COMBINE ENCOUNTERS

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Login using AppBar, Click Combine

Open Combine Encounters
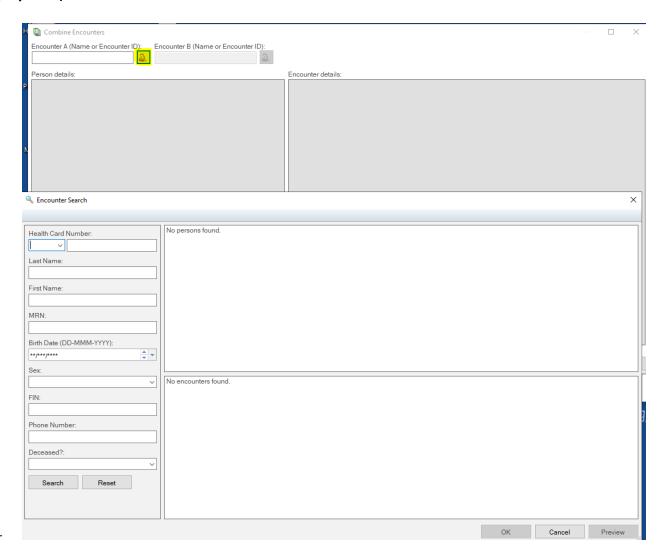
Populate the Encounter A Box with the first encounter you want to combine by clicking "Person with Magnify Glass). Enter MRN or Name or Fin # and select Search.
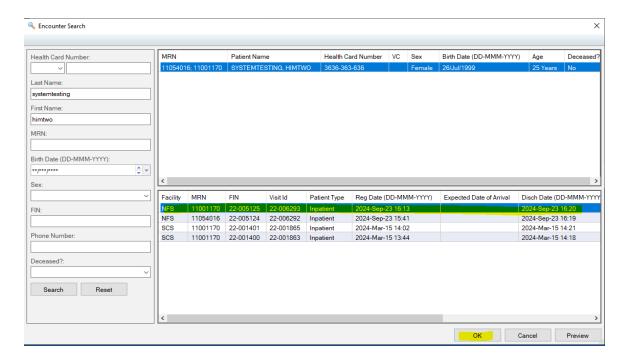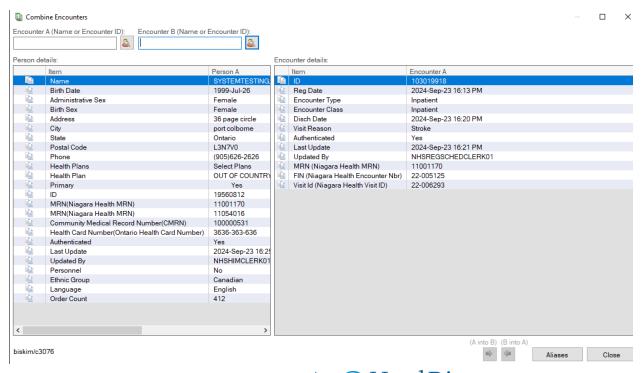
Select Encounter and click OK

Populate the Encounter B Box with second encounter

biskim/c3076

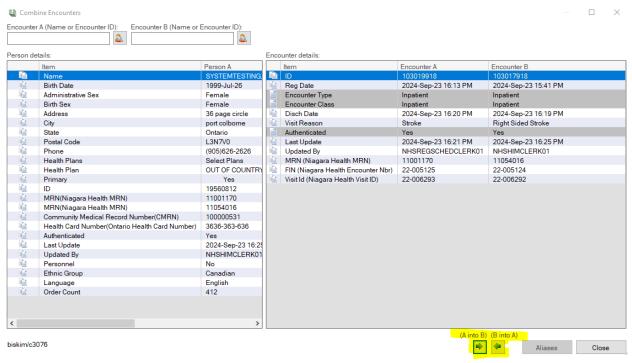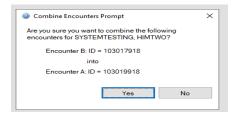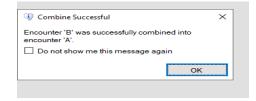**Determine which encounter is the "master"**

Combine the incorrect encounter into the "master" encounter by selecting A into B or B into A

Click yes to confirm the combine

Click OK

Click Close