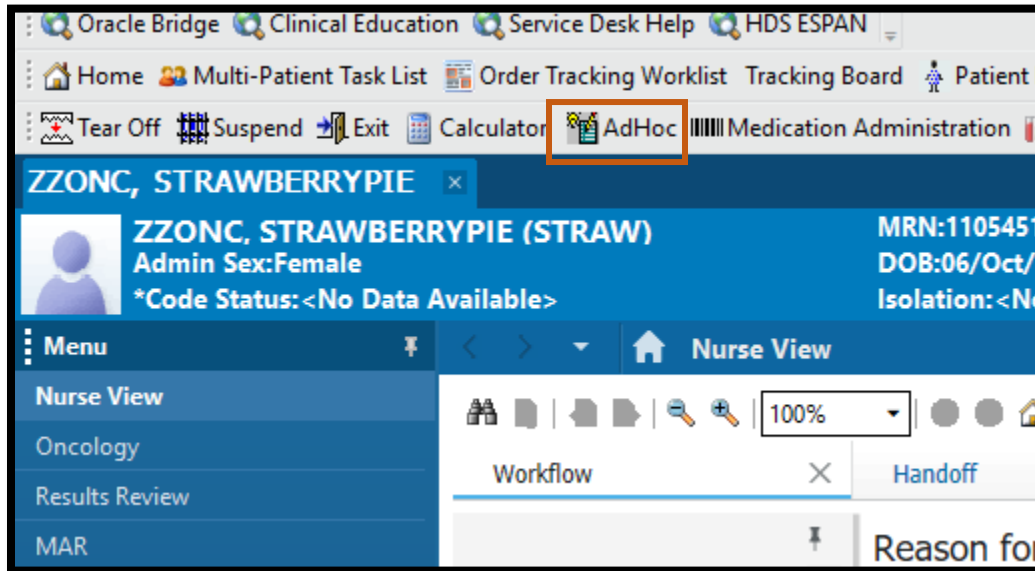
Day View (9) | Calendar | Open Items (4)

November 8, 2024 | Patients for: SC ONC A Pod ; SC ONC B Pod ; SC ONC C Pod ; SC ONC D Pod ; SC ONC E Pod ; SC ONC F Pod ; SC ONC WFCC Nursing AH ; SC ONC WFCC Nursing CP ;...

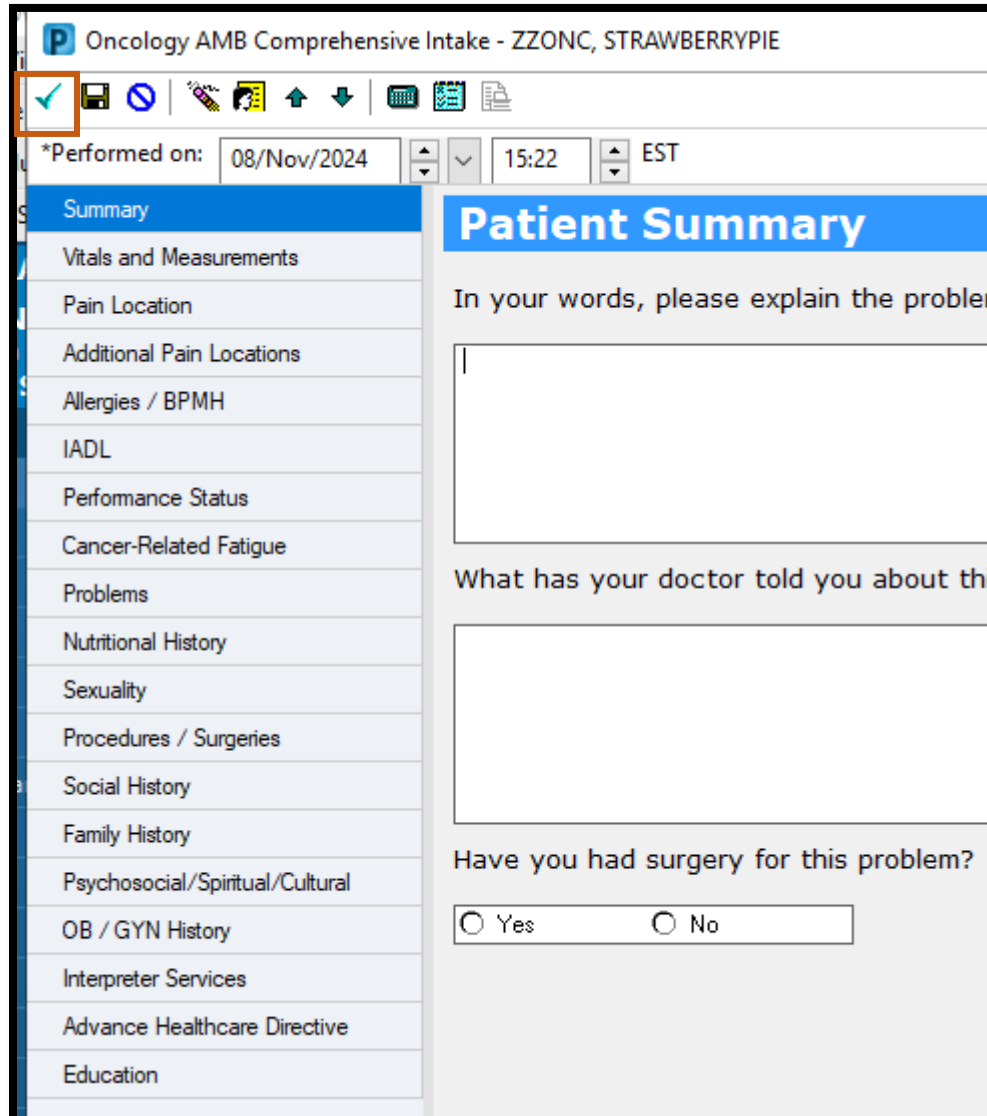
Time	Duration	Patient	Details	Status (as of 3:17)	Notes
8:00 AM SC ONC F1	5 hrs	ZZONC, STRAWBERRYPIE 25 Years, Female	ONC Admit Preparation	Checked In SC CHEMO SC3B25	Reason for Visit : chemo
8:30 AM SC ONC B2	3 hrs 30 mins	ZZONC, STRAWBERRYKITKAT 24 Years, Female	ONC CTX- Infusion Appointment	Lab Drawn SC CHEMO IV Waiting Room	Reason for Visit : CLAD+RITU
9:00 AM SC ONC A1	1 hr	ZZONC, STRAWBERRYICECREAM 23 Years, Male	ONC CTX- Infusion Appointment	Lab Drawn SC CHEMO IV Waiting Room	Reason for Visit : BEP(5D)
9:30 AM SC ONC A2	2 hrs	SWAN, BELLA 65 Years, Female	ONC CTX- Infusion Appointment	Confirmed SC CHEMO	Reason for Visit : PAQL(W)+PEMB
9:30 AM SC ONC B3	3 hrs 30 mins	ZZONC, BENGAL 48 Years, Male	ONC CTX- Infusion Appointment	Confirmed SC CHEMO	Reason for Visit : CRBPACL(W)+PEMB
9:50 AM SC ONC A6	2 hrs	SWAN, BELLA 65 Years, Female	ONC CTX- Infusion Appointment	Lab Drawn SC CHEMO IV Waiting Room	Reason for Visit : PAQL(W)+PEMB
11:30 AM SC ONC A4	3 hrs	ZZONC, STRAWBERRYPIE 25 Years, Female	ONC CTX- Infusion Appointment	Seen By Nurse SC CHEMO Pod A 6	Reason for Visit : FOLFIRI

- Select patient by clicking their name in blue text to launch chart (note that different colours have different meanings in the ambulatory organizer – please see Ambulatory Organizer Tip Sheet for further information on this)
 - Brought to your nursing “M page”
 - Summary of patient’s history, documentation, allergies, Iview

New patients



- Ad hoc (banner bar)
- Select “Oncology AMB Comprehensive Intake” Powerform
- Vitals will be done by PSWs
- Fill in as much as possible
- Confirm allergies and review meds
- Input ECOG
- Input Problems, nurses can’t input diagnoses



Oncology AMB Comprehensive Intake - ZZONC, STRAWBERRYPIE

*Performed on: 08/Nov/2024 15:22 EST

Summary

- Vitals and Measurements
- Pain Location
- Additional Pain Locations
- Allergies / BPMH
- IADL
- Performance Status
- Cancer-Related Fatigue
- Problems
- Nutritional History
- Sexuality
- Procedures / Surgeries
- Social History
- Family History
- Psychosocial/Spiritual/Cultural
- OB / GYN History
- Interpreter Services
- Advance Healthcare Directive
- Education

Patient Summary

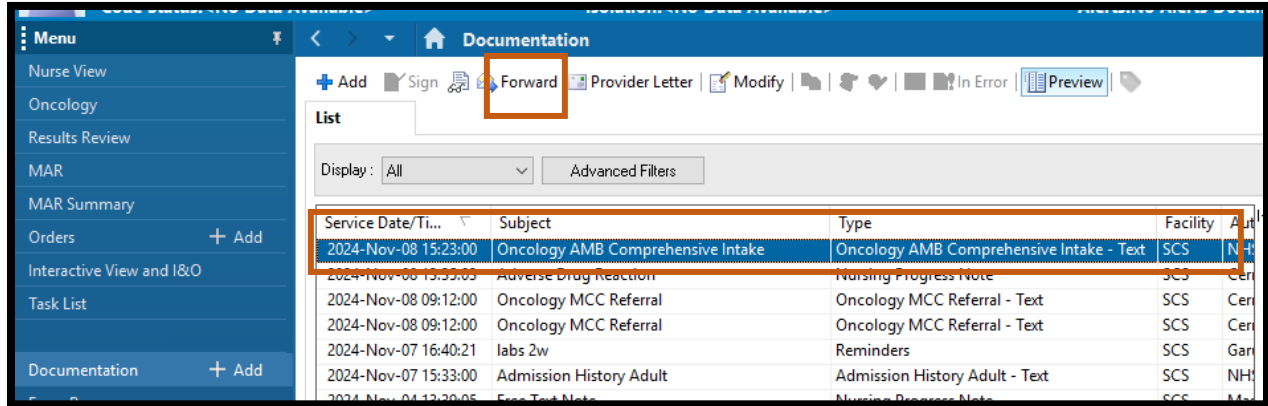
In your words, please explain the problem

What has your doctor told you about this problem?

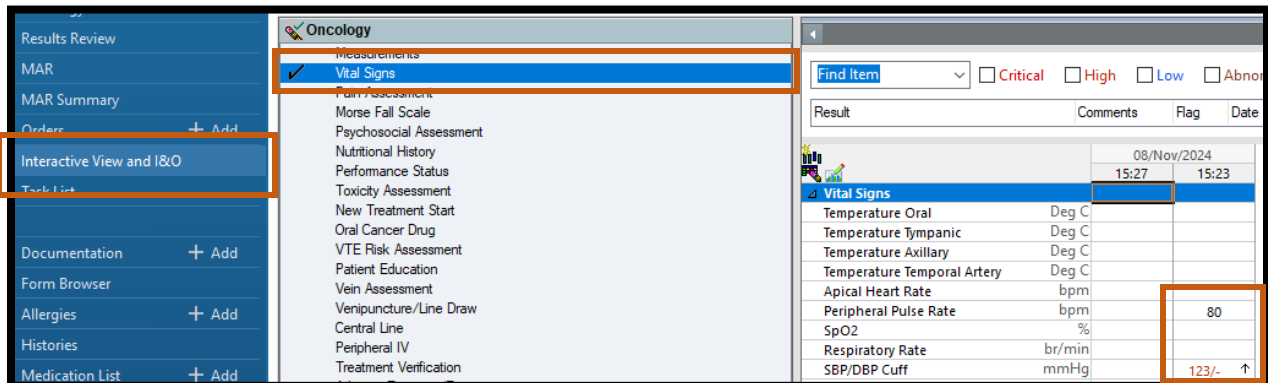
Have you had surgery for this problem?

Yes No

- Nutritional history - if patient meets criteria, you can forward directly to dietician
 - Once signed (sign with the green checkmark), go to documentation (left hand blue banner within the patient's chart)
 - Click form to forward



- Select “forward on top of section
- Select “review” in additional forward actions
- Select “WFCC Dietitians” under *pool*
- Add to “sent to”
- Then hit ok
- Add brief comment or description
- Select ok
- Sign form
 - Completed form ends up in “documentation” – left hand blue banner



- Navigate to iview to complete the rest of the assessment – anything that was completed in powerform comprehensive intake will pull over to ivew (circled in above screenshot)
 - Complete morse falls
 - If new patient starting on checkpoint inhibitor, do baseline toxicity assessment
 - Complete New Treatment Start as per current state-SRH will still be scanned into documents
 - For your toxicity assessment there are no Grade 0’s. If the toxicity should be a Grade 0 do not leave the section blank. You still have to document that you assessed for that



TIP SHEET

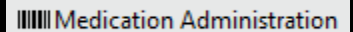
HOSPITAL INFORMATION SYSTEM (HIS)

specific toxicity. Type “0” under each comments section (For example Neurological comments, Respiratory comments) which are seen in black lettering. You can bypass the blue subsections (for example memory impairment, dizziness, ect.)

- Use green checkmark to the left to sign your assessment once completed
- There is a procedure assessment tab to document bone marrow biopsies and other procedures
- Complete VTE – once signed – double click on score – click “forward” and send to physician for “review”
- You can Unchart or Modify your assessments- Right click on the completed assessment

Medication administration

– use the “Medication Administration Wizard” above the banner bar.



- Once you right click you will be able to scan patients wrist band (if scanner is not available, select “No Scanner Available”)
- Select the medication you are going to administer by clicking the white box to the left of the medication- this will cause the medication details to become boldened
- Double click on the medication name on the right side of the MAW
- Fill out appropriate details and click “OK”
- Click sign at the bottom right when finished

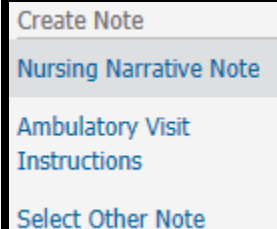
Orders



Use the “Orders” tab on the left-hand side of patients chart to view orders – if you scroll to the bottom you can see the orders are grouped by activity – you can customize orders you want to see by clicking in the square box to the left of each heading at the bottom of the orders list

Nursing Narrative Note – Formerly known as escribe

- Click nurse view on the left-hand side of the patient’s chart
- Scroll down to the bottom until you see “Nursing Narrative Note”
- Start typing in the top line of the note- you will see a grey box appear – it is a free text note
- Click “Sign/Submit” when you are finished – you can see your note under Documentation



Create Note
Nursing Narrative Note
Ambulatory Visit Instructions
Select Other Note



TIP SHEET

HOSPITAL INFORMATION SYSTEM (HIS)

Task List

Task List

- From the blue banner bar – use “Task List” to see activities for each patient, this is where you will see transfusions, GCSF orders and bottle disconnect orders
- Reminders (formerly QCLs) will not automatically get sent from a physician’s orders. You will have to look at the task list and then create a reminder to “WFCC nurse- “ if the task is not completed on the day you are seeing the patient

Blood Transfusions

- Please refer to blood transfusion tip sheet

Oncology

- Use the oncology tab from blue banner bar to see” Flowsheet” which is a recent summary of patient information and use the next tab “Treatment Calendar” to see patient’s treatment information

Exit

-Use the exit tab on top of the blue banner bar in order to save your settings for the next time you log in