STUDENT DOCUMENTATION
HOSPITAL INFORMATION SYSTEM (HIS)
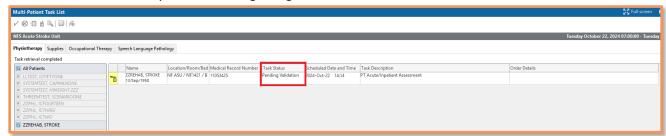
INTERPROFESSIONAL REHAB

Each of the therapist and assistant positions have a corresponding student position. These positions will utilize the Millennium applications in the same way as their preceptors. A specific area that differs is that when a student position signs and submits a form of clinical documentation (i.e.: a PowerForm), the document will remain in a **Pending Validation** status until their preceptor reviews and approves the documentation.
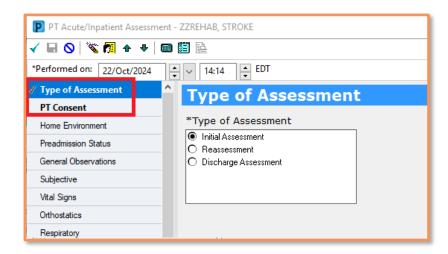
*Note:** The types of PowerForms accessible to the student position, matches that of their preceptor's role.

*Note:** The student positions will utilize the Multi-Patient Task List (MPTL) in the same way as the therapists and assistants. *The **MPTL Tasking** Tip Sheet can be referenced for further information.*

After a student position has signed and submitted their PowerForm, the task will update on the Multi-Patient Task List (MPTL) with a status of Pending Validation. The preceptor will then be able to select this task from the MPTL by double clicking along the task line.

Once the PowerForm has been opened, the sections that have data entered will be highlighted with a **BOLD** font. The therapist can then review the areas that were documented upon, and can make any necessary updates and/or changes.
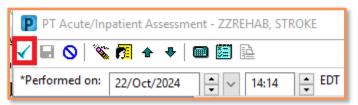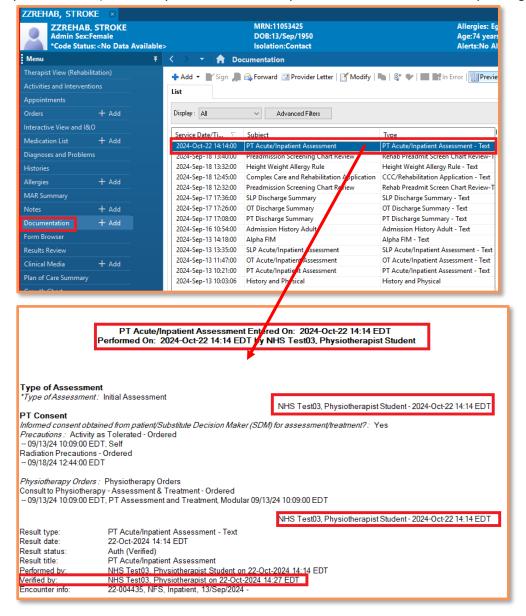
After reviewing has been completed, the therapist can Sign (Green check mark) the PowerForm to submit the document to the patient's chart.

When reviewing the textual rendition of the PowerForm (located in the Documentation area of the patient's chart) it is clearly identifiable which specific user filled in each corresponding DTA.
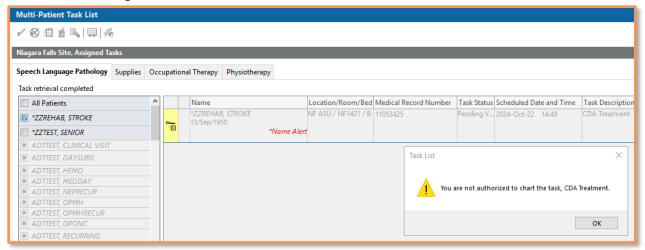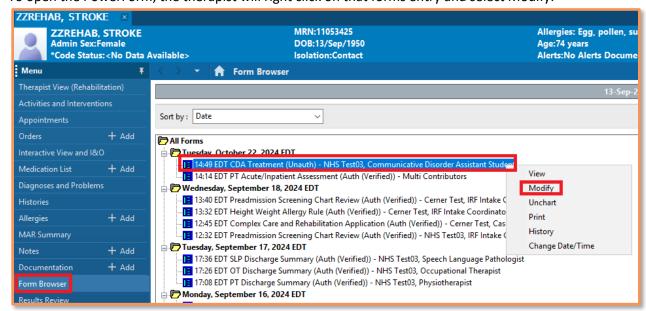
Accessing a Student submitted PowerForm via Form Browser

When a student assistant signs their PowerForm, a task will be generated to the appropriate MPTL task list. The therapist preceptor will see this task, but it will be greyed out due to them not having access to document on the assistants PowerForms. Therefore, the therapist will need to go to the Form Browser to locate the Pending Validation document.

To open the PowerForm, the therapist will right click on that forms entry and select Modify.
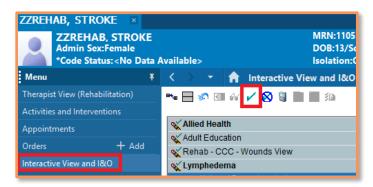
Now that the PowerForm is opened, the preceptor can review and make any changes if necessary. Once done, the Sign (Green check mark) can be selected to submit the document to the patient's chart.

Interactive View and I&O (iView)

The student position can also document in the Interactive View and I&O area of the patient's chart. They would document in the same way as their preceptor, selecting the Sign (Green Check Mark) button which is located in the actions button bar; just above where iView documentation is done.

*Note:** Documentation that is Pending Validation in iView is marked with a green check mark with a red line striking through it; remaining this way until validated by the preceptor.

STUDENT DOCUMENTATION
HOSPITAL INFORMATION SYSTEM (HIS)

Once ready for validation, the therapist can access the patient's Interactive View and I&O from their chart. By selecting the Authenticate icon, located in the action bar near the top of iView; a window will pop up allowing them to view all documentation that required validation.

If changes are required, select the specific cell that requires a change and choose Modify. This will bring your view directly to that entry within iView allowing an edit to be made.
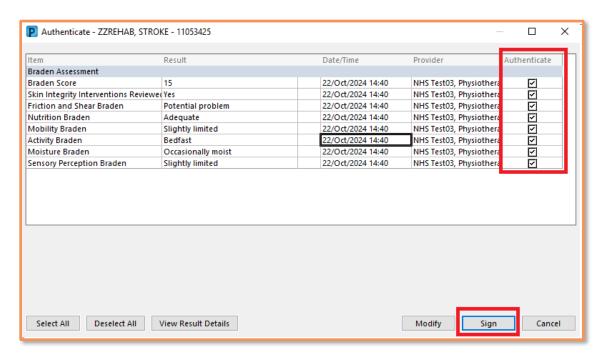
Once reviewed, and changes applied (if necessary); Ensure the items being authenticated are all selected in the Authenticate column and click Sign.

Item	Result	Date/Time	Provider	Authenticate
Braden Assessment				
Braden Score	15	22/Oct/2024 14:40	NHS Test03, Physiothera	☑
Skin Integrity Interventions Reviewed	Yes	22/Oct/2024 14:40	NHS Test03, Physiothera	☑
Friction and Shear Braden	Potential problem	22/Oct/2024 14:40	NHS Test03, Physiothera	☑
Nutrition Braden	Adequate	22/Oct/2024 14:40	NHS Test03, Physiothera	☑
Mobility Braden	Slightly limited	22/Oct/2024 14:40	NHS Test03, Physiothera	☑
Activity Braden	Bedfast	22/Oct/2024 14:40	NHS Test03, Physiothera	☑
Moisture Braden	Occasionally moist	22/Oct/2024 14:40	NHS Test03, Physiothera	☑
Sensory Perception Braden	Slightly limited	22/Oct/2024 14:40	NHS Test03, Physiothera	☑

Authenticate - ZZREHAB, STROKE - 11053425

Select All   Deselect All   View Result Details   Modify   Sign   Cancel

*Note: If modifications were made, the Authenticate icon can be selected again to bring back the Authenticate window.