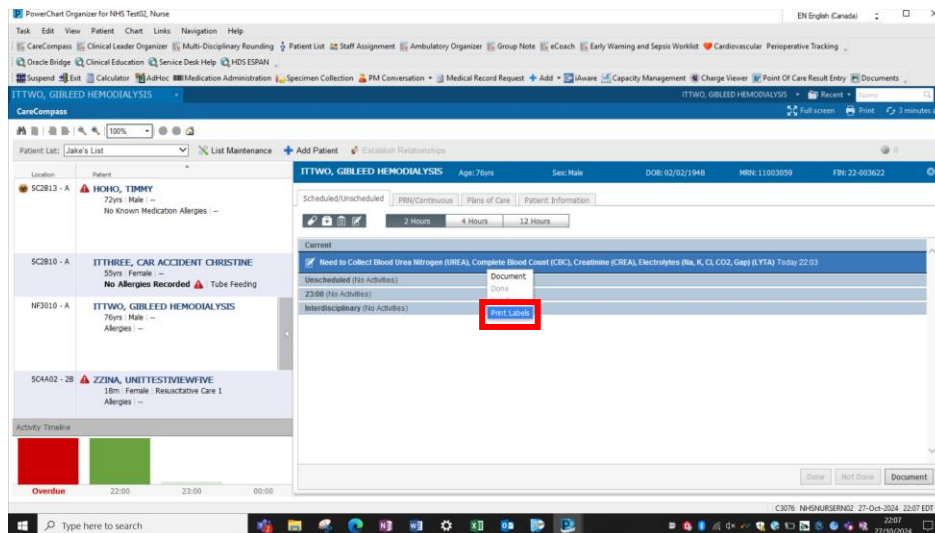


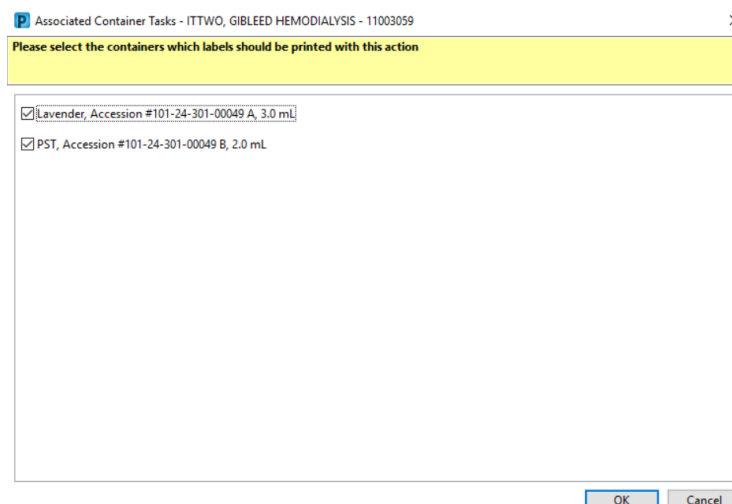
NURSES AT UCC AND HDS

Printing Lab Labels from CareCompass

1. From CareCompass, the nurse will locate the patients outstanding lab collection tasks for Nurse to Collect labs within the Activities Column. Once the lab task is located, the nurse will right click on the lab task and select "Print Labels".



2. Once selected to print labels, the nurse can select which labels they wish to print. Once the labels that are chosen to print is done, select OK and locate the printer you wish to use in the next window. Once complete, press print and retrieve the labels.





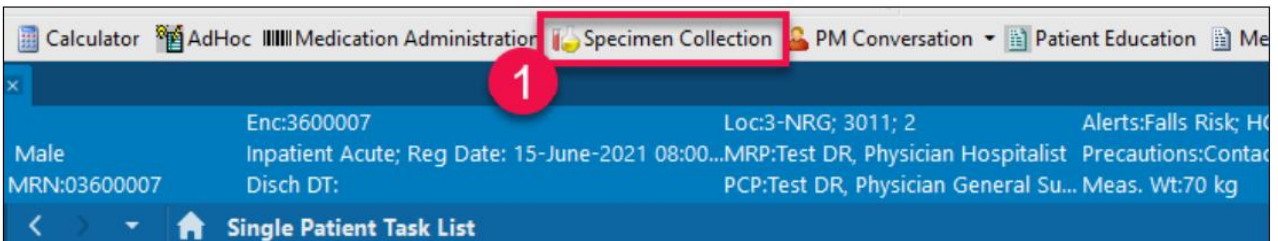
SPECIMEN COLLECTION

HOSPITAL INFORMATION SYSTEM (HIS)

Documenting a specimen collection

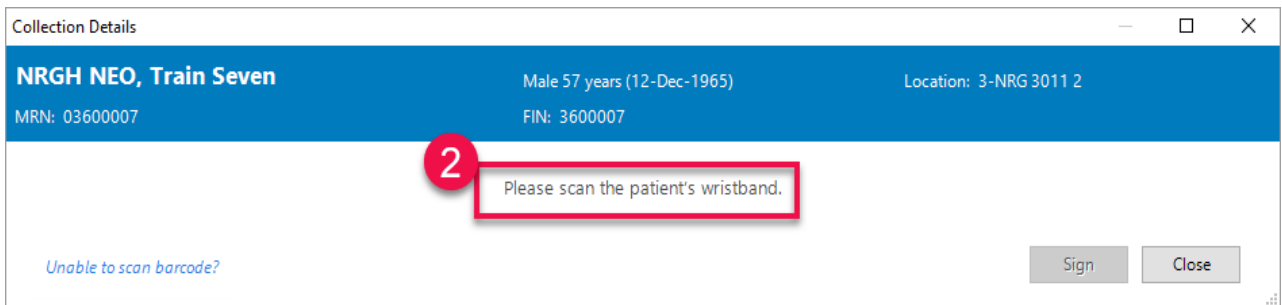
Specimen collection is documented through the Specimen Collection Wizard which is accessed in the top toolbar.

1. Select Specimen Collection from the toolbar.



- The Collection Details window will populate.

2. Scan the patient's wrist band.



- The **Specimen Collection Wizard** advances to the collection screen.

NOTE:

- Depending on the user, the specimen collection wizard defaults to show nurse collect tasks, lab collect tasks, or both. Click the filter icon to change your filtered tasks to Lab Collect, Nurse Collect, or Both.





SPECIMEN COLLECTION

HOSPITAL INFORMATION SYSTEM (HIS)

- If labels need to be printed for any reason, select the printer icon and find the label printer located on your unit and select labels you wish to print.



ED ONLY ALL **URGENT** and **STAT** lab orders that are placed through the Emergency Departments will print on order and will not be required to print at time of collection. You will locate those labels prior to completing your specimen collection.

- Stat and As Soon As Possible tasks are indicated by the immediate priority icon and appear at the top of the wizard.



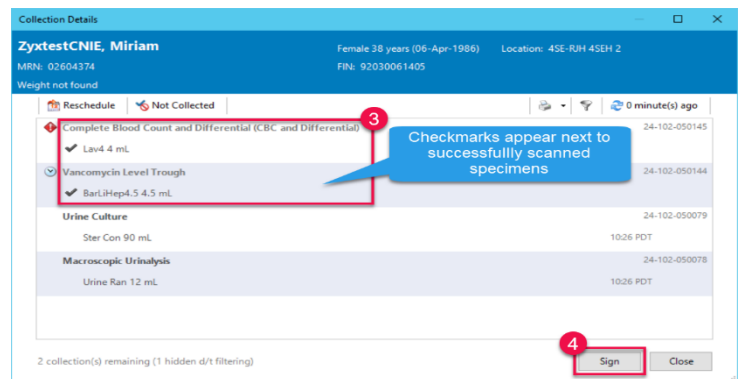
- Timed Study tasks are indicated by the clock icon, ex a 2 hour post initial troponin will have this icon.



3. Bring labels and supplies to the patients' bedside to collect required specimens. Collect specimens as per Niagara Health policies.

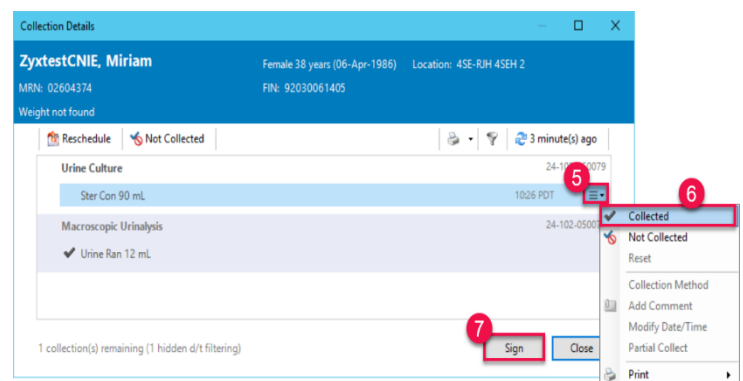
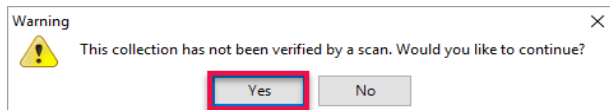
4. Label the specimens and scan the label on the specimen.

5. Each label that is scanned will show up with a black checkmark beside the specimen. Once all specimens have been scanned and collected, select 'Sign'.



6. If you are unable to scan a label, click the drop-down menu beside the order, and select 'Collected'.

- A warning window displays that the collection has not been verified by a scan. Verify the specimen and the patient and click 'Yes'.



! ALERT

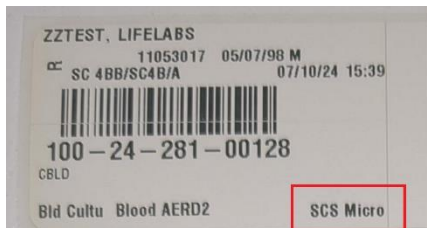
Nurse collect tasks documented upon as Not Collected will **cancel** the corresponding order. Use the **Cancel/Reorder** function if a collection delay is required for overdue tasks instead.

7. Once all specimens have been collected, select 'Sign'.

Key Points:

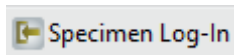
- Collection of specimens is documented through the Specimen Collection Wizard.
- Nurse collect tasks documented upon as Not Collected will cancel the corresponding order.

Sending MICRO specimens to external lab from UCC and HDS

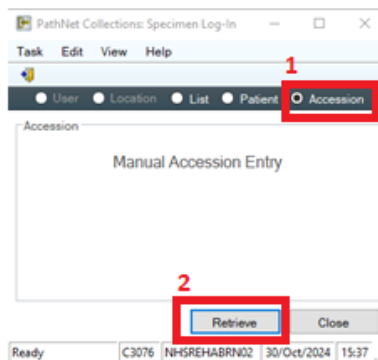


****The following steps are for sending microbiology samples only. The Lab specimen sending process has not changed.****

To begin the process of sending a specimen click on Specimen Log-In button from the top tool bar.



In the window that opens as seen below, ensure that the Accession radial button is checked off in the image below and click on Retrieve.

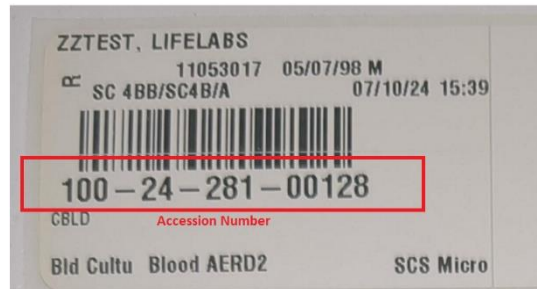
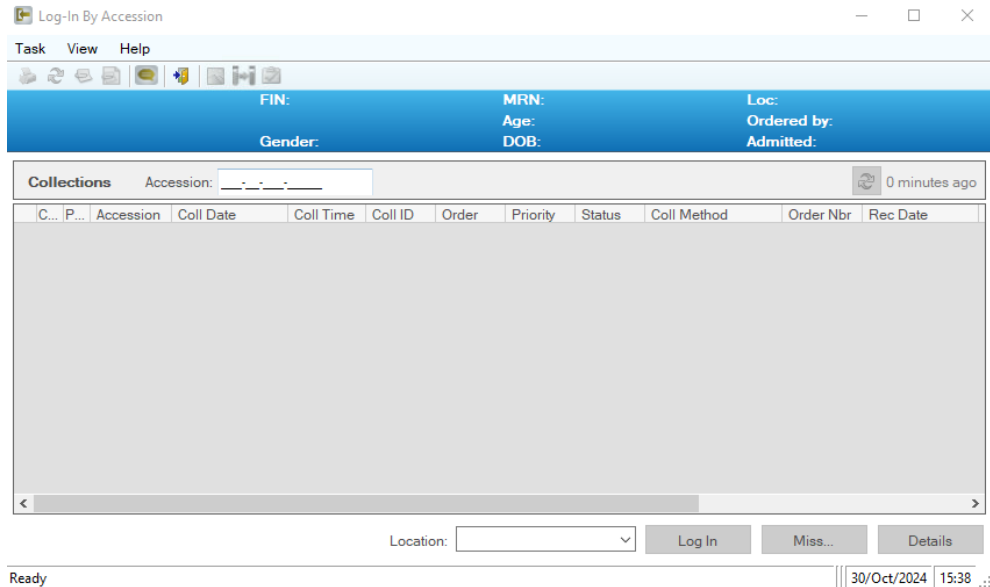




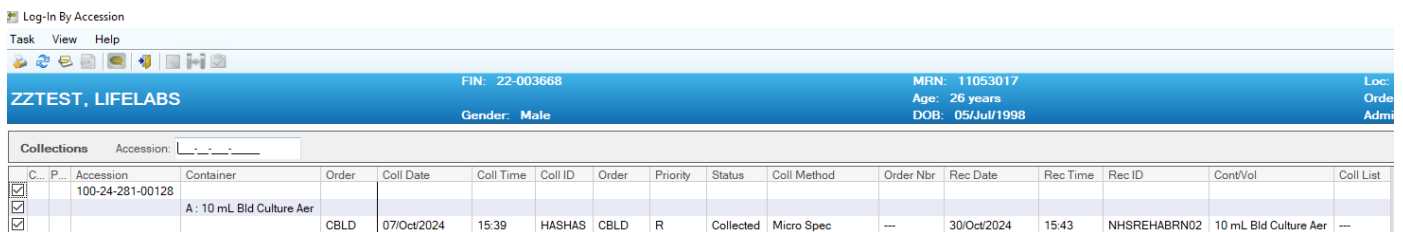
SPECIMEN COLLECTION

HOSPITAL INFORMATION SYSTEM (HIS)

In the Log-in By Accession window, scan the lab label for the specimen to be sent. Ensure that the Accession field populates with the Accession number on the lab label.



Ensure collector ID and collection time are populated under the appropriate columns. To log in multiple accession numbers, repeat the previous steps until all specimens are populated in the work space.





SPECIMEN COLLECTION

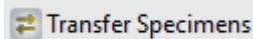
HOSPITAL INFORMATION SYSTEM (HIS)

Select the correct login location in the "Location" pull down. Select Log In once the correct login is selected.

- For FES - select FES CP Login
- For PCS - select PCS CP Login
- For HDS - select HDS CP Login

The screenshot shows a dropdown menu for the "Location" field. The menu is open, displaying the following options: FES CP Login (highlighted), FES HHS CP Login, FES LLS CP Login, FES Non-Int Login, HDS CP Login, HDS HHS CP Login, HDS LLS CP Login, and HDS Non-Int Login. Below the dropdown, there are three buttons: "Log In", "Miss...", and "Details" with an upward arrow icon.

Close the window and select the "Transfer Specimens" application on the top menu bar.



Click New in the Collections: Transfer Specimens window.

The screenshot shows the "PathNet Collections: Transfer Specimens" window. The window has a menu bar with "Task", "View", and "Help". Below the menu bar, there is a "Transfer Lists View" section with a "Mode" selector set to "Transferred". The main area contains a search form with "Location from:" and "Location to:" dropdowns (both set to "(All)"), a "Date:" field set to "30/Oct/2024", and a "Retrieve" button. Below the search form, there is a "Transfer Lists" table on the left and a "Containers" table on the right. The "Containers" table has columns for "Accession", "Order", "Patient Name", "Patient ID", "Desc", and "Seq". At the bottom of the window, there is a "New..." button highlighted with a red box, along with "Modify...", "Delete", and "Transfer" buttons. The status bar at the bottom shows "Ready" and "C3076 NHSREHABRN02 15:49 ..".



SPECIMEN COLLECTION

HOSPITAL INFORMATION SYSTEM (HIS)

Ensure "List build" radial button is selected.

Select FES CP TL, PCS CP TL or HDS CP TL (depending on site you are working from) in the "Location From" pull down options.

In the "Location To" pull down options:

Select NFS CP TL if you are sending from FES

Select WS CP TL if you are sending from PCS

Select SCS CP TL if you are sending from HDS

Select appropriate option from the "Transfer Temp" pull down options

Click Retrieve.

Build Transfer List

Task View Help

Build Transfer List Mode: List build Manual build

Location from: FES CP TL

Location to: FES CP TL

All containers
 Aliquots only
 Specimens only

Retrieve

* Available:

Accession	Order	Patient Name	Patient ID	Desc
-----------	-------	--------------	------------	------

Selected:

Accession	Order	Patient Name	Patient ID	Desc
-----------	-------	--------------	------------	------

Move

Select All

Save Cancel

Ready C3076 NHSREHABRN02 15:50



SPECIMEN COLLECTION

HOSPITAL INFORMATION SYSTEM (HIS)

Select your specimen and click "Move >" icon. Click Save icon. From the Transfer list view window ensure the "Not transferred" radial button is selected. Select FES CP TL, PCS CP TL or HDS CP TL (depending on site you are working from) in the "Location From" pull down options.

In the "Location To" pull down options:
Select NFS CP TL if you are sending from FES
Select WS CP TL if you are sending from PCS
Select SCS CP TL if you are sending from HDS

Select the appropriate date for which the transfer list you wish to transfer was created.
Click "Retrieve" icon.

Build Transfer List

Task View Help

Build Transfer List Mode: List build Manual build

Location from: FES CP TL Location to: NFS CP TL

All containers
 Aliquots only
 Specimens only

Retrieve

* From available:

	Accession	Order	Patient Name	Patient ID	Dest
1	105-24-...	CBC	ZZTEST, DA.	11000534	3 m.
2	105-24-...	CH...	UNITTEST, ...	11000971	2 m.

Move >

Select All

To selected:

	Accession	Order	Patient Name	Patient ID	Dest
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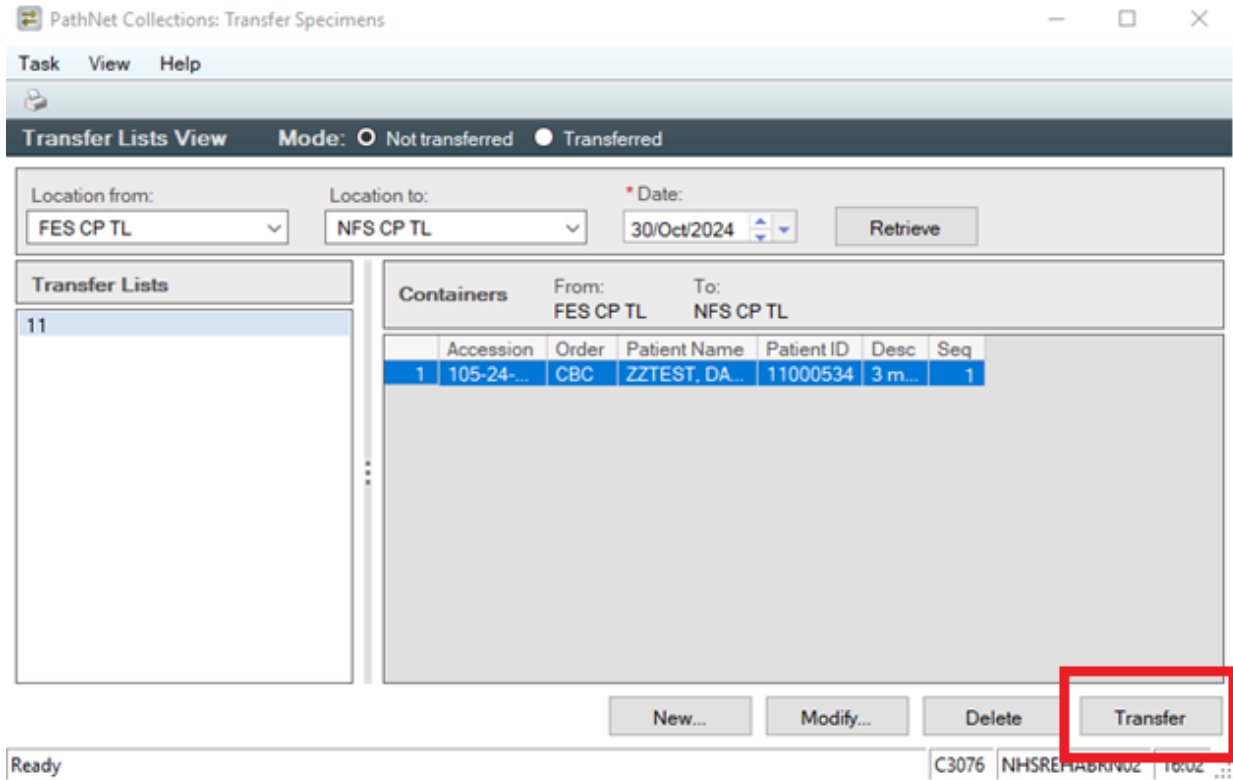
Save Cancel

Ready C3076 NHSREHABRN02 15:57

SPECIMEN COLLECTION

HOSPITAL INFORMATION SYSTEM (HIS)

Select the transfer list you wish to transfer and click the "Transfer" icon.



PathNet Collections: Transfer Specimens

Task View Help

Transfer Lists View Mode: Not transferred Transferred

Location from: FES CP TL Location to: NFS CP TL * Date: 30/Oct/2024 Retrieve

Transfer Lists

11

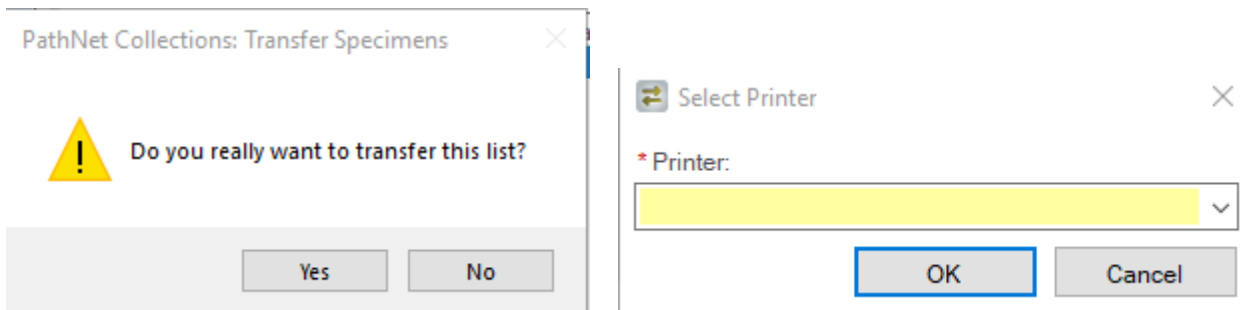
Containers From: FES CP TL To: NFS CP TL

	Accession	Order	Patient Name	Patient ID	Desc	Seq
1	105-24-...	CBC	ZZTEST, DA...	11000534	3 m...	1

New... Modify... Delete **Transfer**

Ready C3076 NHSREHABR02 10:02

Click the "Yes" icon. Print the transfer list using the appropriate printer.



PathNet Collections: Transfer Specimens

Do you really want to transfer this list?

Yes No

Select Printer

* Printer:

OK Cancel