



POWERFORMS – CASE MANAGEMENT

HOSPITAL INFORMATION SYSTEM (HIS)

CASE MANAGEMENT

This Tip Sheet is intended to help the end user understand the Health Information System (HIS) PowerForm. The PowerForm is an electronic form that streamlines data entry and collection, allowing healthcare providers to efficiently input patient and clinical information while integrating seamlessly with the system.






PowerForm Title

The title bar at the top of the PowerForm window displays the title, indicating the specific PowerForm the end user is currently documenting.

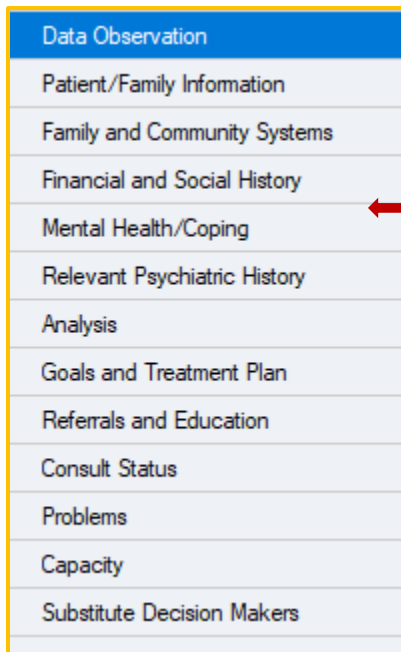
The screenshot shows a web browser window titled "Case Management Consult - APO, NICOLE". The browser's address bar and toolbar are visible. Below the browser window, the PowerForm interface is displayed. The top section is titled "Case Management Consult Information" and includes a sidebar with navigation options: "Consult Information", "Advance Healthcare Directive", "Family and Community Systems", "Financial and Social History", "Psychosocial", "Goals and Treatment Plan", "Education/Referrals", and "Assessment and Plan". The main content area is divided into two sections: "Informed Consent Received For" and "Reason(s) for Referral". The "Informed Consent Received For" section contains three checkboxes: "Plan of treatment", "Patient did not consent", and "Other:". The "Reason(s) for Referral" section contains a grid of checkboxes: "Abuse/neglect", "Access to medication", "Discharge/assessment", "End of life care planning", "Financial concerns", "Grief/loss", "New diagnosis", "Patient out of country/province", and "PMA assessment".

Review of Icons



- Sign and Submit (): Finalizes documentation and publishes the PowerForm to the patient's chart. Ensure all required fields (DTAs) are completed before using this option.
- Save (): Saves the document without submitting it. This option should be used if the end-user wishes to come back and complete the documentation later.
- Cancel (): Cancels any unsaved changes made on the PowerForm. A prompt will appear to confirm cancellation. This will not delete the PowerForm if it was already saved.
- Clear (): Clears out all data entered within the highlighted section.
- Clinical Calculator (): Assists with performing and documenting clinical calculations directly within the PowerForm.

PowerForm Orientation



PowerForm sections are situated to the left of the PowerForm.

Sections

- Complete only the sections that are relevant to your assessment.
- Some PowerForms have required fields; those fields must be satisfied in order for the end user to SIGN and publish the PowerForm.
- Sections not completed will **not** appear in the textual rendition of the document.

- End users can change the ***Performed on** date and time.

"Performed on: 27/Sep/2024 11:35 EDT

Six Minute Walk

2024						
September						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

To adjust the "Performed On" date and time:

1. Click on the "Performed On" date and time
2. Choose the date and time to reflect when assessment or treatment was actually completed

Types of Discreet Task Assays (DTAs)

Transportation

Accessible transportation

Independent with driving or public

Independent with modifications

Independent in cabs or paratransit

Alpha Single Select:

Choose only **one** option from the predefined list.

Radio Buttons

Patient/Family Goal for Discharge Destination

<input type="checkbox"/> Complex Continuing Care	<input checked="" type="checkbox"/> Home with caregiver
<input type="checkbox"/> Convalescent care	<input checked="" type="checkbox"/> Home with community resources
<input type="checkbox"/> Family/friend home	<input checked="" type="checkbox"/> Home with home care services
<input type="checkbox"/> Foster care	<input type="checkbox"/> Home with hospice
<input type="checkbox"/> Group home/supportive housing	<input type="checkbox"/> Home with kin replacement
<input type="checkbox"/> Home independently	<input type="checkbox"/> Home with parent(s)

Alpha Multi-Select:

Can choose **multiple** options from a predefined list.

Rich Text Box vs. Free Text Box

Additional Information

Free Text Box:

Basic text entry without formatting options. Allows up to 300 characters.

Rich Text Box:
Allows formatted text and templates. Holds close to 23,000 characters.

History of Presenting Illness

Segoe UI | 9 | [Rich Text Toolbar Icons]

Ultra Grid vs. Discreet Grid

Ultra Grid: Offers a comprehensive table format for data entry

Ambulation					
	Device Used	Type of Surface	Assistance Required	Distance Travelled (m)	Comment
Trial 1	<MultiAlpha>	<Alpha>	<Alpha>		
Trial 2	<MultiAlpha>	<Alpha>	<Alpha>		
Trial 3	<MultiAlpha>	<Alpha>	<Alpha>		
Trial 4	<MultiAlpha>	<Alpha>	<Alpha>		
Trial 5	<MultiAlpha>	<Alpha>	<Alpha>		
Trial 6	<MultiAlpha>	<Alpha>	<Alpha>		
Trial 7	<MultiAlpha>	<Alpha>	<Alpha>		

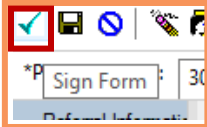
Discreet Grid: A simplified grid used for quick data capture.

Legal and Finance					
	Verbalizes understanding	Needs further teaching	Needs reinforcement	Referral made	Comment
Advance Directive					
Workmen's Compensation					
Other Legal Referral					
Other Finance Referral					

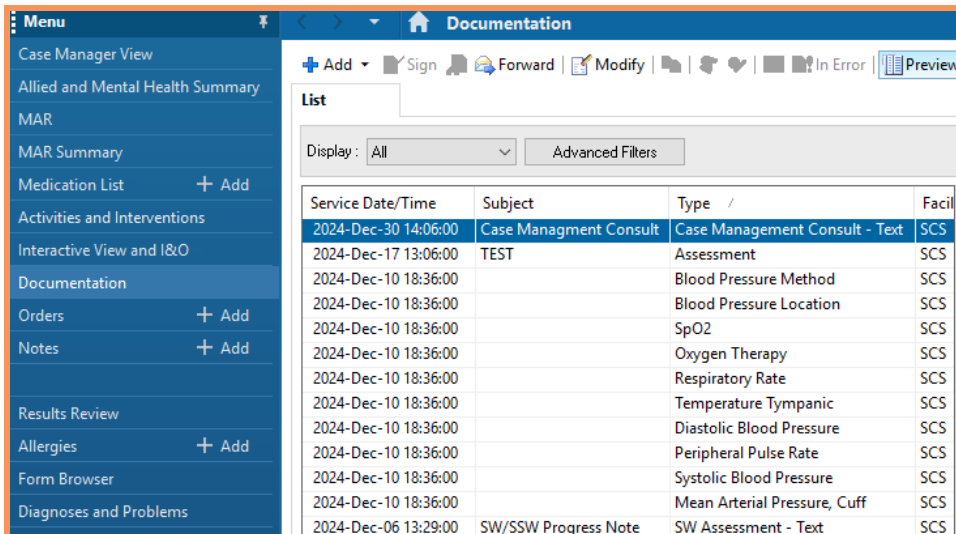
Signed PowerForm

3. Once the PowerForm is completed, the end user will:

- Sign the PowerForm by left-clicking the green check mark on the top left of the PowerForm.

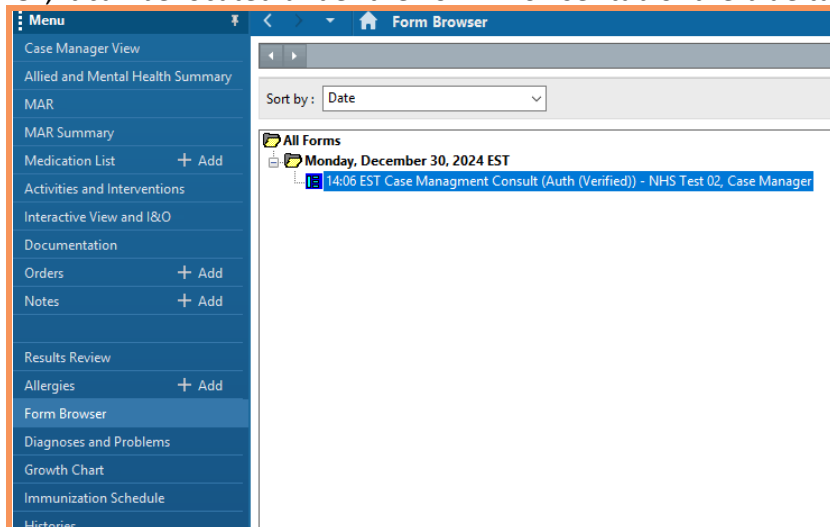


- The PowerForm will publish on the patient’s chart. The published PowerForm can be found under the Documentation tab of the blue table of contents:



Service Date/Time	Subject	Type /	Facil
2024-Dec-30 14:06:00	Case Managment Consult	Case Management Consult - Text	SCS
2024-Dec-17 13:06:00	TEST	Assessment	SCS
2024-Dec-10 18:36:00		Blood Pressure Method	SCS
2024-Dec-10 18:36:00		Blood Pressure Location	SCS
2024-Dec-10 18:36:00		SpO2	SCS
2024-Dec-10 18:36:00		Oxygen Therapy	SCS
2024-Dec-10 18:36:00		Respiratory Rate	SCS
2024-Dec-10 18:36:00		Temperature Tympanic	SCS
2024-Dec-10 18:36:00		Diastolic Blood Pressure	SCS
2024-Dec-10 18:36:00		Peripheral Pulse Rate	SCS
2024-Dec-10 18:36:00		Systolic Blood Pressure	SCS
2024-Dec-10 18:36:00		Mean Arterial Pressure, Cuff	SCS
2024-Dec-06 13:29:00	SW/SSW Progress Note	SW Assessment - Text	SCS

- Or, it can be located under the Form Browser tab of the blue table of contents



Sort by:	Date
All Forms	
Monday, December 30, 2024 EST	
14:06 EST	Case Managment Consult (Auth (Verified)) - NHS Test 02, Case Manager