#### INTERPROFESSIONAL REHAB/ALLIED HEALTH

To save a PowerForm, of the three left-most buttons

at the top, click the middle  $\blacksquare$  (floppy disk) button.

OPERATION

 \*Note: A Saved PowerForm will not leverage last charted values or publish DTA results to a patient's chart. Only a Signed PowerForm will do so.

To **sign** and submit the PowerForm, click the left-most

✓ (green checkmark) of these three buttons (i.e. Sign, Save, Cancel respectively).

In the patient's chart, navigate to **Form Browser** via the Table of Contents (Blue bar). Here you can find saved and signed PowerForms.

- \*Note: Form Browser can be sorted by "Date", "Form", "Status", and "Encounter" through the dropdown.

Forms can be differentiated based on status:

- Saved forms can be identified by a status of "(In Progress)"
- Signed/Submitted forms will show "(Auth(Verified))"
- Forms that have been submitted and then edited will have a "(Modified)" status
- A red icon <sup>III</sup> denotes a form that has been signed, but with a remaining **required** field (AAC PowerForms and Team Conference PowerForm).

ZZREHAB, CURT	TIS 🗵					
ZZREHA	B, CURTIS	MRN:088000021 Allergic				
Admin Sex:Male		DOB:17/Sep/1986 Age:36 Availables Isolation: «No Data Availables Alerter				
Menu	Ius. (110 Data 1					
- Therapist View (Rehab	bilitation)					
Activities and Interver	ntions					
Appointments		Sort by : Date ~				
Orders	+ Add	All Forms				
Interactive View and I	80	🖶 🗁 Tuesday, October 15, 2024 EDT				
Medication List	+ Add	III 10:53 EDT AAC Assessment (Auth (Verified)) - NHS Test03, Speech Language Pathologist				
Diagnoses and Proble	ems	Priday, October 11, 2024 EDT				
1 listanian		ISIS/ EDT AAC Treatment (Auth (Verified)) - NHS Test, Equipment Manager ISIS/ EDT AAC Treatment (Modified) - NHS Test, Equipment Manager				
Histories		Monday, October 07, 2024 EDT				
Allergies	+ Add	In 16:27 EDT Height Weight Allergy Rule (Auth (Verified)) - NHS Test03, Physiotherapist				
MAR Summary		🖃 🗁 Wednesday, August 07, 2024 EDT				
Notes	+ Add	📔 13:37 EDT PT Acute/Inpatient Treatment (Auth (Verified)) - NHS Test03, Physiotherapist				
Description		📔 13:37 EDT Interdisciplinary Team Conf Note (Auth (Verified)) - NHS Test03, Physiotherapist				
Documentation	T Add	- 13:37 EDT Interdisciplinary Team Conf Note (Auth (Verified)) - NHS Test03, Physiotherapist				
Form Browser		13:36 EDT Interdisciplinary Team Conf Note (Auth (Verified)) - NHS Test03, Physiotherapist				
Results Review		13:36 EDT Interdisciplinary Team Cont Note (Auth (Verified)) - NHS Test03, Physiotherapist				
Clinical Media	+ Add	10:45 EDT Recreation Therapy Treatment (Auth (Ventied)) - NHS Testos, Rec Therapy/Elder Life Specialist 10:44 EDT Recreation Therapy Assessment (Auth (Ventied)) - NHS Testos, Rec Therapy/Elder Life Specialist				
Plan of Care Summan		Tuesday, August 06, 2024 EDT				
Fian of Care Summary	у	10:20 EDT 2 Minute Walk Test (Auth (Verified)) - NHS Test03, Physiotherapist				
Growth Chart		🖶 🗁 Friday, August 02, 2024 EDT				
Patient Information		📲 09:55 EDT Case Management Progress Note (Modified) - NHS Test 03, Case Manager				
Patient Preferred Phar	rmacy	- 📙 09:53 EDT Case Management Progress Note (In Progress) - NHS Test 03, Case Manager				
		📙 🖳 📴 09:53 EDT Case Management Progress Note (In Progress) - NHS Test 03, Case Manager				

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#### Modifying a Saved/Signed PowerForm:

To open and modify a PowerForm, right click on the PowerForm of interest. Then click **Modify** to open the PowerForm just as it would be via **AdHoc** charting. From here you can make edits, cancel charting, save or sign again.

\*Note: You can also Modify from Documentation, by selecting the PowerForm from the list, then in the right pane (with the textual rendition), right click and choose **Modify** (or Ctrl + M).

Admin Se	REFERRAL AB, AACREFE x:Male	RRAL	MRN:88000 DOB:20/Ju	0121 n/1970
Code Sta	tus: <no data<="" th=""><th>Available&gt;</th><th>Isolation: &lt;</th><th>No Data Available&gt;</th></no>	Available>	Isolation: <	No Data Available>
Menu	*	< > •	<b>Form Browse</b>	7
Therapist View (Reha	ibilitation)			
Activities and Interve	entions			
Appointments		Sort by : Date	2	~
Orders	+ Add	All Forms		
Interactive View and	1&0	🖨 🇁 Sunday,	September 29, 2024	EDT
Medication List	+ Add	- 19:20	0 EDT PT Acute/Inpatie	ent Treatment (In Progress) - NH
Diagnoses and Probl	ems		View	ent Assessment (Auth (Verified))
Histories			Modify	Progress) - NHS Test
Allergies	+ Add		Unchart	
MAD Summany	1 100		Print	
			History	
Notes	T Add		Change Date/Time	
Results Review	•			
+ Add - Y Sign J & Forwar	son d 📑 Provider Letter   📑 Mo	dify   №   \$* ♥   III 18tin E	rror   Preview   🐌	
Add - Sign A Governmentat	ion d 💽 Provider Letter   📑 Mo Advanced Filters	ddy Rh \$* \$*   ■ Btin E	irror   UPreview   D	
Add - i Song i Grower Hadd - i Song i Grower Hat Service Date 7100000 (Pf Acone 2004 spec 30 100000) (Pf Acone 2004 spec 30 10000) (Pf Acone 2004 spe	den Advarced Piters Types Typester & Sassennett Piter & Sassennett Piter & Sassennett Piter & Piter & Piter Piter & Piter & Pit	edy   No   R + R +	Free Process Constraints Const	PT Acute/fepatient Assessment Entered O Performed On. 2024 Sep-30 99 EDT by N Crit-T Crit-B Crit-M Assessment - Test Crit-W Assessment - Test Crit-W Assessment - Test Crit-W Assessment - Test Hereight on 0.54p-2024 09.09 Hereight on 0.54p-2024 09.0

The date and time of the PowerForms can also be changed by right-clicking and selecting the last option from the dropdown "Change Date/Time". From here a window will open to prompt you to change the date/time and leave comments.

**Remember:** Once done editing, you can either choose to Save if you are still needing to work on the document further) or you can select Sign Form it to submit the document to the patient's chart.

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#### **Additional Notes:**

- Sections that have answered DTA's will have their titles Bolded.
- If you modified a previously submitted PowerForm, not only will you see the "(Modified)" status on Form Browser, if you review the document in the Documentation mPage you will see a Red font text advising "Document Has Been Revised" on the textual rendition view of the PowerForm.
- A signed PowerForm that has been modified will read "Document Has Been Revised" in red at the top of the textual rendition in Documentation. It will also show any edited fields with digital signatures within the form itself.

Menu 🔻 🗘 👻 🏫 Documentation							
Therapist View (Rehabilitation)							
Activities and Interventions							
Appointments		List					
Orders	+ Add	Display : All 🗸 🗸	Ivanced Filters				
Interactive View and I&O	)						
Medication List	+ Add	Arranged By: Date	Newest At Top 🗸	•	Desument Has Been Beviced		
		AAC Assessment - Text	2024-Oct-15 10:53:00		Document has been revised		
Diagnoses and Problems		AAC Assessment	NHS Test03, Speech Language Pathol		AAC Treatment Entered On: 2024 Oct 11 12:25 EDT		
Histories		Rehab Reschedule Reasons	2024-Oct-11 15:43:00		Performed On: 2024-Oct-11 13:34 EDT by NHS Test Equipment Manager		
Allorator	± 644	SLP Reschedule	NHS Test03, Speech Language Pathol		renomed on. 2021 out it 15.51 ED by this rest, Equipment manager		
Allergies	TAdd	AAC Treatment - Text	2024-Oct-11 13:37:00				
MAR Summary		AAC Treatment	NHS Test, Equipment Manager				
Notes	+ Add	AAC Treatment - Text	2024-Oct-11 13:34:00				
		AAC Treatment	NHS Test, Equipment Manager	Consent			
Documentation	+ Add	Rehab Reschedule Reasons	2024-Oct-07 16:49:00	Consent Applied to?: 0	т		
Form Browser		test	NHS Test03, Physiotherapist		NHS Test, Equipment Manager - 2024-Oct-11 13:34 ED I		
D 14 D 1		Height Weight Allergy Rule - Text	2024-Oct-07 16:27:00	AAC Digital Sign-Off			
Results Review		Height Weight Allergy Rule	NHS Test03, Physiotherapist	AAC Assessment comp	NILS Test Equipment Manager - 2024-Oct-11 12:26 EDT		
Clinical Media	+ Add	Phone Msg	2024-Oct-07 13:27:07		Nito reac Equipment Manager 2024 Oct 11 10.00 ED 1		
Plan of Care Summary		test	NHS Test03, Occupational Therapist	Result type:	AAC Treatment - Text		
· · · · ·		Phone Msg	2024-Oct-07 13:26:19	Result date:	11-Oct-2024 13:34 EDT		
Growth Chart		Test message	NHS Test03, Occupational Therapist	Result status:	Modified		
Patient Information		General Message	2024-Sep-23 11:32:08	Result title:	AAC Treatment		
Datient Dreferred Dharm		Test	NHS Test03, Audiologist	Performed by:	NHS lest, Equipment Manager on 11-Oct-2024 13:34 EDI		
r ducht ricicileu rhaith		Allied Letter	2024-Aug-09 20:26:00	Vermed by:	NHS lest, Equipment Manager on 11-Oct-2024 13:34 EU1		
		MOCA Not appropriate	NHS Test03, Occupational Therapist	Encounter info:	22-003331, SUS, Prekeg		
				· ·			

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#### **Uncharting a PowerForm:**

If there is a signed PowerForm that needs to be removed/uncharted, you can do so by clicking **Unchart** from the dropdown after right clicking on your form. Then you will be prompted to include a comment to indicate your reason for uncarting the form.

ZZREHAB, AACREFERRAL	×	P T Acute/Inpatient Assessment (Unchart) - ZZREHAB, AACREFERRAL X					
ZZREHAB, AACREFE Admin Sex:Male *Code Status: <no data<="" th=""><th>RRAL MRN:88000121 DOB:20/Jun/1970 Available&gt; Isolation: <no available="" data=""></no></th><th colspan="6">V O % D</th></no>	RRAL MRN:88000121 DOB:20/Jun/1970 Available> Isolation: <no available="" data=""></no>	V O % D					
Menu 🕴 🤇 👻 🍙 Form Browser							
Therapist View (Rehabilitation) Activities and Interventions	Sort by: Date	Uncharting this form will change the status of all the results associated with this form to 'In Krror'					
Appointments Orders + Add Interactive View and 1860 Medication List + Add Diagnoses and Problems Histories Allergies + Add MAR Summary Notes + Add Documentation + Add Form Browser	All Forms Sunday, September 29, 2024 EDT 1920 EDT PT Acute/Inpatient Treatment (in Progress) - NH 1920 EDT PT Acute/Inpatient Treatment (Auth (Verified)) Thu View Thu View Modify Progress) - NHS Test Unchart Print History Change Date/Time	Comment:					

\*Note: Any form that has been uncharted will remain on the patient's chart with an Uncharted status, you can view uncharted documentation by navigating to **Documentation** from the Table of Contents and adjusting the Advanced Filters to display Uncharted documents.

💠 Add 👻 📷 Sign 🐊 🏔 Forward 🔳 Provider Letter   📷 Modify   🍡   🂱 🎔   📰 🖿 In Error   🛄 Preview   🏷							
List							
Display : Uncharted V Advanced Filters							
Service Date/Ti	Subject	Туре	Facility	Author; Contributor(s)	Status	Diagnosis	
2024-Sep-29 19:20:00	PT Acute/Inpatient Assessment	PT Acute/Inpatient Assessment - Text	HDS	NHS Test01, Physiotherapist	Uncharted		



