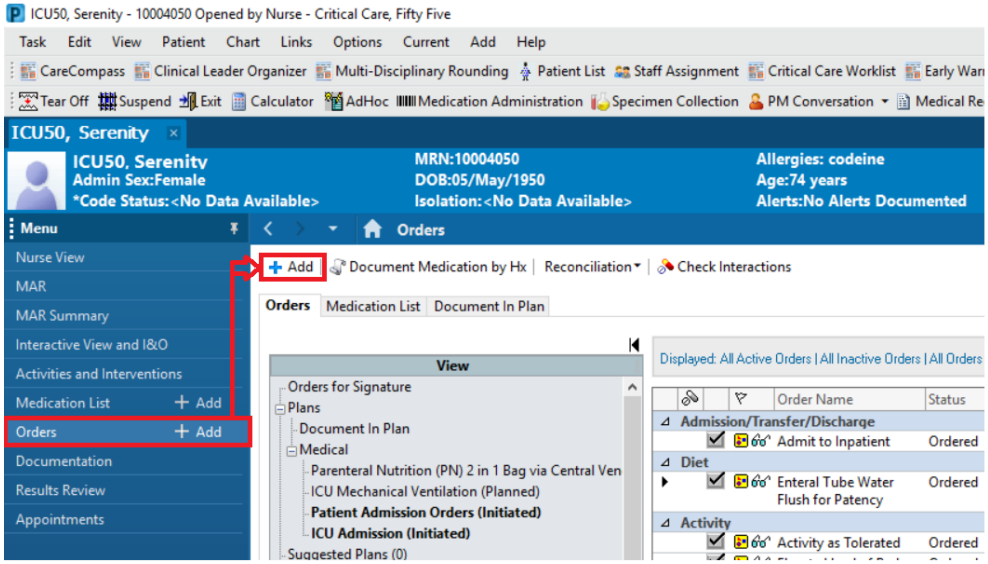
TIP SHEET

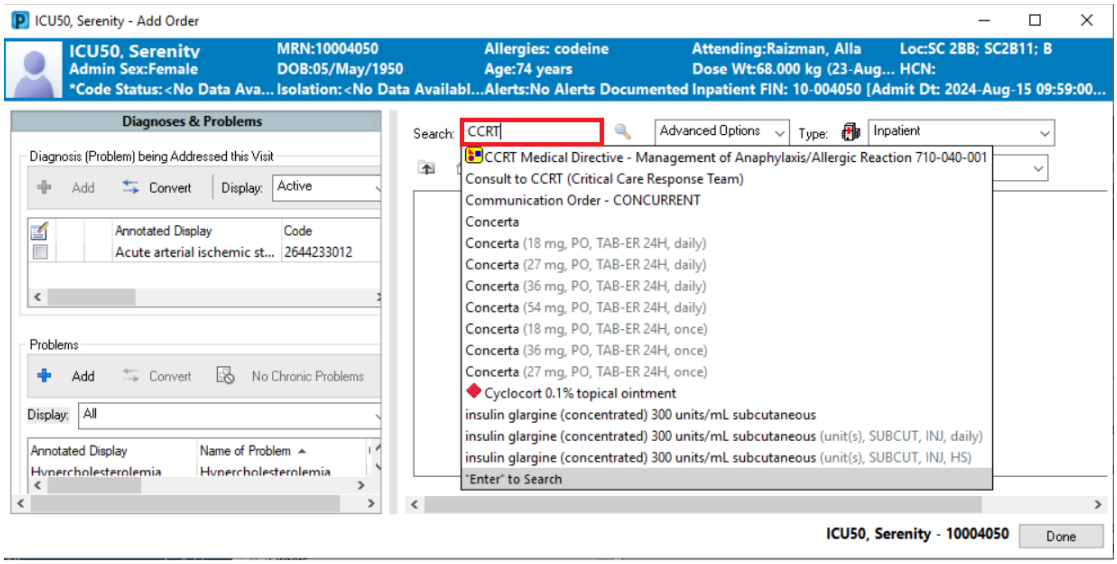
HOSPITAL INFORMATION SYSTEM (HIS)

ENTERING MEDICAL DIRECTIVES (CCRT)

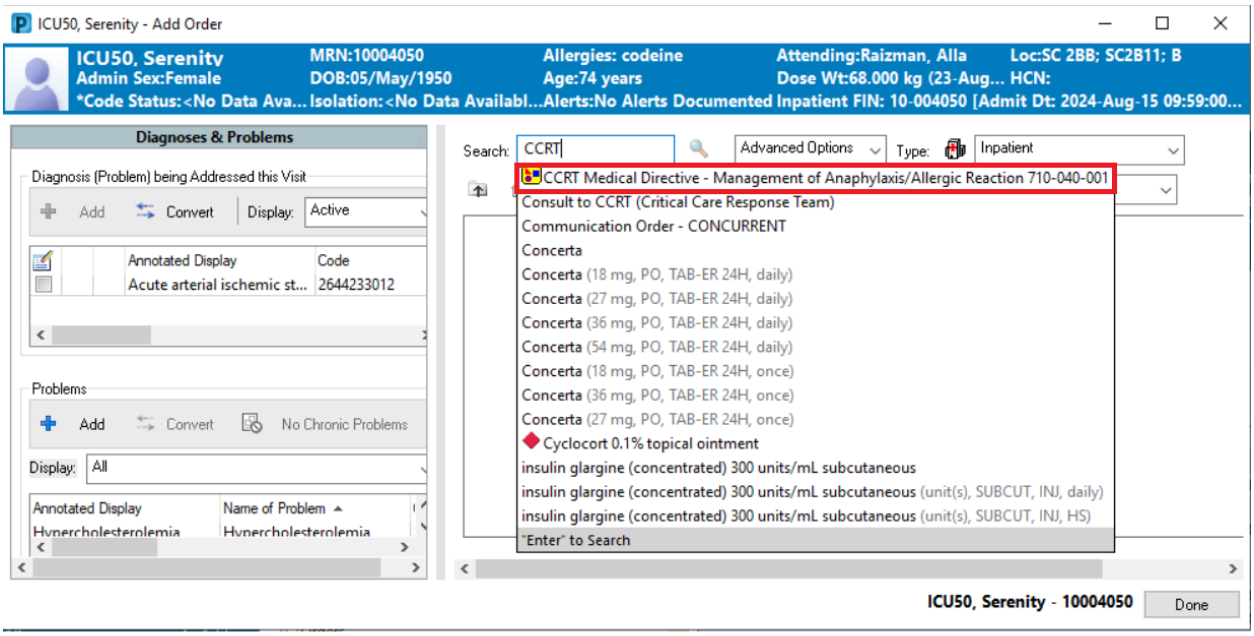
1) In the patient chart, go to orders, then select +Add.



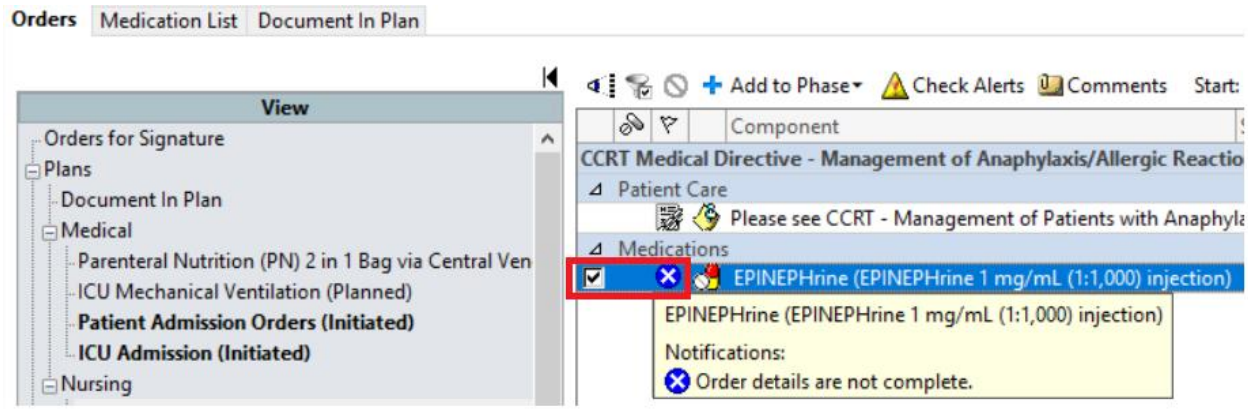
2) In the search box type “CCRT”. All “CCRT Medical Directives” will be listed.



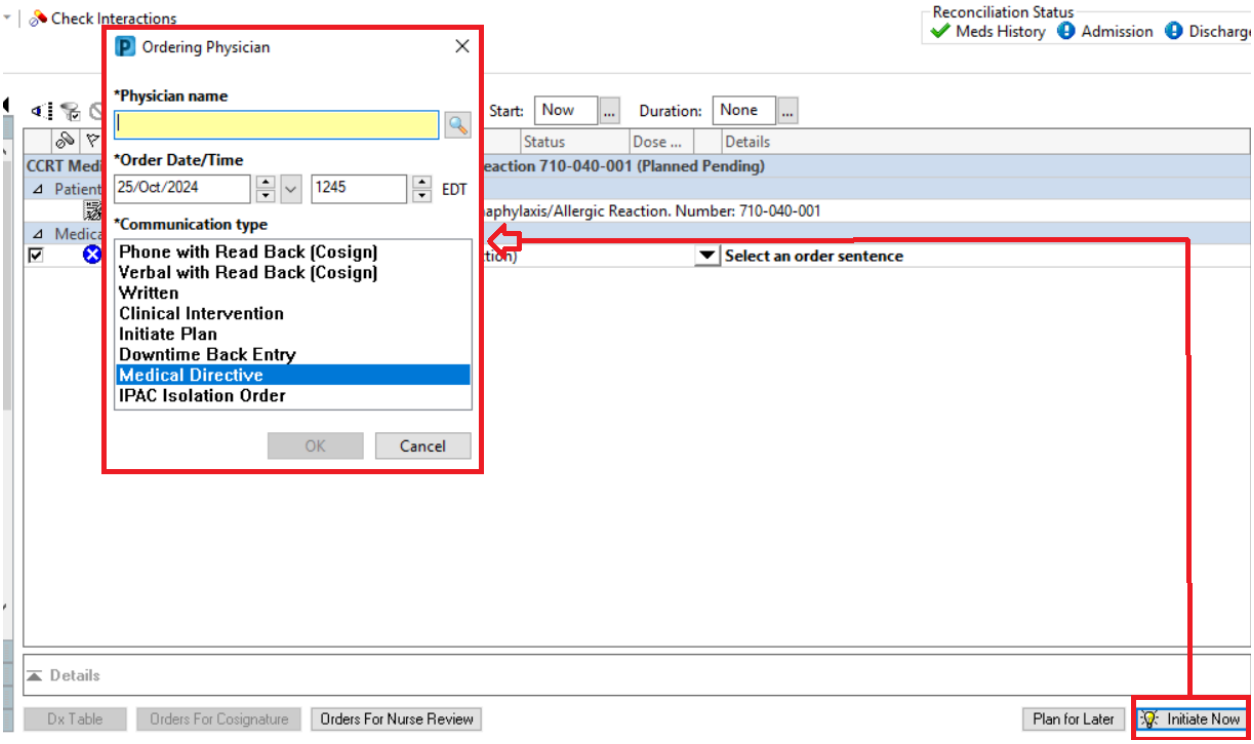
3) Select which medical directive you would like to initiate.



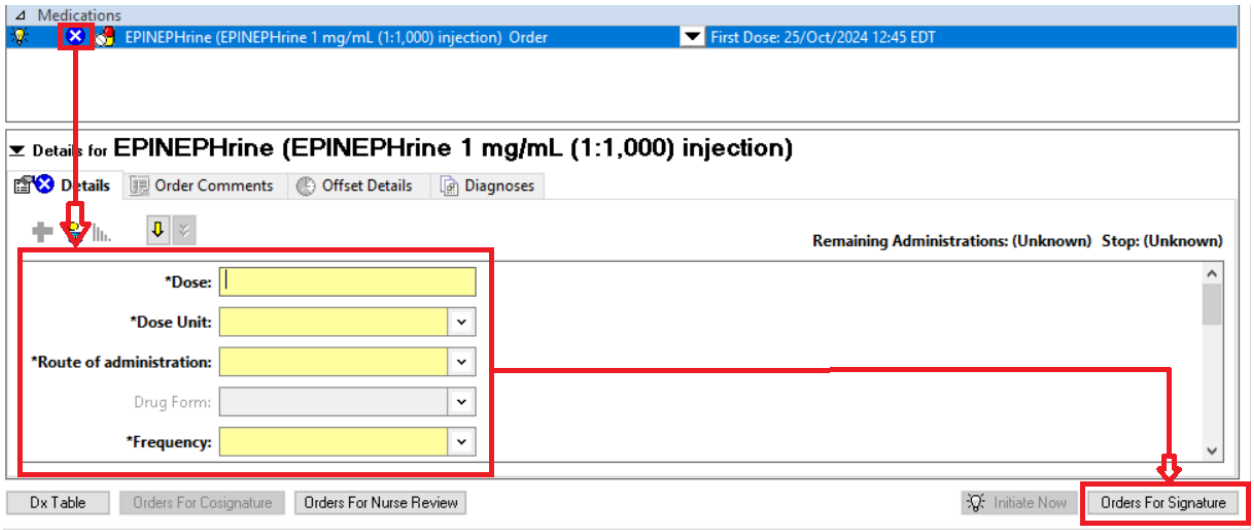
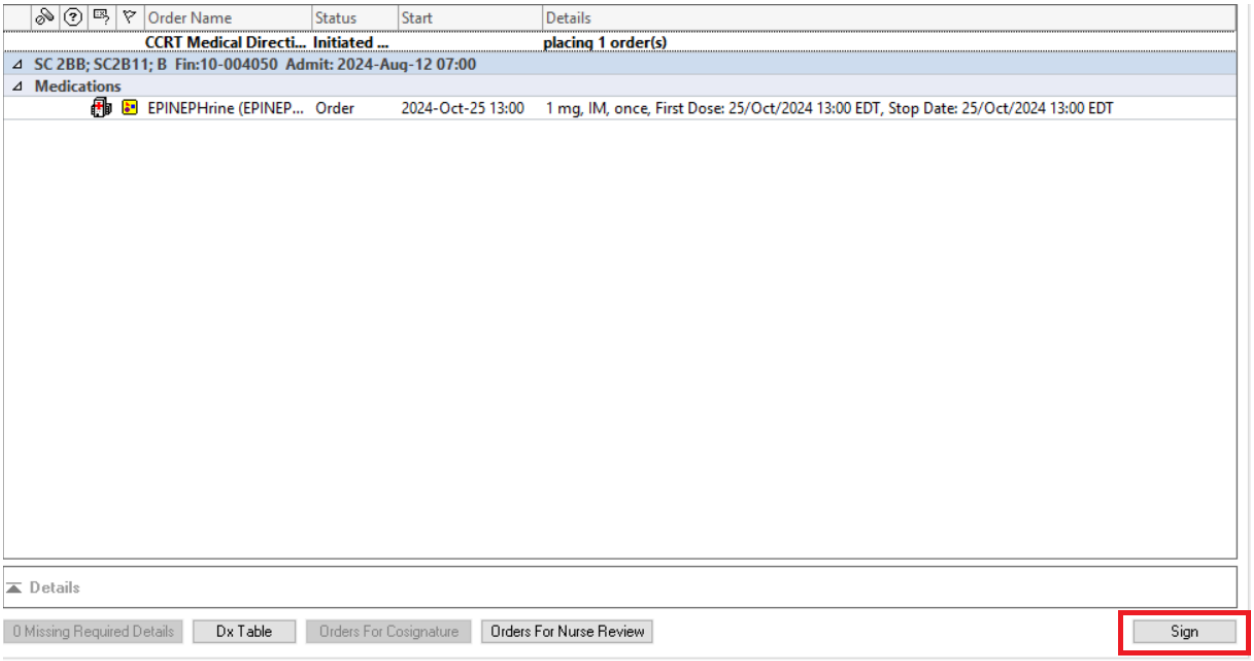
4) Select the empty box for which intervention you will be initiating. (There is only 1 medical directive in the sandbox).



5) After the empty box is selected, click on “Initiate Now”. Select which physician is covering CCRT at the time of initiation. Select “Medical Directive” as the communication type. Press “OK”.



6) Select the BLUE “X” to complete the order. Fill out the dose, dose units, route of administration and frequency. Then click on orders for signature.



7) Click on “Sign”.