AUTHENTICATION OF STUDENT DOCUMENTATION IN POWERCHART

Note: In current state, all student documentation will require authentication before it is recognized as a validated in the patient record.

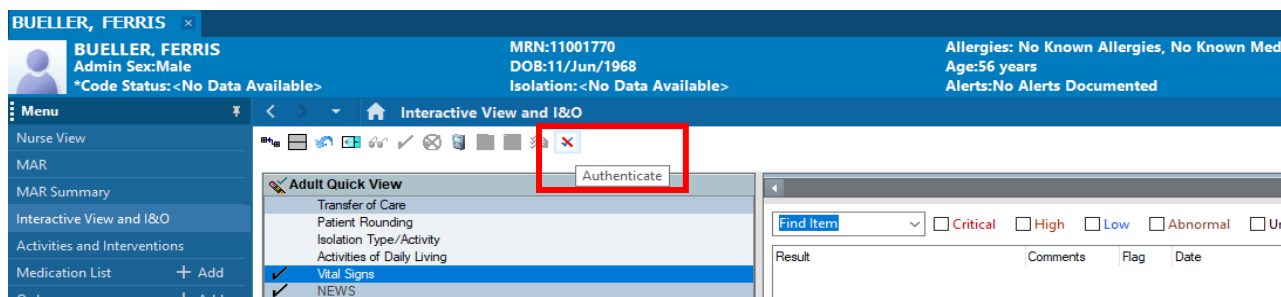**Who is responsible for authenticating student documentation?**

- Clinical Instructors or Nurse Preceptors can authenticate student documentation
  - If a student is assigned to a nurse preceptor, the preceptor is responsible for completing authentication of the student documentation.
  - If a clinical instructor is present on unit and a nurse is not present during student assessment or medication administration, the Clinical Instructor is responsible for completing the authentication
- All student authentication should be completed as close to the time of documentation as possible, at minimum, prior to the end of the student's scheduled shift.

Authenticating iView (flowsheet) documentation

1. After a student documents in iView, their documentation will have an icon indicating that the charting needs to be authenticated.

2. Nurse preceptors or Clinical Instructors can authenticate student documentation by going into iView and clicking the authentication symbol.

3. A summary of documentation to be authenticated will pop up, allowing for quick review and modification if needed. When complete, the nurse can sign to authenticate. The authentication symbol will then disappear from the documentation.

Authenticating Powerform (forms) documentation

1. After a nursing student documents and signs a Powerform, a task will populate for the nurse preceptor or Clinical Instructor to review and validate. This is located under Activities and Interventions.

2. Double clicking the task will bring you to the Powerform for review and signing. The task will then be completed.
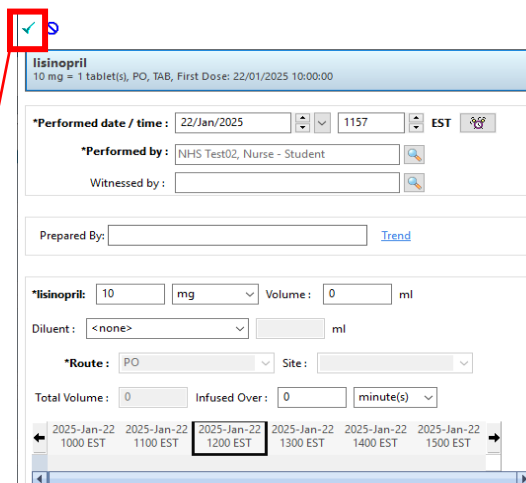
Authenticating Medication Administration

1. The student will use the medication administration wizard (MAW) to document medication administration. After documenting the medication administration, the administer medication will show in the MAR as **Pending Validation**. The nurse preceptor or Clinical Instructor will then navigate to the MAR tab in Powerchart and select all medication that is **Pending Validation.**

2. Once selected, the nurse will receive a window pop-up. Within this window, the nurse must select the **green checkmark** to sign the medication administration and move the documentation into a verified state.

3. Correct authentication will show up on the medication administration record (MAR) as "auth". Medications documented by students without witness will show up as "unauth".
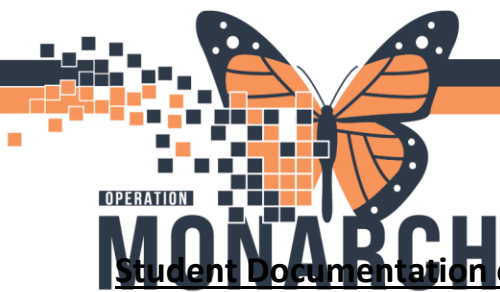
Student Documentation of Subcutaneous Insulin and/or NCDTS

When a student nurse is administering insulin (via subcutaneous insulin pen only) or a consolidating student if administering NCDTS as outlined in the Interprofessional Student/Learner Educational Placement policy, the precepting nurse must document the medication administration within the MAW/MAR. The precepting nurse should include the student nurse in the **Prepared By** field to ensure complete documentation.

A second Niagara Health nurse (**not the student or preceptor**) must complete the Independent Double Check (as required), and document their credentials in the Witnessed by field once completed

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