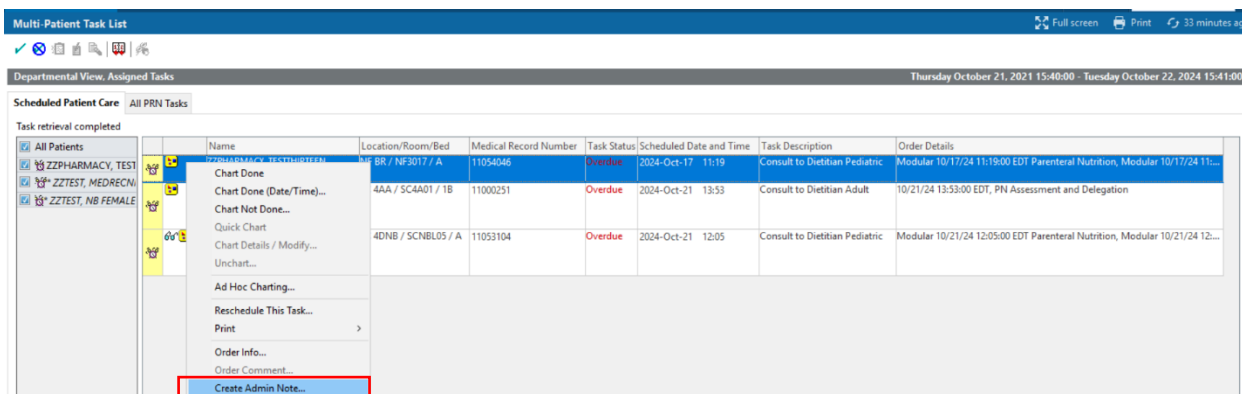


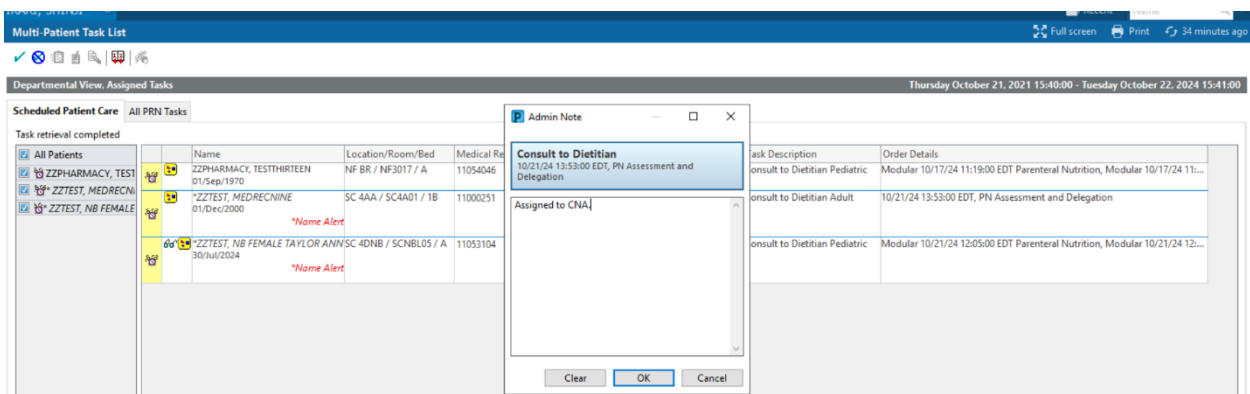
DIETICIAN TO CNA ASSIGNMENT

Through the Multi-Patient Task List (MPTL), the Dietician will assign tasks to CNAs through the memo feature.

1. In the Multi-Patient Task List, right click the task in question. More information on the patient can be obtained by selecting **open patient chart** and reviewing clinical information. To assign, select the **create admin note** option.



2. Enter a note for the CNA to indicate assignment and any other necessary details.



3. A paperclipped note symbol will now be attached to the task. When clicked, the memo will display, showing assignment. This will show up on the CNA's MPTL to review.

