# Niagara Health System



#### Future State: Ambulatory - Provider Letters

Cerner Workflow ID: 1873 (v. 19.0) Client Workflow ID: 226

#### Last updated by Lezlie Leduc, Dec 14, 2023 2:24pm (UTC -5 hours)

Nov 08, 2024

# **Workflow Details:**

Workflow Name: Ambulatory - Provider Letters Workflow State: Future State Workstream: Ongoing Assessment and Treatment Venue: Ambulatory Client Owner: Cerner Owner: Standard: Yes Related Workflow(s): Tags:

# **Workflow Summary:**

# Service Line: Related Solution(s): Cerner Millennium EMR - Ambulatory Cerner Oncology Project Name: Niagara Health System:OPT-0297674:NIAG\_CD Niagara HIS RFP TestBuilder Script(s): Cerner Workflow ID: 1873 (v. 19.0) Client Workflow ID: 226 Workflow Notes: Standard Build -Provider Letters (Model Experience > Model Experience Foundation > Physician > Ambulatory Venue > Provider Letters)

-Message Center (Model Experience>Model Experience Foundation> Physician>Ambulatory Venue>Organizer Level Items>Message Center) Introduced By: WS 4 Validated By: WS 5

# Swim Lane:

Role(s): Ambulatory Nurse Provider Nurse Practitioner Allied Health Professionals [Custom] Health Records [Custom]

Department(s):

Security Position(s): Ambulatory - RN/LPN

Ambulatory - Care Manager Ambulatory - Nurse Manager Nurse Practitioner



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- Physician Endocrinology
- Physician Nephrology
- Physician Neurology
- Physician Pediatrics
- Physician Pulmonology
- Physician Urgent Care
- Physician Urology
- Physician Cardiovascular
- Physician General Surgery
- Physician Infectious Disease
- Physician Orthopaedic Surgery
- Physician Otolaryngology

#### Start/Stop [39054]

Description: Provider letter needs to be sent

#### **Decision** [39055]

Description: Is Provider completing or reviewing an Office Note?

#### Work Step [39056]

Description: Select box for "Create Provider Letter" while signing a note or select Provider Letter while reviewing in Document Viewing

# Work Step [39063]

Description: Select Communicate from Task Bar, then select Provider Letter

#### Work Step [39071]

Description: Select Recipient(s) Comments: Can select Recipients from the following:

> Internal Search, Direct Email Search, External NPPES Search, Relationship Check Boxes, Add Free Text Recipient, Favorite, and Recent Recipients

Mode's available for sending: Mail, Fax, Inbox, Direct.



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# **Decision** [39140]

Description: Is mail selected as mode?

# Work Step [39078]

Description: Select Browse Documents to select text within documentation to quote or attach full document

# Work Step [39066]

Description: Select Subject/Template then review and edit letter as necessary

# Work Step [39142]

Description: Unselect Forward to Print if goinig to print letter during letter creation Comments: Letter is routed to the letters to print folder in message center of designated print staff if selecting to forward to print option.

# Work Step [39080]

Description: Select Transition of Care check box, if appropriate

Comments: Select appropriate referral orders as needed.

# CPC+ Considerations:

Summary of Care Record. You can select the "Care Plan" check box to attach a Care Plan CCDA for CPC+. This is not a requirement for CPC+ anymore, but if you want to meeting the b(9) criteria you can leverage this solution to meet that.

# Work Step [39082]

Description: Select Add Results to include Results from flowsheet if appropriate

# Work Step [39084]

Description: Select Preview to review the letter before sending and select OK

# **Decision** [39151]

Description: Was mail selected as mode?

# System [39091]

Description: Fax is sent to fax recipients and a Document to Review is created for any recipients with a mode of Inbox



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# **Start/Stop** [39093]

Description: Provider letter is sent

Comments: CPC+ Considerations:

Comprehensiveness and Coordination

# Work Step [39157]

Description: Print Letter

Comments: Letter is routed to the letters to print folder in message center of designated print staff if selecting to forward to print option.

