					No	Call the OR to schedule case into the "Add On Room" for the site of surger
Surgeon	Start/Stop         Decision to treat patient with Surgical Procedure. Procedure and Blood Consent obtained as applicable.         [16650]	<ul> <li>Decision</li> <li>Is this an elective procedure?</li> <li>[42412]</li> <li>Ves</li> <li>Off Page Reference</li> <li>Perioperative - Schedule Elective Appointment (Novari)</li> <li>[42618]</li> </ul>	Decision  Is this an 'Emergency A Case' or an urgent 'Emergency B Case' that requires STAT or URGENT attention? [42490]  No  Decision Is it after hours in the OR? [42815] No [42815] [42	Yes       Decision         Is it after hours in the OR?         Work Step         Paper process: Document c at the OR Desk for entry in	Yes       Call Switchboard to notify staff. Discuss required eq On-Call Staff if applicable         [42623]       Image: Call Switchboard to notify staff. Discuss required eq On-Call Staff if applicable         ase details the AM       [42813]	y on-call juipment with e. [42625]
Bed Monitor,ED Registration Clerk					Decision Is this patient coming fro Niagara Health directly to Surgery?	Mork Step Work Step Call Bed Monitor during the day or ED Registration afterhours to have the Pre Registration completed [42844]
OR Nurse						No Decision Are there new Emergency Cases to be added to the Add-On List? [428
OR Charge Nurse						
Registration Clerk						
Day Surgery Nurse,Recovery Nurse						
MDR						
OR Nurse						
Porter						

\_\_\_\_\_





Outpatient for Same Day Surgery Off Page Reference Registration - ERM - Outpatient Registration Process	
Is the patient coming in as an outpatient for their procedure?	
	Off Page Reference Perioperative - Pre Procedure
	[42691]
	Off Page Reference
	Perioperative - Intraop/Intraprocedure [42656]
System Capacity Management The patients location now updates to the OR [42785]	
Work Step       Decision       Work Step       Capacity Management         Call sending unit for patient/ report and gather transport information       Will you need a porter/ Capacity Management to send for the patient?       Work Step Capacity Management       If porter needed, select "Dispatch Transport" and enter the number of patient to return to current bed assignment       If porter needed, select "Dispatch Transport" and enter the number of porters and mode of transport.       If 22773]       If 22773]	
Off Page Reference         INA - Inpatient Nursing -         Communication and Handoff Process         [42699]             [42699]             (42778)             (42783)             (42783)             (42783)             (42783)             (42783)	
System       Work Step         Capacity Management Mobile       Accept the Job on the Mobile Device and proceed to transport the patient         [42693]       [42694]	

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Last updated by Anjanette Balboa, Mar 10, 2025 1:56pm (UTC -4 hours)

# Niagara Health System

### Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

Last updated by Anjanette Balboa, Mar 10, 2025 1:56pm (UTC -4 hours)

### Workflow Details:

Workflow Name: Perioperative - Schedule Emergency Appointment - Main OR Workflow State: Future State Workstream: Pre-Admission/Pre-Visit Venue: Perioperative Client Owner: Boichuk (Doan), Kristen Rachel Cerner Owner: Chariton, Caitlin M Standard: Yes Related Workflow(s): Tags:

### **Workflow Summary:**

Service Line:	
Related Solution(s):	Surgical Management
Project Name:	Niagara Health System:OPT-0297674:NIAG_CD Niagara HIS RFP
TestBuilder Script(s):	
Cerner Workflow ID:	495 (v. 9.0)
Client Workflow ID:	1076
Workflow Notes:	This workflow outlines the steps involved in requesting and scheduling a surgical or endoscopic procedure, utilizing Orders to Scheduling for elective cases.
Introduced By:	WS 1
Validated By:	WS 2

### Swim Lane:

Role(s): Surgeon Department(s): Security Position(s):

### Work Step [42495]

Description: Call the OR to schedule case into the "Add On Room" for the site of surgery

### Work Step [42533]

Description: Call Anesthesia to let them know they are required for the case if urgent

### **Decision** [42643]

Description: Is this patient coming from another site for Surgery?

### Work Step [42792]

Description: Place PAO -Admit to Inpatient



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Comments: This will need to be done once you accept a patient coming in as an A Case. If you cant put in the PAO; communicate with the ED Prescriber to enter it for you over the phone when you accept the patient\*

### Work Step [42842]

Description: Enter a SURG Phased PowerPlan in a planned state

### **Decision** [42800]

Description: Do medications need to be held or discontinued before the procedure?

# Off Page Reference [42645]

Workflow Link: Phys Track - Perioperative - Surgeon/ Proceduralist: Day of Procedure

### Start/Stop [16650]

Description: Decision to treat patient with Surgical Procedure. Procedure and Blood Consent obtained as applicable.

### Decision [42412]

Description: Is this an elective procedure?

### **Decision** [42490]

- Description: Is this an 'Emergency A Case' or an urgent 'Emergency B Case' that requires STAT or URGENT attention?
- Comments: An "Emergency A Case" or "Emergency B Case" requires the Surgeon to contact Switchboard to call in the On Call Staff.

A more stable "Emergency B, C or D Case" that is deemed safe to wait for regular OR hours does not need switchboard to call in the On-Call staff.

### **Decision** [42623]

Description: Is it after hours in the OR?

### Work Step [42625]

Description: Call Switchboard to notify on-call staff. Discuss required equipment with On-Call Staff if applicable.



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## **Decision** [42789]

Description: Is it anticipated that this patient will be suitable for discharge from the Recovery Room?

# Work Step [42647]

Description: Place all new orders/PowerPlans on the new encounter if applicable Method: PowerChart

Comments: Future State Two Encounter Scenarios: the patient is coming from ECU, MH, CCC, Direct Admit as an Outpatient, Direct Admit from another Organization (outside Niagara Health) or patients coming for Same Day Surgery from an Inpatient Status.

# Work Step [42794]

Description: Place PAO- Admit to Day Surgery

# Off Page Reference [42799]

Workflow Link: Phys Track- Medication Process - Medication Hold

# Off Page Reference [42618]

Workflow Link: Perioperative - Schedule Elective Appointment (Novari)

# **Decision** [42815]

Description: Is it after hours in the OR?

# Work Step [42813]

Description: Paper process: Document case details at the OR Desk for entry in the AM

# Work Step [42824]

Description: Call the OR Desk

# Swim Lane:

Role(s): Bed Monitor [Custom] ED Registration Clerk Department(s):

Security Position(s):

# Off Page Reference [42850]

Workflow Link: Registration - ERM - Pre-Admit Process



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# Work Step [42861]

- Description: Manually Flip encounter to Day Surgery (Bed Monitor during daytime hours and ED Reg Clerk afterhours)
- Comments: ED Nurse to notify Bed Monitor/ ED Reg to do this when they notice this order go into the system.

#### Swim Lane:

Role(s): OR Nurse [Custom]

Department(s):

Security Position(s):

#### **Decision** [42844]

Description: Is this patient coming from outside of Niagara Health directly to the OR for Surgery?

#### Work Step [42846]

Description: Call Bed Monitor during the day or ED Registration afterhours to have the Pre Registration completed

#### **Decision** [42818]

Description: Are there new Emergency Cases to be added to the Add-On List?

### Work Step [42676]

Description: Schedule the case into the "Add On Room" for the site of surgery

### Work Step [42583]

Description: Schedule appointment using a "Surgery Rapid Appointment" in the Scheduling Appointment Book

Method: Scheduling Appointment Book

#### Work Step [42504]

- Description: Non-Defaulted Accept Format questions will be minimal; complete appropriately Method: Scheduling Appointment Book
- Comments: Note: PAT required field will default to "No" and the Add-On field will default to "Yes".

Required Fields: Appointment Location, Patient Name, Surgeon, Patient Type, Decision to Treat, Case Priority, Procedure, responsibility for



### Future State: Perioperative - Schedule Emergency Appointment - Main OR

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payment, anticipated anesthesia type, procedure duration.

Additional required fields if coming from another site to create new encounter: Inpatient/Ambulatory Unit, Service, Reason for Visit, Admit Source, Visit information to PCP, attending provider.

### Work Step [42719]

Description: Select Move to place appointment in the "Work in Progress" list Method: Scheduling Appointment Book

# Work Step [42506]

Description: Select procedure and complete Order Entry Format appropriately Method: Scheduling Appointment Book

### Work Step [42508]

Description: Book appointment by dragging and dropping the Surgical Area from the 'Work in Progress' to the "Add-On" room

Method: Scheduling Appointment Book

### **Decision** [42713]

Description: Is this patient coming from another site for Surgery?

### Work Step [16758]

Description: On the Encounter Selection Window: confirm appointment and link case to existing encounter

Method: Scheduling Appointment Book

### System [42754]

Description: Case populates to the "Emergency Add On" tracker view Method: PowerChart

### **Decision** [42832]

Description: Is the patient coming from MH, ECU, CCC, as a Direct Admit from Outpatient or coming for Day Surgery from IP status?



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#### Work Step [42716]

Description: On the Encounter Selection Window: select "Add Enc" to add a new encounter and confirm appointment

Method: Scheduling Appointment Book

#### System [42725]

Description: Details will populate from most recent registration Method: Scheduling Appointment Book

#### Work Step [42724]

Description: Navigate to the "Encounter Information Tab" & complete necessary fields Method: Scheduling Appointment Book

#### Swim Lane:

Role(s): OR Charge Nurse [Custom]

Department(s):

Security Position(s):

#### Work Step [42758]

Description: Make modifications to Emergency Add On List as necessary Method: PowerChart

#### Work Step [42759]

Description: If changes in Case Priorities occur, update the Perioperative Tracker Case Priority in the Charge Nurse tracking tab

#### Swim Lane:

Role(s): Registration Clerk Department(s): Security Position(s):

#### Off Page Reference [42683]

Workflow Link: Registration - ERM - Outpatient Registration Process

#### **Decision** [42679]

Description: Is the patient coming in as an outpatient for their procedure?



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# Off Page Reference [42710]

Workflow Link: Registration - ERM - Inpatient Registration Process

## Swim Lane:

Role(s): Day Surgery Nurse [Custom] Recovery Nurse

Department(s): Security Position(s):

# Off Page Reference [42691]

Workflow Link: Perioperative - Pre Procedure

# Swim Lane:

Role(s): MDR [Custom] Department(s): Security Position(s):

# System [42665]

Description: OR Nurse manually prints the Pick List associated with the booking in MDR for picking (if staff available)

Comments: Ops Job gets printed for Elective case only

# Work Step [42667]

Description: MDR picks the case

# Swim Lane:

Role(s): OR Nurse [Custom] Department(s): Security Position(s):

# Off Page Reference [42656]

Workflow Link: Perioperative - Intraop/Intraprocedure

# Work Step [42663]

Description: Communicate any discrepencies in the Pick List needs to MDR by phone/ person

# System [42785]

Description: The patients location now updates to the OR Method: Capacity Management



#### Future State: Perioperative - Schedule Emergency Appointment - Main OR

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#### Work Step [42650]

Description: Review Procedure Pick List and identify changes to item(s) required Method: Perioperative Document

#### **Decision** [42653]

Description: Is MDR staff available to pick the case?

#### Work Step [42654]

Description: Pick the case/ setup the OR

#### Work Step [42686]

Description: Call sending unit for patient/ report and gather transport information

Comments: If the patient is coming from an ED at another site. The sending unit is tasked to call the OR Nursing Staff at the site of Surgery to confirm readiness to accept the patient. If you are not sure you will be ready to accept the patient or if on-call staff are travelling and unavailable- the sending ED will send to the ED of the site of Surgery and OR staff will call down for the patient as soon as they are ready.

#### **Decision** [42837]

Description: Will you need a porter/ Capacity Management to send for the patient?

#### Work Step [42769]

Description: From Bed Board Gadget, select the 'Bed Pill' for the patient and identify if patient to return to current bed assignment

Method: Capacity Management

Comments: The sending unit will complete these steps in Capacity Management

#### Work Step [42773]

Description: If porter needed, select "Dispatch Transport" and enter the number of porters and mode of transport.

Method: Capacity Management

#### Work Step [42776]

Description: From the Transfer List, click on the 'Hamburger Menu" > Select Transfer Complete Transfer



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Method: Capacity Management

### Off Page Reference [42699]

Workflow Link: INA - Inpatient Nursing - Communication and Handoff Process

#### **System** [42778]

Description: This action will hold the patients bed assignment or free it up and initiate a 'clean' Method: Capacity Management

#### System [42780]

Description: If a porter is requested a "Transport Icon" will appear in the top right corner of the "Bed Pill"

Method: Capacity Management

#### System [42783]

Description: A green dot next to the Porter Icon indicates the transport has started Method: Capacity Management

#### Swim Lane:

Role(s): Porter [Custom] Department(s): Security Position(s):

### System [42693]

Description: Receive Job Notification on Mobile Device Method: Capacity Management Mobile

### Work Step [42694]

Description: Accept the Job on the Mobile Device and proceed to transport the patient Method: Capacity Management Mobile

#### **Facilities:**

Facility Name: Niagara Falls Site Status: Approved Facility Cerner Owner: Kearns,Caitlin M Facility Client Owner: Boichuk (Doan), Kristen Rachel Authorize Date: Feb 16, 2024 Facility Comments:



Niagara Health System

### Future State: Perioperative - Schedule Emergency Appointment - Main OR

Cerner Workflow ID: 495 (v. 9.0) Client Workflow ID: 1076

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Facility Name:	St. Catharines
Status:	Approved
Facility Cerner Owner:	Kearns,Caitlin M
Facility Client Owner:	Boichuk (Doan), Kristen Rachel
Authorize Date:	Feb 16, 2024
Facility Comments:	

Facility Name: Welland Status: Approved Facility Cerner Owner: Kearns, Caitlin M Facility Client Owner: Boichuk (Doan), Kristen Rachel Authorize Date: Feb 16, 2024 **Facility Comments:** 

