



DEPARTMENTAL VIEW – MPTL

HOSPITAL INFORMATION SYSTEM (HIS)

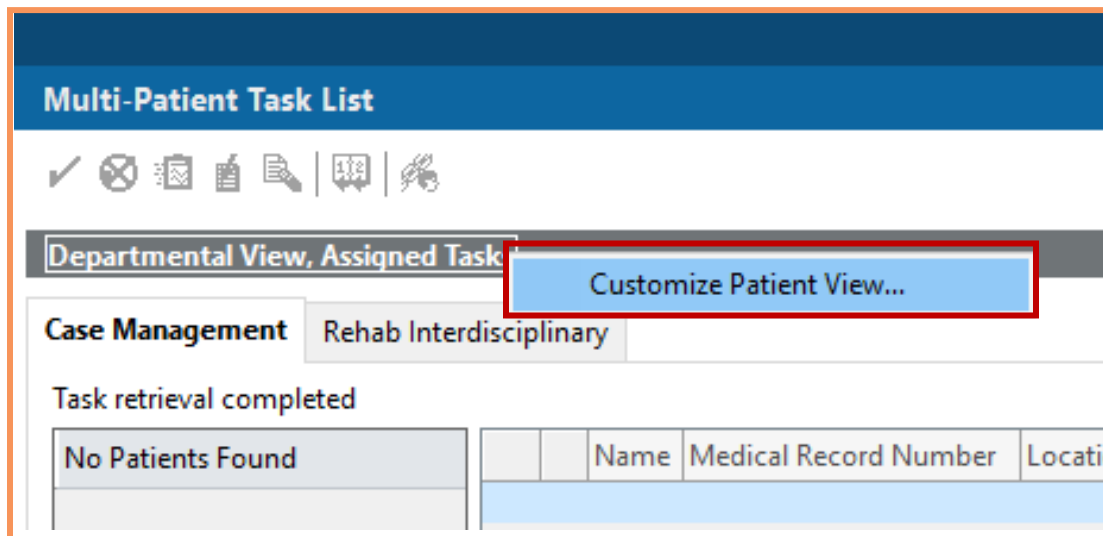
CASE MANAGEMENT

This tip sheet is intended to help the end user select the appropriate Departmental View when generating patient lists.

Departmental View - MPTL

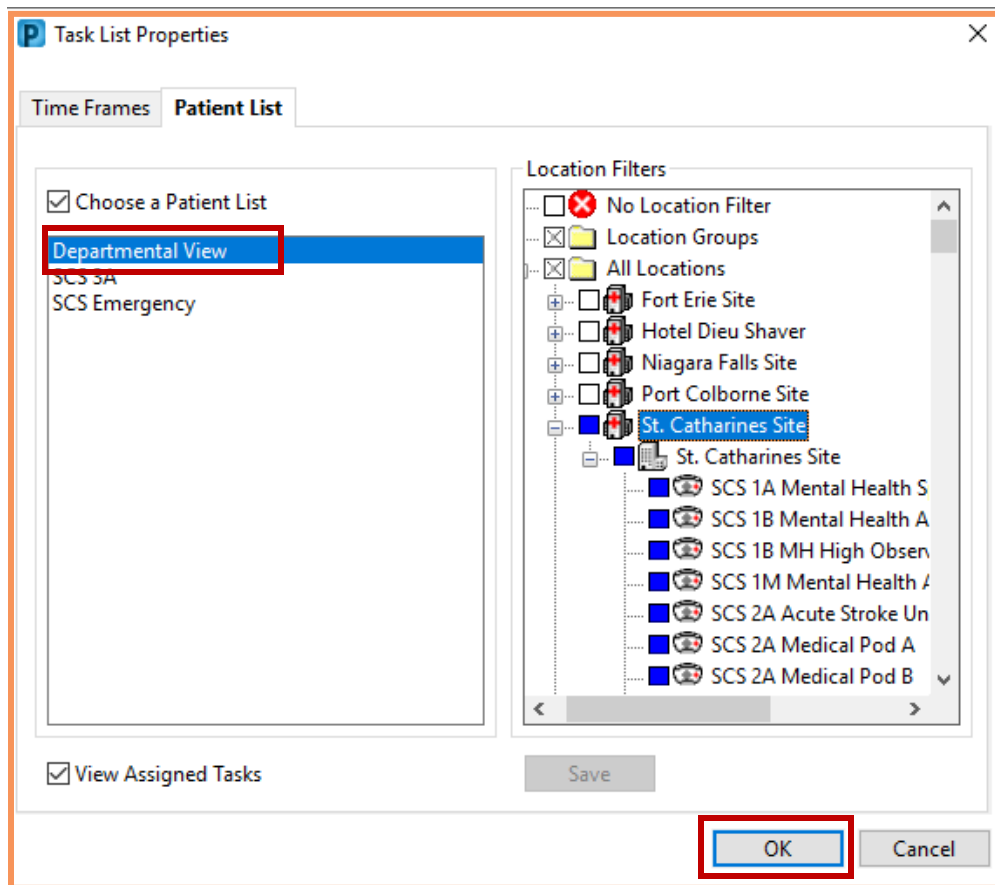
1. Navigate to the MPTL.

Right click on the gray bar entitled *Departmental View, Assigned Tasks* and select *Customize Patient View*.

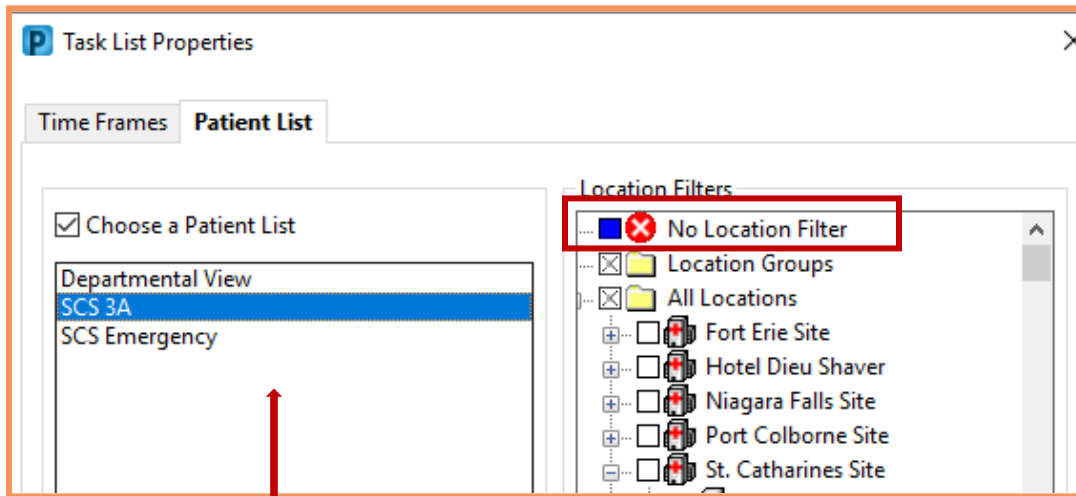


The *Task List Properties* window will open.

- Select **Departmental View** on the left side.
- Choose the appropriate **Location Filter** on the right side.
- Click **OK** when done.

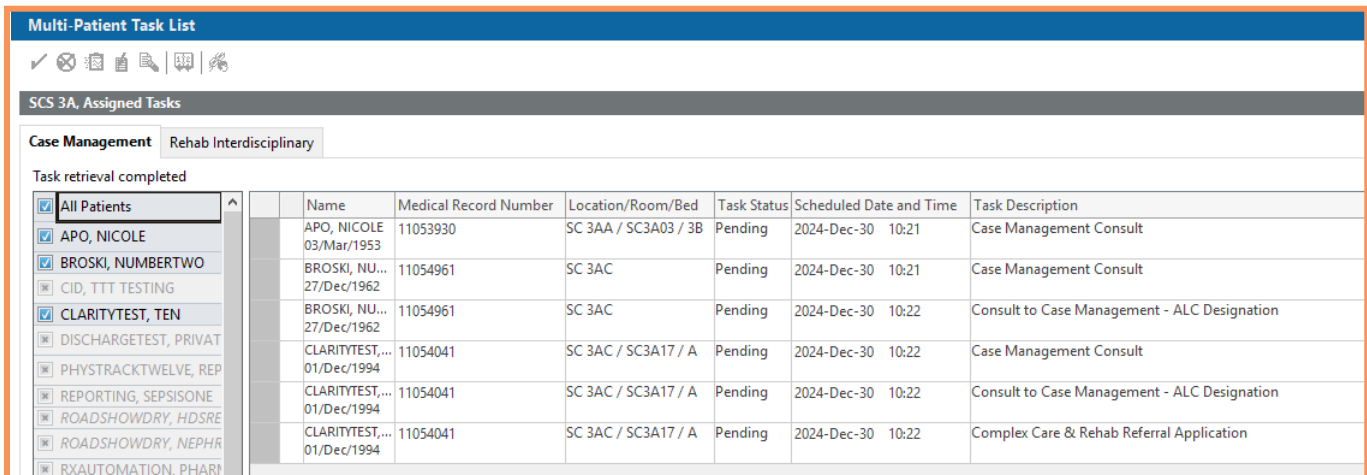


***Note:** When an end user creates a patient list, the available patient lists views will appear on the left side of the Task List Properties window. The end user can select from any of the saved patient lists, but must ensure that the **No Location Filter** option is also selected.



Patient List views

- After selecting the most suitable locations or Patient List and clicking OK, the MPTL will display all tasks assigned to the patients for Case Management at the selected location.



Task retrieval completed							
	Name	Medical Record Number	Location/Room/Bed	Task Status	Scheduled Date and Time	Task Description	
<input checked="" type="checkbox"/>	APO, NICOLE	11053930	SC 3AA / SC3A03 / 3B	Pending	2024-Dec-30 10:21	Case Management Consult	
<input checked="" type="checkbox"/>	BROSKI, NUMBERTWO	11054961	SC 3AC	Pending	2024-Dec-30 10:21	Case Management Consult	
<input checked="" type="checkbox"/>	BROSKI, NU...	11054961	SC 3AC	Pending	2024-Dec-30 10:22	Consult to Case Management - ALC Designation	
<input checked="" type="checkbox"/>	CLARITYTEST, TEN	11054041	SC 3AC / SC3A17 / A	Pending	2024-Dec-30 10:22	Case Management Consult	
<input checked="" type="checkbox"/>	CLARITYTEST,...	11054041	SC 3AC / SC3A17 / A	Pending	2024-Dec-30 10:22	Consult to Case Management - ALC Designation	
<input checked="" type="checkbox"/>	CLARITYTEST,...	11054041	SC 3AC / SC3A17 / A	Pending	2024-Dec-30 10:22	Complex Care & Rehab Referral Application	