



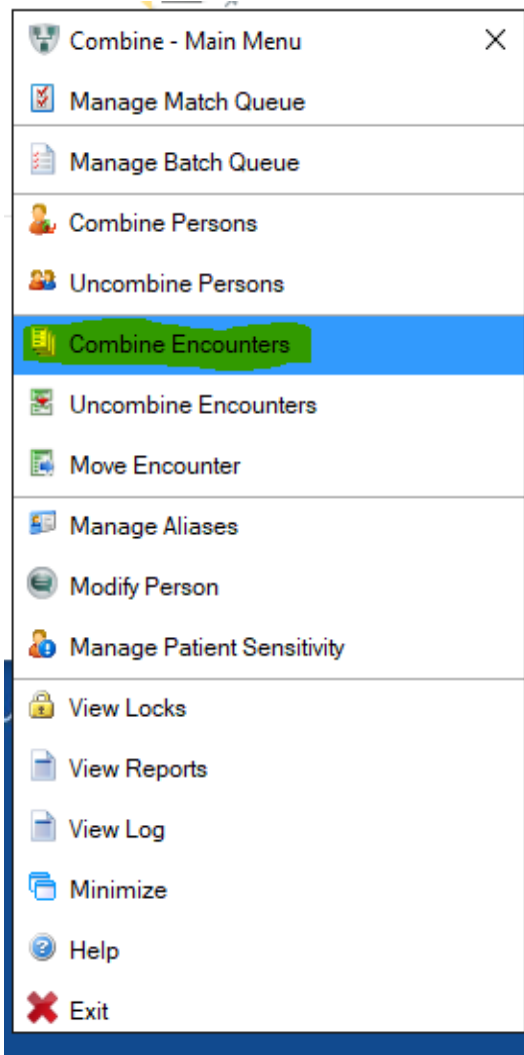
TIP SHEET

HOSPITAL INFORMATION SYSTEM (HIS)

COMBINE ENCOUNTERS

Login using AppBar, Click Combine 

Open Combine Encounters





TIP SHEET

HOSPITAL INFORMATION SYSTEM (HIS)

Populate the Encounter A Box with the first encounter you want to combine by clicking “Person with Magnify Glass). Enter MRN or Name or Fin # and select Search.

The screenshot shows two overlapping windows from a hospital information system. The top window, titled "Combine Encounters", has two input fields: "Encounter A (Name or Encounter ID):" and "Encounter B (Name or Encounter ID):". A magnifying glass icon is highlighted in the first field. Below these are two large, empty rectangular areas labeled "Person details:" and "Encounter details:". The bottom window, titled "Encounter Search", contains a search form with the following fields: "Health Card Number:" (with a dropdown arrow), "Last Name:", "First Name:", "MRN:", "Birth Date (DD-MMM-YYYY):" (with a date picker), "Sex:" (with a dropdown arrow), "FIN:", "Phone Number:", and "Deceased?:" (with a dropdown arrow). At the bottom of the search form are "Search" and "Reset" buttons. To the right of the search form is a large text area displaying "No persons found." and "No encounters found." At the bottom right of the "Encounter Search" window are "OK", "Cancel", and "Preview" buttons.



Select Encounter and click OK

TIP SHEET

HOSPITAL INFORMATION SYSTEM (HIS)

Encounter Search

Health Card Number:

Last Name:

First Name:

MRN:

Birth Date (DD-MMM-YYYY):

Sex:

FIN:

Phone Number:

Deceased?:

MRN	Patient Name	Health Card Number	VC	Sex	Birth Date (DD-MMM-YYYY)	Age	Deceased?
11054016; 11001170	SYSTEMTESTING, HIMTWO	3636-363-636		Female	26/Jul/1999	25 Years	No

Facility	MRN	FIN	Visit Id	Patient Type	Reg Date (DD-MMM-YYYY)	Expected Date of Arrival	Disch Date (DD-MMM-YYYY)
NFS	11001170	22-005125	22-006293	Inpatient	2024-Sep-23 16:13		2024-Sep-23 16:20
NFS	11054016	22-005124	22-006292	Inpatient	2024-Sep-23 15:41		2024-Sep-23 16:19
SCS	11001170	22-001401	22-001865	Inpatient	2024-Mar-15 14:02		2024-Mar-15 14:21
SCS	11001170	22-001400	22-001863	Inpatient	2024-Mar-15 13:44		2024-Mar-15 14:18

Populate the Encounter B Box with second encounter

Combine Encounters

Encounter A (Name or Encounter ID):

Encounter B (Name or Encounter ID):

Person details:

Item	Person A
Name	SYSTEMTESTING
Birth Date	1999-Jul-26
Administrative Sex	Female
Birth Sex	Female
Address	36 page circle
City	port colborne
State	Ontario
Postal Code	L3N7V0
Phone	(905)626-2626
Health Plans	Select Plans
Health Plan	OUT OF COUNTRY
Primary	Yes
ID	19560812
MRN(Niagara Health MRN)	11001170
MRN(Niagara Health MRN)	11054016
Community Medical Record Number(CMRN)	100000531
Health Card Number(Ontario Health Card Number)	3636-363-636
Authenticated	Yes
Last Update	2024-Sep-23 16:20
Updated By	NHSHIMCLERK01
Personnel	No
Ethnic Group	Canadian
Language	English
Order Count	412

Encounter details:

Item	Encounter A
ID	103019918
Reg Date	2024-Sep-23 16:13 PM
Encounter Type	Inpatient
Encounter Class	Inpatient
Disch Date	2024-Sep-23 16:20 PM
Visit Reason	Stroke
Authenticated	Yes
Last Update	2024-Sep-23 16:21 PM
Updated By	NHSREGSCHEDCLERK01
MRN (Niagara Health MRN)	11001170
FIN (Niagara Health Encounter Nbr)	22-005125
Visit Id (Niagara Health Visit ID)	22-006293

(A into B) (B into A)

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Determine which encounter is the “master”

Combine the incorrect encounter into the “master” encounter by selecting A into B or B into A

Combine Encounters

Encounter A (Name or Encounter ID): Encounter B (Name or Encounter ID):

Person details:

Item	Person A
Name	SYSTEMTESTING
Birth Date	1999-Jul-26
Administrative Sex	Female
Birth Sex	Female
Address	36 page circle
City	port colborne
State	Ontario
Postal Code	L3N7V0
Phone	(905)626-2626
Health Plans	Select Plans
Health Plan	OUT OF COUNTRY
Primary	Yes
ID	19560812
MRN(Niagara Health MRN)	11001170
MRN(Niagara Health MRN)	11054016
Community Medical Record Number(CMRN)	100000531
Health Card Number(Ontario Health Card Number)	3636-363-636
Authenticated	Yes
Last Update	2024-Sep-23 16:23
Updated By	NHSHIMCLERK01
Personnel	No
Ethnic Group	Canadian
Language	English
Order Count	412

Encounter details:

Item	Encounter A	Encounter B
ID	103019918	103017918
Reg Date	2024-Sep-23 16:13 PM	2024-Sep-23 15:41 PM
Encounter Type	Inpatient	Inpatient
Encounter Class	Inpatient	Inpatient
Disch Date	2024-Sep-23 16:20 PM	2024-Sep-23 16:19 PM
Visit Reason	Stroke	Right Sided Stroke
Authenticated	Yes	Yes
Last Update	2024-Sep-23 16:21 PM	2024-Sep-23 16:25 PM
Updated By	NHSREGSCHEDCLERK01	NHSHIMCLERK01
MRN (Niagara Health MRN)	11001170	11054016
FIN (Niagara Health Encounter Nbr)	22-005125	22-005124
Visit Id (Niagara Health Visit ID)	22-006293	22-006292

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(A into B) (B into A)

Aliases Close

Click yes to confirm the combine

Combine Encounters Prompt

Are you sure you want to combine the following encounters for SYSTEMTESTING, HIMTWO?

Encounter B: ID = 103017918
into
Encounter A: ID = 103019918

Yes No

Click OK

Combine Successful

Encounter 'B' was successfully combined into encounter 'A'.

Do not show me this message again

OK

Click Close